



Southhold Free Library

Annual Report to the Association

August 10, 2022



Board

Committee

Reports

Southold Free Library
Finance Committee Report
July 01, 2021 – June 30, 2022

Charles C. Barkley, Treasurer and Chair; Caroline MacArthur, Executive Director

Budget: Southold Free Library’s budget for the fiscal year commencing July 1, 2022 through June 30, 2023, which proposed an operating budget tax levy in the amount of \$959,673, was overwhelmingly approved by the community 367 – 48 on May 17, 2022. The approved budget also included an additional \$168,000 to pay for debt service on an existing 5-year renovation loan, which commenced in March 2018, and shall be fully repaid in February 2023. The Board of Trustees is sensitive to the impact of additional taxation on the community and strives to remain fiscally responsible, while also building a library that meets not only the present, but future needs of the community. Additional information concerning Southold Free Library’s budget can be found on their website: <https://southoldlibrary.org/about-us/budget/>

Audit: On behalf of the Board of Trustees, the Finance Committee would like to report that in the opinion of our auditors, Baldessari & Coster LLP, Southold Free Library’s financial statements presented fairly, in all material aspects, the financial position of the governmental activities and each major fund for the year ending June 30, 2021 and all changes in financial position detailed therein were in accordance with accounting principles generally accepted in the United States of America.

The audit engagement letter for the year ending June 30, 2022 was received from Baldessari & Coster LLP on April 26, 2022 and unanimously approved by the Board of Trustees during April’s meeting. The audit for the fiscal year ending June 30, 2022 is currently in process.

Donations: The Southold Free Library received \$29,350 in donations for the year ending June 30, 2022. The total does not include donations from Friends of the Library. The Board of Trustees greatly appreciates the generosity of our benefactors and would like to extend a sincere thank you for helping us enhance the library’s offerings, experience, and overall mission.

Respectfully Submitted,

Charles C. Barkley

Treasurer, Board of Trustees

Southold Free Library
Annual Treasurer's Report
July 01, 2021 – June 30, 2022

The General Operating Fund, comprised of a checking and money market account, began the fiscal year with a balance of \$283,421.31 and ended the fiscal year with a balance of \$274,554.42. As of June 30, 2022, the checking account held \$201,815.38 and the money market account held \$72,739.04.

The Renovation Fund began the fiscal year with a balance of \$22,817.18 and ended the fiscal year with a balance of \$48,008.24.

The Memorial Maintenance account began the fiscal year with a balance of \$14,710.99 and ended the fiscal year with a balance of \$32,615.74.

The Whitaker account began the fiscal year with a balance of \$36,444.65 and ended the fiscal year with a balance of \$34,349.22.

The Vanguard brokerage account began the fiscal year with a balance of \$8,531.18 and ended the fiscal year with a balance of \$8,154.60. The Vanguard brokerage account is invested wholly in Microsoft stock and was gifted to Southold Free Library in fiscal year 2020.

All accounts, except for the Vanguard brokerage account, are held with Dime Savings Bank.

Respectfully Submitted,

Charles C. Barkley

Treasurer, Board of Trustees

Fundraising Committee Report July 2022

The purpose of the Fundraising Committee is to raise funds when necessary to enable the Southold Free Library to provide programming to the public, purchase sufficient inventory to meet those goals and to ensure sufficient funds are available to maintain the physical space and surroundings.

Another mission of this committee is to educate the public in ways in which they can donate to the library be it in the form of cash or check donations; planned giving or stock transfers.

We currently have received two significant bequests that will assist us in meeting our current fundraising goals. There are donation envelopes located throughout the library for patrons.

**Southold Free Library
Personnel Committee Annual Report 2021 - 2022**

Committee: Camille Broussard, Chair; Priscilla Reilly; Jim Roth; Caroline MacArthur, Library Director

The Committee worked on the projects set out below. Our work and discussions are ongoing.

Library Services and Community Programming.

1. Continue to work on making the adjacent 'Pocket Park' easily accessible and available for offering library programs.
2. Review staff training needs and develop appropriate offerings, including in various technology needs.
3. Assist the Board in fundraising efforts to increase funding for programs and services.

