

**Southold Free Library
Monthly Statistics
April-23**

	April-23	April-22
Total circulation	1,914	1,963
e-books	2,630	2,199
total	4,544	4,162
database access	1,242	233
Direct access	229	139
Floyd Memorial	154	66
Cutchogue	36	38
Mattituck	9	4
Riverhead	13	0
other	5	31
 New patrons added	 28	 24
 Tech help	 236	 132
 Additions to collection	 182	 219
 Deletions from collection	 101	 90
 Room Use	 # uses--# hours	 # uses--# hours
Study Room	N/A	33--46
Community Room	N/A	38--72
Folk Room	N/A	26--44
 Programs		
children's		
number of sessions	20	24
number of attendees	297	251
 young adults		
number of sessions	20	10
number of attendees	444	215
 Adult		
number of sessions	20	26
number of attendees	264	273

Southold Free Library

Statistical Report APRIL*2023

CIRCULATION:		April 2023	April 2022	April 2021
BOOKS				
A NEW		228	286	294
AF		404	452	495
ANF		151	143	178
ESL		0	8	0
REF		0	3	2
AMAG		1	22	20
YA		54	53	67
J NEW		57	84	87
JF		441	342	295
JNF		62	84	57
JREF		0	0	0
JMAG		0	0	5
PUZZLES		1	2	0
OTHER (ILL-RENEW/		144	147	138
TOTALS		1,543	1,626	1,638
MEDIA				
ARBCD		21	18	37
Kindle		0	2	1
ADVD		230	297	285
ACD-MUSIC		101	0	97
JVOX Book/audio		8	15	0
J-DVD		0	0	13
JCD MUSIC		0	1	1
MuseumPasses		9	4	2
FishingPoles		0	0	0
BloodPressureCuff		2	0	0
TOTALS		371	337	436
GRAND TOTALS		1,914	1,963	2,074
%+(-)		-2.60%	-5.35%	
Interlib.Loans	(ALA)	0	1	18

1. Newsletter: I would like to thank Lisa and the board for the kind words in the newsletter about my 25 work anniversary. It's been a rewarding and fulfilling adventure! I look forward to what the future brings. This year I will be celebrating my work anniversary in Chicago—I am taking the week 5/29-6/2 to explore the city with my daughter.
2. The budget hearing at SHS went well. Priscilla was great support as one of three attendees. There were no questions on the budget, which is available on the webpage and in hard copy at the Library (by the time you read this the vote will be in the past—hopefully with positive results!)
3. On May 20th, Kait's Angels will be installing and dedicating a 'Buddy Bench' at 1pm next to the Book Cottage. Representatives from Kait's Angels will be here for a short ceremony, and I am hoping all trustees and many staff and patrons will attend as well.
4. Penny and I met with Cathy Demoroto, Erica Steindl, and Deniella Menjivar at CAST to review and unpack the Prom dress Showcase that took place over the weekend of April 29th. It was a productive and positive meeting and we reviewed ways to offer a welcoming, smooth and successful showcase in future years. I also took the opportunity to discuss ways to increase library exposure to the patrons for whom English is a second language. We plan to work together to have library marketing available to the clients at CAST in English and Spanish. In addition, I am having them post a circulation desk assistant job ad in both languages as well. We also talked about future events that can be collaborative, as well as the downfalls of duplicating programs and services.
5. Susan Caggiano has returned to work full time and is once again taking on all her responsibilities, freeing me up to a larger extent.
6. I attended the Long Island Library Conference on 5/11. It was the first in person conference in years, and in my opinion it was a very well done event. I attended workshops on technologies to watch in 2023 and how to best serve patrons using technologies, and Teen Mental Health which was presented by a Social Worker from Family Service League. It was informative. I will share my experiences with my staff.
7. Dana continues to plan staff wellness events and the next staff meeting will feature scones and pastries. The last workshop, led by a representative from EAP, led us through the importance of mindfulness and strategies to keep stressors at bay both at work and home. These workshops all take place between 8:30 and 9:30 am. I think in addition to the information and exercises learned, it is a great time for staff to share a common experience other than library related and task oriented meetings. It does seem to enhance morale.
8. The new jigsaw table is a great hit—it is beautiful and staff and patrons have expressed their admiration. A plaque honoring Gayle Kaplan is on order, and when it arrives and has been attached to the table, I will contact Micah Kaplan to let him know.
9. A patron who had been staying in Southold between January and March, and using the library daily to work and spend time learning English, went back to his home in Buenos Aires to attend medical school. Before he left I gave him a Southold Library tee shirt as a good bye memento. He recently sent us a photo of himself standing in front of the National Library in Buenos Aires with our tee shirt on! Here is an excerpt from his email: "Also send you a picture of the national library in Buenos Aires, it's a little bigger than southold's library ;) but there's not

