

Southold Free Library Board of Trustees Monthly Meeting
January 22, 2020

Meeting opened at 6:34pm

No public present.

David Robinson, President, Caroline MacArthur, Director, Mark Heidemann, Larry Jungblut, Heather Romanelli, Martin Faint, Cheryle Amara. Excused: Chris Gallagher, Bridget Rymer.

Minutes from 12-18-19 meeting approved.

Mark moved to approve the monthly warrants, Heather 2nd. Approved.

Treasurer's Report: Investment Account officially opened.

Director's Report: Caroline reported 110 raffle tickets sold so far. A photo printer and public copier have been ordered for the library. There was good feedback on the recent Suffolk Times article regarding the move. Staff is getting ready to make the move, everyone is excited. Any left over furniture will be sold at the Temp Space 2/1 and 2/2. Cash and carry, along with free books and dvds. The double stained windows donated are beautiful. The meeting room is named the Lucy Hallock Folk meeting room. The library will have a soft opening February 1st.

Finance: The overall budget is within the tax cap. The cap is 1.81, the budget will be sent to trustees in February.

Policy: NR

Personnel: Will meet with Caroline to discuss past year's goals after trustees meeting tonight.

Long Range Planning: We are required to have a mission statement by 12/31/20. More to follow from Chris.

Grants: NR

Marketing: Stocks and Bonds (investment account) will be added to the Web site.

Construction/Renovation: There are couple of things to be finished in the basement, the main floor is done. We are getting bids for the front doors. We are getting the CO. Caroline will be signing a fire system contract with Suffolk Security Systems. Caroline will have the staff run 2 drills before the opening.

Old Business:

Nominating Committee: Mark reported on the committee meeting interviewing Isabel Barkley. Very positive. Mark moved to make Isabel a Trustee to finish Bernadette's term, Larry 2nd. Unanimous. David and Caroline will meet with Isabel and invite her to start at next month's meeting.

New Business: No new business.

Mark moved and Larry 2nd to adjourn meeting.

Meeting Adjourned at 7:00pm

Respectfully Submitted,

Cheryle Amara , Recording Secretary