Staff Diversity and Inclusion Initiatives.

1. Continue to work on diversity and inclusion initiatives and training, including updating job descriptions to include an inclusive diversity statement.

Review and Update Personnel Procedures, Manuals and Job Descriptions.

1. Update personnel manual and job descriptions.
2. Presented a proposal to the Board to increase the amount contributed by the Library to the retirement funds of full-time employees from 2% to 5%. The required minimum employee match remains at 2%.
3. Review future staffing needs and prepare for any necessary changes, including hiring a part-time librarian to provide reference services, participate in community programs and provide digital services expertise.

Respectfully submitted by Camille Broussard, Chair.

Buildings and Grounds Annual Report 2021-2022

Report by Nicholas Antonucci (Committee Chair)

During the past year, the following ongoing issues were resolved with the assistance/input of the Library Director:

- Roof work has been completed on the south-facing roof edge. This repair fixed the leak in the upstairs staff room (Fixed by Masons)
- Brickwork and pointing around the exterior of the building were repaired. (Fixed by Masons)
- The brick chimney was resealed, patched, and repaired. The sapling that was growing in the chimney was also removed at that time. This repair will prevent any such growth from happening again.
- Roof inspection indicated that there is no need to invest in a new roof at his time, and recent repairs will assist in extending the roof's life.

Highlights

Other committee highlights include:

- Book Cottage was Painted and gutters repaired.
- A leaking pipe over the hallway in the basement has been repaired.
- Snow removal went well
- The clearing of a fallen tree at the east retaining wall.
- Windows washed by Crystal Clear
- Audit/assessment of exterior grounds for optimum use design. Working with Long Range Term Planning Committee.
- The elevator has been repaired and is fully functioning

Unresolved Issues

- Search for a "handy worker" for small jobs - such as safety paint on steps to the entrance and steps on the east side of the building—pathway, screen repairs, and installation on some windows – is ongoing.
- Replacing or fixing exterior doors.
- Fixing or replacing the rotten planters.
- A/V system in Community Room—the projector is not hooked up to properly play sound and DVDs
- Power wash exterior stairwell for mildew removal
- Sign on front lawn—to be replaced (new design not finalized)
- Some recurring minor leaks in the adult reading room, the southwest corner, and the children's door

Grant Committee Annual Report 2021-2022
Report by Nicholas Antonucci (Committee Chair)

During the past year, the following ongoing issues were resolved with the assistance/input of the Library Director:

The Director applied for a grant approved by the New York State Public Libraries Construction Grant Program using a bid to replace the south-facing wooden doors. This grant to the library totaled \$38,066. A committee of Library Directors in Suffolk County reviews the applications from within the county. It makes recommendations to SCLS, whose board approves them, which are then sent to NYS. The max a library can receive, based on guidelines agreed upon by the committee, is 50% of the total project. As a result, Southold was recommended for \$38,066.

The remainder of a \$5000 grant from North Fork Side by Side that was received last year was used to offer events with library-related give-aways to the local population whose first language is not English. (The goal was to increase the visibility of library and community resources within the Latino and Hispanic communities.)

Southold Free Library Policy Annual Report 2021-2022

Report by Martin Faint (Committee Chair)

The following policies were reviewed and updated as necessary by the Policy Committee over the 2021-2022 year:

June 2022 - *Library Bill of Rights Policy*

March 2022 - *Study Room Policy*

January 2022 - *Gifts Policy*

November 2021 - *Confidentiality Policy*

October 2021 - *Library Programs Policy*

The updated policies were all accepted by the board as current policy for the library.



**Long Range Planning Committee
Annual Report
August 2022**

The long-range planning committee was given the task to develop a plan for future projects for the Southold Free Library. A long-range plan will assist the Library Board of Trustees in budgeting for yearly expenses and how to be fiducially responsible with endowment funds.

The committee consisted of Jim Roth and Priscilla Reilly from the Board, Perry Weiss and Meryl Hittman from the community, Jenny Schlecht from the Friends of the Library, and Caroline MacArthur and Penny Kelly from the Library staff.