personal and so kindness attention like all of you. 

I send all team a greeting from Buenos Aires and a hope come back there but, when the weather will be nice hahaha." (he was very cold when he was here in the winter...)

April Adult Services Report
Melissa Andruski

PROGRAM SESSIONS

1 BDG: The Handmaid's Tale/23
2 Chair Yoga/32
1 I'm Turning 65 seminar/10
1 Maritime Concert/12
1 Old Burying Ground visit/12
1 Heritage Walk/9

7 program sessions/ 98 attendees

The concert "Songs of the Fishermen: Life, Work, Hardships and Dangers" was presented by Southold resident Stephen Sanfilippo. Stephen is making the rounds of Nassau and Suffolk County libraries with his maritime concerts with stories that relate the hardships of fisher-folk. The book "A Speck in the Sea: a story of survival and rescue" is a riveting read about an event that took place off Montauk in July 2013 and is the book the Long Island Reads committee chose for its 2023 program selection. Stephen was asked by a committee member if he would be interested in offering his presentations for the program.

The heritage block walk began at the library and ended at the bend in the road of Tucker's Lane.

We're all learning our new online program registration and reserving library rooms/space for program use.

BOOK/MAGAZINE MENDING

8 repairs

FRIENDS

The annual spring luncheon will be held May 16 at Touch of Venice, an event the volunteers appreciate and look forward to!

Plans for the May 6 plant sale are underway.

The Southold High School art exhibit of mixed media pieces showcased the creative artistry of our talented youth.

The book cottage is rolling along splendidly.

POET-TREE

For the month of April patrons of all ages could add a poem or more to our poet-tree. Original poems and/or favorite poems were added throughout the month.

WHITAKER COLLECTION

Todd DeLong gifted letters to and from Thomas Lester and Thomas Lyon Gardiner dated early 1800s and monetary account entries from Ezra L'Hommedieu dated 1789.

A gentleman from the Cutchogue-New Suffolk Historical Council inquired about the 1777 Meig's Raid. He discovered in our Revolutionary War file and Bi-Centennial file articles he hasn't seen before and was happy to have photocopies made.

Southold Sunshine Society articles were requested and photocopied.

Newspaper articles written by Wayland Jefferson were read and copied by interested patrons.

April 2023
 Kathy Saccamano

In person	April 1 paper flower wreath		7
	April 15 Shackleton Shipwreck		35
	April 22 Alcohol Ink		12
	April 22 Mediterranean cooking	shared 30	SOHD 12
	April 27 Lotus Lanterns	Shared 29	13
	April 29 Coronation Tea		28
	Total		107

Remote	April 4,11,18,25 Breathe	192	SOHD 33
	April 5 Earth 911	shared 58	SOHD 7
	April 12 Gettysburg	shared 75	SOHD 15
	April 19 Health PTSD	shared 40	SOHD 4
	Total		59

I attended a staff meeting and a programmer meeting. I attended three zoom sessions for research regarding future programs.

I am working on the Best Seller collection, converting books from various collections, working the circulation desk and communicating with the website company to update our marketing for adult classes. I completed the adult programs for the May/June newsletter and have started working on future program booking into the fall and winter.

