

Southold Free Library Trustee Meeting Minutes 3/22/2023

Present: Caroline MacArthur, Director, Lisa Davidoff, President, James Roth, VP, Priscilla Reilly, Treasurer, Thomas Hudgens, Charles Barkley, Nancy Stellato, Secretary

Absent: Nick Antonucci, Camille Broussard, Ann Ristuccia

No public in attendance

Meeting called to order at 6:30 pm by Lisa.

Minutes: Motion made by Jim and seconded by Priscilla to approve last month's minutes.

Treasurer's Report: Sent by email to board members. All officers are now approved as signatories on Dime Bank account. No issues raised.

Warrants: Motion made by Charles and seconded by Priscilla to approve.

Director's Report: Caroline reported public usage of the library is "very robust" with young people enjoying gathering in groups again. May 7 will be the NYS mandated budget hearing. Friends of the Library have printed a brochure. There is no current membership drive, however, financial donations are gladly accepted. A patron has reached out to Caroline regarding a lack of Spanish language books and proposed several suggestions, many of which are already in place at the library. A Spanish language cultural event hosted by the library in the recent past was poorly attended. Adult fiction books in Spanish are available through interlibrary loan. Caroline will add information to the next newsletter reminding patrons of the various Spanish language materials available for their use.

COMMITTEE REPORTS

Finance: Charles stated that he is keeping an eye on Dime Bank in light of recent SVB failure. All seems in order and he has no concerns at this time. Current budget is on target.

Fundraising: Possible book and author luncheon is still under consideration.

Policy: Committee met on 3/16/2023 and proposed retiring the iPad and eReader policies. All in attendance at this board meeting are in favor. The committee is working on several other policies that need updating.

Personnel: Priscilla spoke on behalf of Camille that the personnel manual is being updated and that the Director's evaluation will be sent out soon.

Long Range Plans: no news

Buildings and Grounds: Two front doors are to be replaced. Waiting for a timeline from the contractor for the wood doors. It was noted that the sewer cover presents a trip hazard. On

Monday 3/13/2023 the fire alarm went off and the fire department and Southold police responded on site. There was no fire or other emergency evident.

Old Business: No news

New Business: Nancy mentioned seeing in a Florida library a curio cabinet with donated costume jewelry offered for sale at very modest prices with all proceeds going to the library. Could be considered here.

No executive session tonight.

Next meeting will take place on 4/26/2023 at 6 pm so that the board members can walk the library grounds to assess for any building/grounds issues that should be addressed.

Lisa motioned to close. Jim seconded. Approved and adjourned at 6:57pm.

Respectfully submitted,
Nancy Stellato
Secretary