We met numerous times and decided that we would develop a 5-year plan for the Southold Free Library and review it annually. The final draft (attached) was given to the Library Board of Trustees for comments and approval. The plan was adopted on 6/22/22.

Southold Free Library Long Range Plan

Background

The Southold Free Library has enjoyed a long and successful history. It was first formed in 1797, and received its charter in 1904. The Library is located in the heart of the hamlet of Southold. The building, originally Southold Savings Bank, was purchased and donated for Library use in 1928, by the Cahoon family. It was expanded in 1990, and underwent a complete interior renovation in 2019.

Open 64 hours a week, the Library offers programs, resources, and spaces for users of all ages.

Mission Statement

The Mission of the Southold Free Library is to provide open access to resources and opportunities, and encourage the love of reading and lifelong learning.

Vision Statement

The Southold Free Library will be an important contributor to the intellectual and cultural life of the Community. Contributions will include:

- Provide access to information, knowledge and ideas
- Continue partnerships with community groups
- Bring people together to foster a sense of community
- Support collections that are broad and in varied formats for information and entertainment.
- Provide outstanding customer service
- Provide an inviting facility

Philosophy of Service

The Southold Free Library is committed to offering quality library service. To best achieve this, the Library follows these philosophies:

- Commitment to intellectual freedom. Individuals are responsible for making their own choices regarding appropriateness of materials, and parents/guardians are responsible for the choices they make for their children within the limits of the law.
- Representation and respect for diversity in its collections, programs and services
- Commitment to supporting formal and informal education and cultivating lifelong learning
- Commitment to providing library services cost effectively

Personnel

Goal: The Library will provide resources to support staff in their continued professional development.

Objectives:

1. The staff will offer friendly and knowledgeable service and information to the public
2. Staff development will be encouraged and facilitated by the board
3. Staff will be well informed on library services, policies and procedures
4. Personnel will be diverse and reflect the community it serves
5. The board of trustees will work with the Director to create an Assistant Director position with appropriate compensation.

Acquisitions and Collection Development

Goal: The Library will continually update its collection in terms of both content and format. Content will address the broad spectrum of human knowledge and culture, and by its emphasis reflect the desires of the community. Acquisitions will include print and electronic media, with the relative weight of the different formats reflecting user preferences.

Objectives:

The Library will continue its current practice of allocating approximately ten percent of its annual budget towards acquisitions and collection development.

Marketing and Public Relations

Goal: Take proactive and sustained steps to brand the library as a platform for community learning, development and entertainment

Objectives:

1. Publish and distribute (to all households) a newsletter 5 times per year
2. Make copies of the newsletter available in the school(s)
3. Maintain a website and update on a continual basis
4. Utilize social media for optimum results
5. Make the community more aware of the online databases available (for example Brainfuse).
6. Increase marketing to the underserved within the community through organizations such as CAST, Family Service League, etc)

Outreach

Goal: The Library will establish and maintain relationships with community organizations and groups to ensure that all members of the community have access to Library resources and services.

Objectives

1. Broaden linguistic content, by continuing to nurture relationships with community organizations to further awareness of library services and programs, and offering the newsletter in Spanish.

Programs and Events

A large number of programs are offered continually to the community. These include: storytimes and toddler craft programs; yoga for all ages, book discussion group, art exhibits, gaming for tweens and teens, historic walking tours, concerts,

Goal: The Library will provide programs and events that enhance the intellectual and cultural life of the community.

Objectives:

1. Explore winter reading clubs for both children and adults
2. Increase attendance at English as a Second Language conversation program
3. Offer “pre-job” skills—resume writing and job and career skills for all applicable ages

Technology and Innovations

Goal: Meet community needs by continuing to enhance technology for operational, outreach, service delivery and education

Objectives:

1. Use of technology to achieve greater accessibility to information and provide effective service.
2. Commitment to offering training and educational opportunities in the use of new technologies and existing technologies for all ages.
3. “tech” lessons for ‘older’ adults – offer lessons and training for adults incorporating technology.
4. Create a “Maker Space” which will include cricut machine, sewing machine and 3D printer
5. Update and maintain Kindles (and other devices) for circulation
6. Maintain Kindles, Nintendo Switch and other gaming devices in Youth Services Departments.