Young Adult Monthly Report for April 2023

Southold High School Student Art was on display for the entire month. This is an annual event – curated by Dan Gosnell, the High School Art teacher, and carefully hung and displayed by Penny and Quinn, our library page. I hope everyone has had the opportunity to see all of the amazing artwork! The North Fork libraries and CAST collected formal dresses and accessories throughout the month in preparation for the Showcase! It was a very busy month...

Programs:

April 2, 16, 23 & 30: *SAT Prep classes.* This was the first in-person SAT prep program the library has held in over 3 years. I was glad for the high turnout.

Attendance: 4/2: **16**; 4/16: **14**; 4/23: **17**; 4/30: **15**

April 3: *Yoga for Teens.* This was the last class of the 4 week session. The turnout overall was a disappointment but the few kids that attended seemed to benefit from the program. Attendance: **2**

April 4: *Pressed Flower and fairy lite jars.* Teens used Mod Podge to adhere pressed flowers and small fairy silhouettes to jars. Once dry, they added ribbon to the top and little fairy lights inside the jar. What beautiful creations! Attendance: **9**

April 5: *Game Day!* Kids played Nintendo Switch and classic board games.

Attendance: **5**

April 6: *Teen Night at CAST.* I scooped ice cream for floats alongside Kristie Korade, Teen librarian at Cutchogue Library. There was a terrific turnout for this event where teens could play Nintendo Switch, make an ice cream float, make individual pizza, paint, color, and craft, enjoy music, and win raffle prizes. Attendance: **About 75**

April 10-14: *Chess for Beginners with John Consiglio.* Mr. Consiglio (a community member) is an advanced chess player and teacher. He has taught chess groups before and offered to volunteer his time to help teach our young Southold patrons. The kids learned a lot (as did I) and showed a marked improvement in their approach and strategy of the game. This week was the most beautiful week of warm weather and sunshine so I believe it impacted our attendance. The kids that came every day were committed and have developed a real love for the game. Mr. Consiglio is happy to help with future Chess programs! Attendance: 4/10: **7**; 4/11: **9**; 4/12: **7**; 4/13: **7**; 4/14: **5**

April 14: *Dungeons and Dragons.* Another good turnout for the continuation of DnD! Attendance: **11**

April 15: Authors Unlimited 2023. As a committee member I helped with registration, communication, and marketing before the event. At the event, I helped with check in, Q & A and certificate handouts. It was a great day with over 50 teens present! The three authors were engaging and entertaining! The teens enjoyed the presentation, but seemed to most love the personal interactions with the authors during the book signings. Attendance: **50+** teens, **20+**adults

April 20: Student Art Reception. Unfortunately, there wasn't enough marketing for this event and so few people attended. Still, the artwork was on display all month and the community had the opportunity to see the amazing talent of our young people. Attendance: about **12**

April 21: *Bot Play date with Spike Prime Lego kit.* Since no one registered for this program, I moved it upstairs to the Teen Area. A few teens stopped by to play around with the kits and learn a little coding in the process! Attendance: **5**

April 28, 29 & 30: *Formal Dress Showcase at Peconic Community Center*
Attendance: 4/28: **132**; 4/29: **34**; 4/30: **12**

Total Programs: **20**

Total Attendance: **444**

Meetings and Trainings:

April 4, 11 & 25: Weekly meetings with Caroline and Dana

April 5: Authors Unlimited Committee meeting

April 7: Meeting with Noah (SCLS) and Caroline to learn how to improve on our Social Media presence. It was very helpful.

April 18: Youth Mental Health First Aid training –at SCLS. Mental Health First Aid is an early intervention public education program. In this all day training we learned how to recognize signs and symptoms of a potential mental Health or substance use challenge. We learned about listening nonjudgmentally, offering reassurance, and making the necessary referrals. There was a lot of information to learn in a day, but I feel better equipped to assist our young patrons in the event of a challenge.

