

January 23, 2019 Minutes
SFL Board of Trustees

Meeting opened at 6:31pm

Present: David Robinson, President, Caroline MacArthur, Director, Larry Jungblut, Mark Heidemann, Martn Faint, Heather Romanelli, Chris Gallagher, Bernadette Taplin, Cheryle Amara. Excused: Bridget Rymer.

No Public Present.

Minutes 12-19-18 approved.

Bernadette reviewed the Warrant and moved to accept, Mark 2nd, Unanimous.

Treasurer's Report: Reviewed by email and approved.

Director's Report: Caroline reported that a music video was done by local young people in the temporary space, all went well. Two staff members went into NYC to meet with the architect to look at samples for finishes and shared with Caroline. Caroline is working on the budget, Finance Committee will meet in February. Some people in the community commented on the bars being removed from the windows. Caroline explained the numerous reasons why, noting that the bars are still on site.

Finance: The yearly audit was reviewed. Heather moved to accept, Cheryle 2nd Unanimous. We are inviting the auditor to a future meeting. There will also be more budget information at the next monthly meeting.

Policy: Policies reviewed and approved: Community information, Children's Room and E reader. Chris moved, Mark 2nd. Unanimous.

Personnel: No report.

Long Range Planning: No report.

Grants: Did not get the state Wi fi grant.

Buildings and Grounds: Received bids from 3 vendors on Snow Removal and Grounds maintenance. All bids were about the same, so we will continue with current vendor Chris Mohr.

Marketing: No report.

Construction/Renovation: Continued good progress. The roof leak is fixed, security installation has started, some painting has been done, framing is done, HVAC heat is done. Change orders: window leaks and flashing (from roof leak), lighting/electric, boiler room/attic. Looking into age of handrails on stairs. The skylight needs to be replaced. Plexiglass or glass? is the decision to be made.

Old Business: No old business.

New Business: There were errors on the sign out front. It's being corrected

and will be put back up. A library walk through of the full board is scheduled for 2-2-19 at 1pm. We will meet at the temporary space. While there we will be looking closely at skylight to make a decision on replacement material.

Larry moved to adjourn, Bernadette 2nd Unanimous.

Meeting adjourned at 7:11pm

Respectfully Submitted,
Cheryle Amara