Preservation and Conservation

Goal: The Library will engage in activities designed to preserve and protect artifacts, annals, print materials, and other items that have historical or cultural value to our community.

Objectives:

The Director and selected staff will continue current efforts in preservation and conservation.

Facility

The Library facility should be warm and inviting, accessible to all, and support the various programs and services provided by the library. Appropriate spaces for children, young adults, quiet study, group study, small and large group programs, and display spaces should all be available to the community. Note: a comprehensive interior renovation was completed in February 2020, which addressed this goal.

Objectives:

1. Undertake an exterior survey to assess how to best address improvement of all the areas on the library parcels, including the pocket park, green area near Traveler Street, area on Main Rd, and all other grounds. Prepare a plan for comprehensive grounds improvement.
2. Install stairs to pocket park

Fund Raising

Goal: Funded by the School District tax base, the Library will continue to fundraise to supplement the budget. Fundraising for direct operational support, the Friends of the Library run a successful ongoing book sale, and undertake seasonal fundraisers.

Objectives: The Library will develop a strategy for targeted fund raising efforts to support improvements to the exterior of the Library.

Environmental Sustainability

Goal: The Library will study and plan how to create a sustainable future and how to respond to the potential impacts of the climate on library services, facilities, staff, resources and the community we serve.

Objectives:

1. The library will evaluate current efforts to reduce, reuse and recycle library materials supplies and equipment

2. Identify landscaping and building maintenance practices that can adapt to more sustainable forms.
3. Create a plan to address and identify sustainability issues.
4. Materials in future projects will be evaluated for environmental sustainability.

Equality/Diversity/Inclusion and Social Justice

Goal: the Board of Trustees will approve a policy statement on EDI/SJ

Objectives:

1. Create training opportunities for library staff to deepen their knowledge of SJEDI
2. Make safe spaces available where library staff can explore SJEDI issues respectfully together
3. Provide and maintain resources for library staff to utilize in their SJEDI exploration
4. Update resources for member libraries as needed in regards to JEDI information
5. Continue SCLS's mission to support and educate libraries regarding SJEDI issues in libraries
6. Examine hiring practices and standards with an eye towards reaching and recruiting a more diverse set of candidates
7. Investigate ways in which the library can reach out and include communities that are currently excluded

*The above Long Range Plan timeline is from 2022-2026 and will be reviewed annually to determine progress and potential development. Committee members (2022) are: Jim Roth, Priscilla Reilly, Perry Weiss, Jennifer Schlecht, Meryl Hittman, Penny Kelley, Caroline MacArthur.



Staff

Reports

**Southold Free Library
Director's Annual Report
Caroline MacArthur
July 2021-June 2022**

Personnel:

- Student Page Alexandra Tsoumpelis left after her graduation from high school. HS students Sarah Harvey and Quinn Bruer were hired. They work for the youth services departments.
- Carol Viteritti retired. Carol worked at the circulation desk, and also taught a weekly English as a Second Language class.
- Jheimy Uguna resigned from the circulation desk to attend medical school.
- Darlene Siracusano and Skye Prichard were hired to work at the circulation desk.
- Daniel McCarthy (local history assistant) and Caterina Reed (Reference Librarian) both left their positions.

The current staff continues to offer excellent service to the entire community. We have adapted, pivoted as necessary, and met challenges with great success. We each find it a greatly rewarding adventure!

Circulation statistics: As the following two pages show, there was an increase in the number of patrons accessing resources via a library card.

Programs: Kathy Saccamano and Melissa Andruski oversee programs for adults. Penny Kelley and Dana Bruey organize and offer all youth services programs. Their reports are attached.

Penny offered 240 programs (virtual, in house and passive programming) with 1250 attendees. Dana offered 272 programs with a total attendance of 2396.

