

October 30, 2019 Minutes  
SFL Board of Trustees Monthly Meeting

Meeting Opened at 6:30pm

Present: Bridget Rymer, Vice President, Caroline MacArthur, Director, Larry Jungblut, Mark Heidemann, Heather Romanelli, Chris Gallagher, Martin Faint, Cheryle Amara.

Excused: David Robinson, President.

Minutes of Sept. 25, 2019 Approved.

Cheryle reviewed the Warrants and moved to approve them, Chris 2<sup>nd</sup>. Approved.

Treasurer's Report: Monthly report reviewed. Heather reported that she and David have authority for the newly set up Vanguard Account. Caroline will be securing library documents for this account.

Director's Report: A Page has been hired and a candidate has been chosen for PT circulation position. The Nov/Dec. Newsletter will have a mix of stock and library photos. A renovation update video is being edited for the web site. Caroline, Penny K. and Dana H. were interviewed about the renovation by a high school student for the school's newspaper. The "At Home" service continues and is overseen by Carol F. at the library. It has continued success and currently 5 patrons are utilizing the service. Programming continues with Jessica F. working on AARP tax assistance. Others are 4EC and the Historical society. Dana H. will report on the historical society program for next month. There has been an uptick in raffle sales after FB posts and email blasts. Regarding fund raising: Martin Lynch of Country Corner Cafe' has donated 1000.00 towards the renovation, Michael and Miriam Lastoria have donated 25,000.00 over the past few years and a plaque will be put in the Adult Reading room honoring their parents. Caroline is having a conversation with a potential donor who is interested in funding an electric fireplace in the Adult Reading room. Caroline is a member of SCLS Construction Aid Comm. They have awarded 2.1 million dollars to 26 libraries.

Finance: No report.

Policy: Martin moved and Mark 2<sup>nd</sup> approving the Unattended Children's policy, Unanimous. Upcoming policies to review are Service Animals and Photos.

Personnel: Mark moved and Cheryle 2<sup>nd</sup> raising the PT circulation wage to 13.50/hour. Unanimous.

Long Range Planning: Chris reported they will begin meeting in January. The long range plan needs to fit new requirements and public will be involved.

Grants: No report.

Buildings and Grounds: Tree removal and gutter cleaning approved. A spot was found for the time capsule. Insurance was reviewed.

Marketing: The donating page on the web site has been updated. Photos will go up

after the Grand Opening.

Construction/Renovation: Progress continues, almost there. The architect wants to meet with trustees regarding the front doors. Next meeting? The architect also wants to discuss creating usable space on the Main Road side. There is no funding for this at this time.

Old Business; There will be a conversation between the committee and the architect on Friday 11/2 regarding architectural fees and invoicing.

Regarding Macmillan Books: SCLS board is not going to be purchasing first ebook copy from Macmillan. There will be an 8 week embargo. This is a developing situation. There are 2 sites: NYLA.org/advocacy and ebooksforall.org where petitions can be signed.

The revised Trustee calendar is acceptable to everyone.

New Business: Cheryle moved and Chris 2<sup>nd</sup> to approve the 2020 PALS budget/unanimous.

The National Library Relocations proposal was reviewed. Chris moved to approve it and Mark 2<sup>nd</sup>. Unanimous.

Chris made a motion to move Memorial Maintenance and People's accounts to the Renovation Fund. Larry 2<sup>nd</sup>. Unanimous.

Larry moved to approve the revised budget, Mark 2<sup>nd</sup> Approved.

Next meeting: November 20, 2019 6:30pm.

Meeting adjourned at 7:23pm

Respectfully Submitted,

Cheryle Amara

Secretary