

Minutes of The Southold Free Library Trustees Meeting April 27,2022

Meeting opened at 6:24pm by President Davidoff

Present: Lisa Davidoff (President), James Roth (Vice-President) Caroline MacArthur (Director), Charles Barkley, Nick Antonucci, Camille Broussard, Heather Romanelli and Priscilla Reilly.

Excused- Martin Faint

Public: None

Minutes of March 2022 were accepted on a motion by N. Antonucci 2nd C. Barkley. Carried

Warrants - N. Antonucci moved to accept with a 2nd by P Reilly. Carried

Treasurer's Report as submitted to the committee.

Director's Report - See appendix.

Finance – discussion on audit engagement letter. Motion by C. Barkley 2nd C. Broussard to approve. Carried

Fundraising - No report.

Policy - no meeting scheduled; three policies need to be reviewed

Personnel – C. Broussard presented report on Director's review and the goals she has for the upcoming year

Long Range Planning – J. Roth stated next meeting is on 4/28/22 at 1pm. Hopefully will complete most of plan

Nominating – J. Roth advised we have two candidates that have expressed interest, Christian Tom and Thomas Hudgens. Discussion was held on Mr. Tom, and it was decided due to his living out of town currently he would not be a good fit however due to his expertise and knowledge it was decided to ask him if he would be interested in an advisory capacity of some sort with the president. Mr. Hudgens to be interviewed next week.

Grants - no report

Buildings and Grounds – N. Antonucci reported in regard to the Masonry repairs. the masons said it would be unsafe to set up scaffolding or use ladders for this particular job. The reason is that the library is a public building with too much foot traffic in the area. As a result, they will need to use a lift to complete the repair safely.

Once the masons inspect the roofline, they will determine if it is just the flashing in the corners of the roof that needs repair. If this is the case, the repair will take one day to complete, and

the total cost for the repair will be \$2,100. If, on the other hand, the masons determine that the entire roofline requires repair, an additional \$3,200 cost is incurred, and it would take two days to complete. The total for the repair would then be \$5,300. ($\$2,100 + \$3,200 = \$5,300$)
The masons will also remove the sapling growing out of the chimney and reseal the brickwork to prevent any such growth from happening again. N. Antonucci brought up possibly placing some type of amphitheater on the grounds. Discussion was held and it was decided to take an overall look at our property and then decide what would fit in.

Marketing - No report.

Old **Business** - none

New Business – The President thanked the Board for allotting the time to meet with her as the respective chairs of the committees prior to the meeting. She would like to continue doing so and it can be in person, coffee, breakfast, on a walk, etc. or via phone, text or email

Motion to close meeting by P. Reilly 2nd H. Romanelli. Carried

Respectfully submitted,

James Roth

Vice President

Next meeting: May 18, 2022, 6:30PM **Note** date change due to numerous members unavailable