Patron services:

- The collection of non-standard items for circulation, often called the "Library of things", was increased. In addition to the fishing poles and telescope, which are popular summer items, there were a number of items added to the collection. The library now circulates umbrellas, bicycle locks, jigsaw puzzles, and blood pressure monitors.
- Notary service is in high demand, and appreciated by all who use it. I notarized 640 signatures between 7/1/21 and 6/30/22.
- I began ordering COVID tests to distribute to the public in February. To date, over 1000 tests have been distributed. I continue to order them via Suffolk County.
- Homebound delivery service continues to be successful. There is an average of 6 patrons who request this service. They have books and other library materials delivered and picked up by staff member Carol Forestieri regularly.
- Other services staff offer include assistance with personal patron devices, Zoom meeting troubleshooting and assistance, and an unlimited plethora of questions, needs, etc. One item of note is working with housing challenged people with

connections to resources and advocacy when needed. Working with the public is a challenge we embrace!

Community engagement:

SFL partnered with CAST, Southold School District, Southold Town, Southold Seniors, and Libraries throughout NYS on these programs:

- Participation in the July 4th parade—we marched and rode in an antique truck
- CAST annual school supply and holiday toy drives
- Partnered with CAST on a number of programs with their Grupo de Madres (Spanish Mother's Group)
- Set up the annual "Mitten Tree", collecting hats, mittens and scarves to donate to local organizations
- Great Give Back—an annual program in which libraries throughout NYS participate in each fall. Our theme in 2021 was "Save the Turtles" with accompanying programming and donation opportunities
- Sold the tickets for the HS musical Chicago
- Participated (partnering with CAST once again) in Southold Town's first annual Winterfest
- Offered a Prom dress showcase with the North Fork Libraries, CAST, and the Town. About 350 gently used dresses were given out
- Hosted school visits for elementary students throughout the year
- Presented library information at both the elementary and high school open houses
- Spoke at a meeting of the Southold Seniors group

Professional involvement:

- I serve on the SCLS Resource Sharing Committee, and last year also sat on the Marketing and Long Range Planning Committees
- I also attended meetings of the Suffolk County Public Library Directors Association as the East End (Zone 1) representative
- Penny and I attended Advocacy Day (via Zoom) meeting with state wide representatives to advocate for library funding

Summary of Stats
July 2021 to June 2022

Circulation Activity

Total checkouts	28,242
Total transactions	59,149
Total Borrowers	10,684
Total Filled Holds	4,192

Total New Cards Issued 362 40% increase
Average of 30.1 a month
July issued 60 new cards – All time high!
As of July 2022 we have a total of **4,667** patrons

Total Downloads

Overdrive/Libby: **26,849** downloads (25,629 last year)
Patrons using this service was **4,869** compared to **4,370** patrons in 2020/2021

Curbside Pickup: Curbside pickup (a service that began during the closure in 2020) is something we will continue to offer into the future. Although fewer than 2020, the number of patrons who request items be put out for outdoor pickup is consistent and well used.

In late June, we added 12 Blood Pressure Monitor Kits that can circulate for 28 days.

New Patron Cards
July 2021 to June 2022

July	60
August	35
September	51
October	44
Novemeber	20
December	12
January	23
February	20
March	16
April	24
May	20
June	37
TOTAL	362

This total is a 40% increase over the previous fiscal year with 105 additional registrations.

Program Highlights of 2021/2022
Dana Bruey, Children's Services

Much to my delight, we were able to start in person programming again in summer 2021. However, in order to do programs in person, we needed to do all of them outside under our rented tent outside in the library yard so we could distance ourselves and not worry about wearing masks. Luckily, we purchased a shed that stored chairs and tables that we could easily set up under the tent for all of our programs. It was so nice to see our regular programmers in person again. Sonomi Obinata showed the children how to create origami animals, Jen McGreevy brought fabulous materials to show the kids how to make Beach Mosaics, and Penny and I did fun food programs that the kids really enjoyed. We made Candy Sushi with rolled up Rice Krispie treats inserting various candies, like gummy worms and fruit roll ups. We had several art classes and concerts as well as regular storytimes for the little ones every week for 6 weeks. We still did a couple of our big audience style programs like the Family Music Festival/Talent show and Sciencetellers show on Zoom because we couldn't have crowds of people too close together. However, Brady Rymer did his show live on the Mitchell Park lawn because the families could spread out. I think the patrons were very appreciative and thankful to be together again.