Submitted by:

Penny Kelley, Teen Services Librarian

APRIL 2023 MONTHLY REPORT

DISPLAYS: Flower and rain books were on display this month with flowers on the windows.

PROGRAMS: (We had 6 programs this month with 160 participants)

Wednesday, April 5: "Game Day"—Penny and I hosted an afternoon program of both board games and Nintendo games. The 6 kids enjoyed playing together and playing Trouble with Penny and I.

Thursday, April 6: "Make a Spring Candle"—Chrissy LeHat from Curiously Creative Candles came to give the children a brief history of candles and then gave the K-6 group tips on how to make one. She brought a wide variety of recycled wax of all different colors and scents to sprinkle layer into mason jars. 20 children came to this creative program.

Fridays, April 7, 14, 21, & 28: "Playgroup"—The Southold Mothers' Club continued coming in to play in the children's room for April, (10-11 am). There were 56 parents and their little ones that came in this month. I am hoping to continue these playgroups outside during the months of May and June, "Playdate Picnics" in the Pocket Park.

Friday, April 7: "Rechenka's Eggs"—I read a Ukrainian folktale story called, "Rechenka's Eggs", which explained how Ukrainian eggs came to be. I then showed the 11 kids how to color in doilies with washable markers, slightly wet the lace to get the colors to run, and then glue the colored doily on a color cardstock egg background to make their own Ukrainian-looking egg. It was a fun program for Easter week.

Monday-Friday, April 10-14: "Fun with Legos"—I brought the library Lego collection out every morning during the kids' Spring break for an hour of Lego building free play for all ages. 8 children came on 4/10, 10 children came on 4/11, 13 children came on 4/12, 16 children came on 4/13, and 13 children came on 4/14.

Wednesday, April 19: "Bot Play Day"—Penny and I arranged for Bot Play Days this month for children grades 2-5 to come in and play around with our new Dashbots. They could either just drive them around or practice coding. Next month, we will test the groups' skills to see if they can drive around a taped road course on the floor and plot a string of code to get the bots to perform particular tasks.

SCHOOL GROUPS: I only had 1 school group visit the library this month (15 children)

STORYTIME/ROMP 'N RHYME: We had 3 sessions of Romp 'N Rhyme with 90 in total attendance and we had 3 sessions of Storytime with 32 in total attendance.

MEETINGS: I attended 1 meeting and organized one EAP workshop this month. Penny and I went to the Southold Elementary School to show the ENL parent group Brainfuse and all it has to offer in the way of online homework help for their children and more. We also made sure everyone had a library card and brought forms with us, (Monday, April 3rd from 5:00-

5:30 pm). I also scheduled an EAP Mindfulness workshop for the staff (Tuesday, April 25th @ 8:30 am). It was wonderful to reinforce a way to handle daily work and personal stresses and also enjoy croissants and apple Danish all together.

MISC.: I did an in person visit to Headstart on Wednesday, April 5th from 10:00-11:00 am and also a Zoom virtual Family Fun Night the following evening for Headstart (Thursday, April 6th from 6:00-6:30 pm).

--Dana Bruey, Children's Services

Southold Free Library Budget Report with Y-T-D Figures July 2022 through April 2023

