

Southold Free Library Trustee Meeting Minutes 2/22/2023 amended 3/5/2023

Present: Caroline MacArthur, Director, Lisa Davidoff, President, James Roth, VP, Priscilla Reilly, Ann Ristuccia, Nicholas Antonucci, Nancy Stellato

Absent: Charles Barkley (Treasurer), Martin Faint (Secretary), Thomas Hudgens, Camille Broussard

Meeting called to order at 6:29 pm.

No public in attendance.

Minutes: Motion made by Jim and seconded by Ann to approve last month's minutes. Passed.

Treasurer's Report: read by board members via email. No issues raised.

Warrants: Motion made by Nick and seconded by Priscilla to approve. Passed.

Director's Report: Very positive feedback from the community regarding Winterfest. Caroline sent the Annual Report for Public and Association Libraries-2022 to all board members for review.

COMMITTEE REPORTS Finance: No news

Fundraising: Possible book and author luncheon planned for 2024. Suggestion made to use envelopes at future community events for monetary donations.

Policy: Committee includes Priscilla, Jim, and Nancy. Caroline is rewriting the ADA policy and the policy for use of the Folk Art Room. Caroline would like to meet with the committee to revise some of the obsolete policies, specifically to update technology use.

Personnel: No news

Long Range Plans: email sent to committee. No changes.

Buildings and Grounds: Nick described the current heating problem and is keeping a log on this. Blower must stay on to maintain heat.

Old Business: No news

New Business: Charles will be stepping down as Treasurer but will remain on the board.

Priscilla has met with Charles and will assume the role of Treasurer. Motion made by Ann and seconded by Jim to approve Priscilla as Treasurer. Martin is stepping down as Secretary and will leave the board due to other commitments. Nancy will assume the role of Secretary. Motion made by Priscilla and seconded by Lisa to approve. Charles and Martin will be removed as signatories. Priscilla and Nancy will be added as signatories. Priscilla will work with Dime Savings Bank regarding signatory changes.

The board unanimously approved the NYS Library Report. Upcoming 2023 board meeting schedule revised as follows: 3/22, 4/26 (6pm to walk grounds), 5/17, 6/21, 7/26, 8/9 (Annual shareholder), 9/27, 10/18, 11/15, No Dec. Meeting. Holiday celebration date for staff TBD.

Lisa motioned to close. Jim seconded. Approved and adjourned at 6:58pm. Respectfully submitted,

Nancy Stellato, Secretary