In person programming continued into the fall. Mignon Osmer from the Cutchogue Library and I did our annual Fairy house workshop with natural materials gathered from outside. Mignon hosted the program with a limited amount of patrons from each of our libraries and we had a Fairy Scavenger Hunt to get them outside. Other program highlights included Storytime Yoga, polka dotted clay pumpkins inspired by the artist, Yayoi Kusama, and storytimes and the baby group Romp 'N Rhyme were back in full force in person with so many parents and their little ones participating.

November and December brought more creative programming. Darlene Siracusano did Winter Tree tealight Candle Holders out of clay which was quite popular. Penny and I had a different kind of holiday program that we called, a "Festive Fun Drop In". We had 5 different stations where our pages did holiday sticker manicures, Penny and I had paper snowflakes and ornament making, Christine Harmon did holiday centerpieces, and Liz and Lily DeTour showed the children how to decorate wrapping paper.

We continued our creative programming in Winter 2022 with our Winter Break Maker week. Most of our program ideas were Food Science experiments for the week, making Fizzy Lemonade, Ginger Ale, stretchy candy slime, and Edible Gelatin Spheres. The kids did everything with direction from Penny and I and had tons of fun taste testing everything afterwards! Maureen Radigan also did a Valentine's Hiking Stick project to inspire children to enjoy the outdoors. They decorated unique shaped sticks with valentine and Chinese New Year charms.

Spring programming included continued creative storytimes with the little ones, more playgroups and Storytime Yoga, and craft classes inspired by artists instructed by Darlene Siracusano. I also hired Judy Wilson to bring back her live baby bunnies for families to enjoy once again! I look forward to another wonderful year of programming next year.

Annual Report

July 1 2021- June 30, 2022

This was a rebuilding year – we were fully open and it took some time to get teens back in the library and attending programs. The biggest success was regular attendance in the Teen Room. Nearly every day after school, teens came to the library to ‘hang out’. Often they would play with the Nintendo Switch, or with the many board and card games that are available. Most of the time, they used the space to socialize and be together in a safe environment.

Below are highlights of Teen Programs throughout the year:

Summer 2021

- *Kayaking at Quogue Wildlife Refuge* with Tweens and Teens.
- *Battle of the Books*. Weekly meetings to get ready for the Suffolk County Battle
- *Zentangle Turtles*.
- *DIY Confetti Bowls. Take and Make kits. Breakout EDU – Escape from Mr. Lemoncello’s Library*.
- *Sweetbriar Nature Center: Tales of our Tails*
- *Mini Air planters* with Kristen Duer.
- *Native American Clay Pinch Pots* with Tony Valderrama.
- *Dogs and Cats Splatter Art* with Theresa.

Fall 2021

- *Chocolate Balloon Bowls*.
- *Dungeons and Dragons*.
- *Paint Night with Darlene*
- *Chess Club*
- *The Great Give Back*.
- *Halloween Cupcake Wars*
- *S.L.E.D. Gaming through the Ages*.

Winter 2022

- *Gaming for Tweens.*
- *Dungeons and Dragons*
- *Teen Game and Tournament Night with Joe Salemo*
- *SAT Prep at Cutchogue Library.*
- *Grab and Go Lemon Blizzard cookie*
- *Ceramic Dragon Eye with Darlene Siracusano*
- *Fizzy Lemonade and Ginger Ale*

Spring 2022

- *Babysitting class shared with and held at Cutchogue Library*
- *North Fork library's present: Prom Dress and Formal Wear Showcase (this was a huge success)*
- *Student Art reception*
- *Make Guacamole! In celebration of Cinco de Mayo*
- *Make a Gnome*
- *Regents Review classes in Math, Science and Gobal History*
- *S.L.E.D. Welcome to summer reading and program registration!*

Submitted by:

Penny Kelley, Teen Services Librarian

Annual Report
Melissa Andruski, Adult Services
July 1, 2021-June 30, 2022

PROGRAMS

138 programs with 1354 attendees.

