

Minutes Southold Free Library Trustees Mtg.
November 18, 2020

Meeting opened at 6:30pm via ZOOM

No public present.

Present: David Robinson, President, Caroline MacArthur, Director, Bridget Rymer, Larry Junblutt, Mark Heidemann, Martin Faint, Heather Romanelli, Chris Gallagher, Cheryle Amara.
Minutes of October 28, 2020 meeting Approved.

Treasurer's Report: Heather reported she is working on a new format. Report includes:
Expansion Fund: 23,843.00 Memorial Maintenance: 13,137.19 Vanguard Investment:
6,575.96 Whitaker: 37,215.31 General Operating MM: 72,702.76 General Operating
Checking: 182,144.33.

Director's Report: Caroline reported that Right Now Marketing came to film highlights of the renovation to be used on social media, website etc. She attended a 2 day virtual NY Library Assoc. conference. Caroline also attended a mental health meeting for library administrators sponsored by SCLS. Notary services continue and are being utilized by patrons. The Library food drive will continue through out the year. The Friends will be closing the Book Cottage for the winter with reopening in March. They are currently working on a mask fundraiser with masks to be sold at the library. Brick fundraiser continues, 25 more to be ordered. Penny Kelley and Melissa Andruski have reached longevity milestones. Penny 15 years and Melissa 35.

Finance: No report.

Policy: Mark moved to approve mask policy change, Cheryle 2nd. Approved.

Personnel: It's been discussed with employees the need to be welcoming to patrons.

Long Range Planning: Adjustments have been made to the current plan. Larry moved and Mark 2nd the "new plan" Approved.

Grants: No report.

Buildings and Grounds: Ramp repair bids are in. The lowest 350.00. Martin moved and Larry 2nd to accept lowest bid. Accepted.

Marketing: No report.

Old Business: Mark reported for Nominating committee that they had 4 great interviews. Mark moved to offer trustee positions Lisa Davidoff and Nicolas Antonucci. Larry 2nd. Approved.

New Business: Chris moved and Mark 2nd to approve SCLS budget proposal. Accepted.
2021 Holiday Calendar was reviewed and with addition of Juneteenth Heather moved and Larry 2nd to approve the holiday calendar. Approved.

Mark moved to accept the 2021 Board meeting calendar. Bridget 2nd. Approved.

Martin has agreed to be the temporary Secretary starting December.

Larry moved, Bridget 2nd to Adjourn meeting.

Meeting Adjourned at 7:05pm.

Respectfully Submitted,

Cheryle Amara

Secretary