	Jul '22 - Apr...	Budget	\$ Over Bud...	% of Budget
Ordinary Income/Expense				
Income				
5000 · School District	827,633.14	959,673.00	-132,039.86	86.2%
5012 · Pilot Revenue	10,732.23	7,253.00	3,479.23	148.0%
5050 · Contingency Fund	0.00	39,000.00	-39,000.00	0.0%
5100 · NYS Education	196.00	1,500.00	-1,304.00	13.1%
5151 · NYS Grant Income	1,761.00			
5200 · Interest/Investments				
5005 · T-Bill Interest	0.00	0.00	0.00	0.0%
5200 · Interest/Investments - Other	230.73			
Total 5200 · Interest/Investments	230.73	0.00	230.73	100.0%
5225 · Book Fines	0.00	0.00	0.00	0.0%
5250 · Lost/Paid Material	618.45	500.00	118.45	123.7%
5275 · Photocopies & PC Printouts	2,947.00	1,500.00	1,447.00	196.5%
5325 · Temporary Residents	0.00	0.00	0.00	0.0%
5350 · Sale Items	10.00	0.00	10.00	100.0%
5500 · Contributions				
5501 · Book Memorials	50.00	2,000.00	-1,950.00	2.5%
5502 · Small Cash Contributions	175.75			
5500 · Contributions - Other	472.11	1,000.00	-527.89	47.2%
Total 5500 · Contributions	697.86	3,000.00	-2,302.14	23.3%
5525 · Friends Contributions				
5526 · SRC Contribution	6,000.00			
5525 · Friends Contributions - Other	5,213.03	10,000.00	-4,786.97	52.1%
Total 5525 · Friends Contributions	11,213.03	10,000.00	1,213.03	112.1%
5600 · Miscellaneous	0.00	0.00	0.00	0.0%
Total Income	856,039.44	1,022,426.00	-166,386.56	83.7%
Gross Profit	856,039.44	1,022,426.00	-166,386.56	83.7%
Expense				
6000 · Friends Reimbursement				
6001 · SRC Expense	7,112.13			
6000 · Friends Reimbursement - Other	4,646.03	10,000.00	-5,353.97	46.5%
Total 6000 · Friends Reimbursement	11,758.16	10,000.00	1,758.16	117.6%
6099 · Personnel				
6100 · Salaries	397,496.90	505,000.00	-107,503.10	78.7%
6110 · Social Security	29,907.06	38,600.00	-8,692.94	77.5%
6120 · NYS Unemployment Ins.	3,413.26	3,500.00	-86.74	97.5%
6130 · Worker's Comp.	3,923.00	5,000.00	-1,077.00	78.5%
6140 · Disability Insurance	403.34	1,800.00	-1,396.66	22.4%
6150 · Full Time Benefit	70,115.30	85,000.00	-14,884.70	82.5%
6160 · ADP/Paychex Charge	2,723.48	4,000.00	-1,276.52	68.1%
6170 · Retirement	11,407.44	7,500.00	3,907.44	152.1%
Total 6099 · Personnel	519,389.78	650,400.00	-131,010.22	79.9%
6499 · Library Materials				
6500 · Books	27,695.03	38,500.00	-10,804.97	71.9%
6505 · e-books	53,876.79	50,000.00	3,876.79	107.8%
6510 · Newspapers	4,496.57	5,000.00	-503.43	89.9%
6520 · Periodicals/Journals	2,952.85	3,000.00	-47.15	98.4%
6531 · DVD's	3,272.67	5,000.00	-1,727.33	65.5%
6540 · CD's	160.32	1,000.00	-839.68	16.0%
6550 · Recorded Books	1,668.52	5,000.00	-3,331.48	33.4%
6555 · Software	0.00	800.00	-800.00	0.0%
6570 · Miscellaneous				
6571 · Museum Passes	3,265.00	4,000.00	-735.00	81.6%

Southold Free Library Budget Report with Y-T-D Figures July 2022 through April 2023