Programs included chair yoga, restorative yoga, recreational game instructions for Canasta and Mah-jongg, AARP driver safety class, defensive driving class, seminars on Medicare, monthly book discussion group, ESL, art workshops, heritage block walks, cemetery visits, presidential biographies, a staged reading with local actors portraying John and Abigail Adams, live music event featuring historic songs of Suffolk County maritime life, and Turtle Rescue of the Hamptons presented an overview of their organization.

Mah-jongg and Canasta instructions, Medicare seminars, book discussion group, ESL, and heritage walks/cemetery visits are all offered free of charge. The Friends pledge money annually for adult programs. Yoga is offered as an ongoing series; a non-refundable fee is collected from participants to help defray the instructor's fee.

FRIENDS

The first art exhibit sponsored by the Friends officially opened on August 2. Approximately 240 visitors attended the seven "meet and greet" artists' receptions. Several paintings were sold; 20% of the proceeds benefit the Friends. There is a visitors' log book kept in the Folk Room for comments.

The book cottage runs like a well-oiled machine. Sales and donations remain steady and a group of dedicated volunteers lend their helping hands.

Monthly raffles resumed this year following the pandemic and the temporary suspension of the raffles during the renovation. The Friends spring luncheon also returned this year and was held at Touch of Venice.

WHITAKER COLLECTION

65 entries were logged for the year (email, phone and in-person). Visitors and researchers from Brooklyn, California, Florida, Georgia, Tennessee, and Texas visited the history room. In-person requests, emails and phone contacts include seeking information about family genealogy, slavery, Native Americans, land deeds, church records, poorhouse documents, maritime history, house histories, early (first 100 years) settlers, Revolutionary, Civil, WWI and WWII Wars, Southold yearbooks, schools, Wayland Jefferson, maps and so much more. The paintings on the walls frequently draw attention. People appreciate the artwork on the walls and frequently inquire about the artists and their connection to the area. Folks are comfortable sitting in front of the fireplace to read, spend some quiet time, work on their laptops, and those seeking history and genealogy use the area to look through files and books.

Kathy Saccamano
July 2021-June 2022

We still faced some challenges in regard to reaching people who are concerned regarding Covid but it seemed as the year progressed more patrons were willing to venture out for programs. To reach as many patrons in a comfortable way we continued to offer zoom lectures while transitioning to in person art, exercise and music type classes.

Libraries still joined together to offer joint zoom classes. This enables us to stay on budget and offer a diversified line up of program offerings. Jointly with some of the other East End Libraries we served 735 patrons and offered 69 shared classes. Additionally I reached 439 patrons with 23 zoom classes that we were the sole sponsor.

I offered 13 in person classes that reached 138 patrons. Some memorable events were; the Suffolk Medical ID program with the Suffolk Sheriff Department, High Tea at Special Tea in Greenport, Several Art classes with local artist Diane Alex Smith and our first concert since February 2020 with local singer songwriter Julia King.

I purchased several videos on demand which reached 234 views. The videos include Bagpipes Calling (Jan-March), Cold Spring Harbor Whaling museum film Women at Sea (March) and Savvy Sightseer Four Countries Holiday Magic and Traditional Cookies(Dec).



Friends of the Southhold Free Library Report

The Friends of The Southold Free Library

Annual Report 7/1/2021 – 6/30/2022

The Friends of the Southold Free Library are a dedicated group of volunteers. Their commitments to the success of the Book Cottage, Plant Sale and the Monthly Raffle have provided the following contributions to the Library in 2021/22.

Programs; YA & Children's summer	\$6000-
Adult Art Workshops	1575-
Lucy Hallock Folk Room Blinds	1464-
Gardens, Planters	2206-
N.Y. Times Large Print	114-
Magnifiers	293-
Tote Bags	327-
Raffle, Books for Babies, Memorials etc.	<u>256-</u>
	\$12235-
Book Cottage Maintenance & Repairs -	
Cottage Painting 50%	\$3400-
Tree Trimming	1000-
Plumbing Repairs	491-
Floor Paint	<u>112-</u>
	\$5003-

The Friends also hosted monthly Art Exhibitions in
The Lucy Hallock Folk Room