

Southold Library Trustee Meeting 2/23/2022

Meeting called to order at 6:28pm

Attending: David Robinson, President; Caroline MacArthur, Director; Lisa Davidoff, Camille Broussard, Charles Barkley, Nick Antonucci, Priscilla Reilly, Jim Roth, Heather Romanelli

Excused: Martin Faint

No public was present at the meeting

Minutes from January 2022 meeting were accepted. Heather Romanelli made the motion with Nick Antonucci seconding.

Treasurer's Report was presented and accepted.

Warrants: Jim Roth made a motion to accept, and Camille Broussard seconded. All voted in favor of accepting the warrants.

Director's Report was presented by Caroline MacArthur.

The packet was reviewed.

Finance Committee: February 9, 2022 finance committee meeting summary

22-23 budget proposal

The attached budget is based on the following:

- 2% tax cap
- 1.0082 tax base growth factor
- PILOT payment of \$7,253 (offsets the tax levy as per NYS)
- 21-22 tax levy of \$1,103,623 (includes \$168,000 loan payment)

The finance committee agreed on a proposed tax levy of \$1,127,673. Of this figure, \$959,673 is budgeted for the general operating account, and \$168,000 for the renovation account (12 months loan).

The committee proposes that 12 months of loan payments be included in the levy for this budget year. The loan will be paid off in February 2023. The four remaining payment amounts equal slightly less than \$56,000. (March-June 2023).

Motion to approve budget as outlined above was put forth by Lisa Davidoff and seconded by Nick Antonucci. All voted in favor.

The proposition, see below, was read into the minutes. A motion was made by Jim Roth and seconded by Camille Broussard to accept the proposition. All voted in favor.

To adopt the annual budget of the Southold Free Library for the 2022-23 fiscal year in the amount of \$1,127,673. The budget includes funds which will be used to pay off the balance of the loan associated with a capital project. Any surplus of said funds would be used to fund future capital projects. Such funds to be raised by **taxation upon the taxable real property within the Southold Union Free School District.**

It was agreed that next year we will review the budget with an eye towards reducing it to pre-loan levels as originally promised to the public.

Fundraising Committee: Results of the direct mail solicitation has resulted in about \$7,000 of donations.

Policy Committee: Postponed til next month when Martin Faint is in attendance.

Personnel Committee: Salary increases to be discussed and approved in executive session. Camille Broussard will be conducting the annual evaluation on the director's performance.

Long Range Planning Committee: Jim Roth and Caroline MacArthur met and have agreed to seek out a new committee member from the community. Once a new candidate has been added to this committee, they will begin the process of assessing the community's long-range needs and set goals accordingly.

Grant Committee: Charles Barkley working with Caroline MacArthur on replacing the wooden doors. The NY State Preservation office needs to approve the grant before proceeding any further.

Building and Grounds Committee: Nick Antonucci mentioned the snow removal went well. Also, he is working with Don Borne, mason, to repair the east side steps. In addition, Don will try to provide an estimate for roof masonry needs and determine if he is able to handle the repairs himself.

Old Business: None

New Business: Nick Antonucci raised the issue of parents at the Sachem school district requesting that certain books be banned from the local library. He raised concerned about how that would be handled in our own library. Caroline assured him that she has much experience with this issue and a system is already in place to handle such requests. We have a Collection Development Policy which supports our ability to provide services to our community. The Freedom to Read Policy set by the ALA also supports our ability to provide books.

Motion to adjourn at 6:49pm offered by Jim Roth and seconded by Heather Romanelli.

Executive Session Notes:

Salary increases were approved as put forth by the Personnel Committee. The increase for the Director will be in effect upon receipt of her evaluation and will be added as a codicil to her contract.

David Robinson, President, informed the board that he will be stepping down effective immediately.