	Jul '22 - Apr...	Budget	\$ Over Bud...	% of Budget
6570 · Miscellaneous - Other	39.80	1,226.00	-1,186.20	3.2%
Total 6570 · Miscellaneous	3,304.80	5,226.00	-1,921.20	63.2%
Total 6499 · Library Materials	97,427.55	113,526.00	-16,098.45	85.8%
7000 · Operations/Maintenance				
7005 · Maintenance/Building	43,326.27	45,000.00	-1,673.73	96.3%
7010 · Maintenance/Computer	4,912.56	5,500.00	-587.44	89.3%
7020 · Maintenance/Equipment	1,926.14	2,500.00	-573.86	77.0%
7030 · Maintenance/Grounds	9,414.31	12,000.00	-2,585.69	78.5%
7035 · Fixed Assets				
7039 · Furniture & Equipment	5,708.98			
7035 · Fixed Assets - Other	0.00	8,000.00	-8,000.00	0.0%
Total 7035 · Fixed Assets	5,708.98	8,000.00	-2,291.02	71.4%
7040 · Equipment Purchase	3,345.29	1,500.00	1,845.29	223.0%
7060 · Insurance	19,176.00	28,000.00	-8,824.00	68.5%
7070 · Fuel	4,714.32	5,000.00	-285.68	94.3%
7080 · Utilities	13,595.82	15,000.00	-1,404.18	90.6%
7095 · Water	557.69	500.00	57.69	111.5%
Total 7000 · Operations/Maintenance	106,677.38	123,000.00	-16,322.62	86.7%
7499 · Office Expense				
7500 · Supplies	9,856.57	12,000.00	-2,143.43	82.1%
7525 · Telephone	1,130.94	1,500.00	-369.06	75.4%
7550 · Postage	3,094.60	4,000.00	-905.40	77.4%
7575 · Miscellaneous				
7575a · Pay Pal Fees	143.82			
7575b · Square Fee	0.50			
7575 · Miscellaneous - Other	915.91	1,500.00	-584.09	61.1%
Total 7575 · Miscellaneous	1,060.23	1,500.00	-439.77	70.7%
Total 7499 · Office Expense	15,142.34	19,000.00	-3,857.66	79.7%
7999 · Contracts/Services				
8000 · Workshops, Travel & Dues	4,217.25	3,500.00	717.25	120.5%
8010 · Adult Library Programs				
8011 · Aquarium Tickets	-1,106.00			
8017 · Adult Programs	4,827.05			
8010 · Adult Library Programs - Other	0.00	8,000.00	-8,000.00	0.0%
Total 8010 · Adult Library Programs	3,721.05	8,000.00	-4,278.95	46.5%
8015 · Young Adult Library Programs	4,472.65	5,000.00	-527.35	89.5%
8020 · Children Library Programs	4,444.71	5,000.00	-555.29	88.9%
8030 · Service Contracts	5,136.52	7,500.00	-2,363.48	68.5%
8040 · Telecommunications	11,150.17	11,000.00	150.17	101.4%
8050 · Accounting Services	10,077.50	10,000.00	77.50	100.8%
8055 · Legal Services	94.00	1,000.00	-906.00	9.4%
8060 · SCLS Services	16,218.00	16,500.00	-282.00	98.3%
8070 · Marketing				
8071 · Newsletter Printing	18,656.00			
8070 · Marketing - Other	17,692.00	39,000.00	-21,308.00	45.4%
Total 8070 · Marketing	36,348.00	39,000.00	-2,652.00	93.2%
7999 · Contracts/Services - Other	-20.00			
Total 7999 · Contracts/Services	95,859.85	106,500.00	-10,640.15	90.0%
Total Expense	846,255.06	1,022,426.00	-176,170.94	82.8%
Net Ordinary Income	9,784.38	0.00	9,784.38	100.0%
Other Income/Expense				
Other Income				

9:52 AM

05/06/23

Accrual Basis

Southold Free Library
Budget Report with Y-T-D Figures
July 2022 through April 2023

	<u>Jul '22 - Apr...</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
9000 · Due from/to Memorial Maint	0.00			
Total Other Income	0.00			
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	9,784.38	0.00	9,784.38	100.0%

