

SFL Board of Trustees Monthly Minutes
June 24, 2020

Meeting Opened via ZOOM at 6:30pm

Present: David Robinson, President, Caroline MacArthur, Director, Mark Heidemann, Bridget Rymer, Martin Faint, Larry Jungblut, Chris Gallagher, Heather Romanelli, Cheryle Amara.

No Public Present.

Some staff present.

Minutes from 5-27-20 Approved with one correction: **Our new HVAC through Kolb has all filtration requirements we need.**

Treasurer's Report: Received by and reviewed by board. Larry reviewed and moved to approve the warrant, Bridget 2nd. Unanimous. Mark reviewed and moved to approve the previous month's warrant, Heather 2nd. Unanimous.

Director's Report: Curbside and Telephone Service began this month. Library services are consistently requested online, by email and phone. Safety committee is continuing to work on the plan for July 13th. E book stats and Library databases have increased significantly since last year at this time. Zoom staff meetings are regularly held, Director's meetings continue. Caroline attended by ZOOM the LILRC annual meeting. The Book Cottage began lawn and porch sales. All went well. The Newsletter proofing was finalized and staff are encouraged to use local photos in future issues. Most staff have returned to work with scheduling in place for social distancing.

The Rennseler Terry Scholarship was awarded to Edy Rosario Valdez.

Finance: No report.

Policy: No Report.

Personnel: No Report

Long Range Planning: Chris reported that the committee will meet one more time via ZOOM. The board was given a copy of the Survey and the Mission and Vision statements to review and get back to him with any suggestions.

Grants: No report

Buildings and Grounds: No report.

Marketing: We are up for contract renewal with our Marketing company. It's the same cost per month in perpetuity. They have always been available with good response. The board will renew.

Old Business: Chris will be asking for approval of the Vision statement at next meeting.

New Business: Board agreed to move July meeting to July 15th. It will be 5:30pm via ZOOM or 6:30pm in person (socially distanced). We'll know more as we get closer to the date.

Larry moved and Chris 2nd to adjourn meeting.

Meeting Adjourned at 6:54pm.

Respectfully Submitted,

Cheryle Amara

Recording Secretary