

## Southold Free Library Board of Trustees Meeting

June 26, 2019

Meeting Opened at 6:30pm

Present: David Robinson, President, Caroline MacArthur, Director, Cheryle Amara, Bridget Rymer, Larry Jungblut, Martin Faint. Heather Romanelli. Excused: Bernadette Taplin, Mark Heidemann, Chris Gallagher.

Minutes 5-22-19 Approved.

Treasurer's Report: Reviewed by email. Martin reviewed warrants and moved to approve, Heather 2<sup>nd</sup> Unanimous.

Director's Report: Osprey Game Library night Friday. Brooke Averette will throw out 1<sup>st</sup> pitch. Dana Hedquist will promote Brick Fundraiser and Raffle tickets. Martin will be at the game and volunteered to help. Library has a banner, truck and trailer for July 4<sup>th</sup> parade. All welcome to join the group. Caroline will be contacting local shop keepers for help with raffle ticket sales. Bricks are currently being purchased by community members and Sue Fisher from The Friends of the Library is sending thank yous to donors.

Our lease is up at Feather Hill. We will be renting month to month with a 3% increase until the renovation is complete. The Auditor has started going over the financials. New NYS smoking law requires no smoking up to 100 feet from the library.

A patron donated a painting of Ezra L'Hommodieu, another patron has offered to do an online Pampered Chef party to fund raise for the Library.

The library has joined LILRC ( LI library resources council). Caroline and Jessica (staff member) attended a SCLS legal resources workshop. Caroline will also attend a Mental Health Resources workshop in July.

Reorganization of staff and services taking place after David Van Poepering resigned recently. Caroline is out sourcing the newsletter and management of the network for immediate future. Also, another staff member will be doing flyers. All

staff will keep a log to see if there are any gaps in our services.

Finance: No report

Policy: No report

Personnel: Possible questionnaire for staff re: assets and education.

Long range planning: No report

Buildings and Grounds: No report.

Marketing: No report.

Construction/renovation: David met with the architect to extend contract for 2 months at current monthly stipend. Project is moving along.

Old Business: No old business.

New Business; Contract with our law firm will continue at the hourly rate.

Annual committee reports to be completed for the annual meeting in August.

Meeting Adjourned at 7:06pm

Respectfully Submitted,