05/06/23

Southold Free Library
Monthly Budget Report
 April 2023

	Apr 23
Ordinary Income/Expense	
Income	
5000 · School District	93,972.75
5200 · Interest/Investments	22.38
5250 · Lost/Paid Material	74.53
5275 · Photocopies & PC Printouts	276.00
5500 · Contributions	
5502 · Small Cash Contributions	25.00
5500 · Contributions - Other	10.00
Total 5500 · Contributions	35.00
5525 · Friends Contributions	100.00
Total Income	94,480.66
Gross Profit	94,480.66
Expense	
6000 · Friends Reimbursement	100.00
6099 · Personnel	
6100 · Salaries	33,925.73
6110 · Social Security	2,576.92
6120 · NYS Unemployment Ins.	238.17
6130 · Worker's Comp.	523.00
6140 · Disability Insurance	583.94
6150 · Full Time Benefit	6,964.78
6160 · ADP/Paychex Charge	230.08
6170 · Retirement	1,655.74
Total 6099 · Personnel	46,698.36
6499 · Library Materials	
6500 · Books	2,528.95
6505 · e-books	66.16
6510 · Newspapers	460.46
6531 · DVD's	308.55
6540 · CD's	0.00
6550 · Recorded Books	43.19
Total 6499 · Library Materials	3,407.31
7000 · Operations/Maintenance	
7005 · Maintenance/Building	3,861.00
7030 · Maintenance/Grounds	2,690.84
7040 · Equipment Purchase	657.00
7060 · Insurance	1,876.00
7080 · Utilities	931.06
7095 · Water	3.59
Total 7000 · Operations/Maintenance	10,019.49
7499 · Office Expense	
7500 · Supplies	540.95
7525 · Telephone	112.95
7575 · Miscellaneous	
7575a · Pay Pal Fees	73.25
7575b · Square Fee	0.50
7575 · Miscellaneous - Other	2.53
Total 7575 · Miscellaneous	76.28
Total 7499 · Office Expense	730.18
7999 · Contracts/Services	
8000 · Workshops, Travel & Dues	407.77

05/06/23

Southold Free Library
Monthly Budget Report
April 2023

	Apr 23
8010 · Adult Library Programs	
8011 · Aquarium Tickets	-596.00
8017 · Adult Programs	968.74
Total 8010 · Adult Library Programs	372.74
8015 · Young Adult Library Programs	911.17
8020 · Children Library Programs	17.71
8030 · Service Contracts	110.75
8040 · Telecommunications	2,520.82
8060 · SCLS Services	11,168.00
8070 · Marketing	1,400.00
Total 7999 · Contracts/Services	16,908.96
Total Expense	77,864.30
Net Ordinary Income	16,616.36
Net Income	16,616.36

05/06/23

Southold Free Library
Monthly Expense Report
 April 2023

Date	Name	Memo	Amount
6499 · Library Materials			
6500 · Books			
04/01/2023	Gale		-163.49
04/01/2023	Gale		-28.49
04/01/2023	Gale		-26.99
04/01/2023	MicroMarketing, LLC	Penny	-19.99
04/01/2023	MicroMarketing, LLC	Dana	-13.59
04/01/2023	MicroMarketing, LLC	Penny	-43.97
04/01/2023	MicroMarketing, LLC	Penny	-123.92
04/01/2023	MicroMarketing, LLC	Dana	-15.19
04/01/2023	MicroMarketing, LLC	Penny	-15.19
04/01/2023	MicroMarketing, LLC	Melissa	-49.89
04/01/2023	MicroMarketing, LLC	Penny	-222.57
04/01/2023	Baker & Taylor		-139.05
04/01/2023	Baker & Taylor		-626.78
04/04/2023	MicroMarketing, LLC	Dana	-314.41
04/11/2023	Gale		-113.96
04/11/2023	Gale		-59.23
04/11/2023	MicroMarketing, LLC	Melissa	-72.79
04/11/2023	MicroMarketing, LLC	Penny	-76.75
04/11/2023	MicroMarketing, LLC	Dana	-87.11
04/13/2023	MicroMarketing, LLC	Melissa	-22.40
04/15/2023	Bank of America (4318)	Adult	-122.13
04/15/2023	Bank of America (4318)	YA	0.00
04/15/2023	Bank of America (4318)	Children	0.00
04/18/2023	MicroMarketing, LLC	Dana	-14.36
04/18/2023	MicroMarketing, LLC	Penny	-94.34
04/20/2023	MicroMarketing, LLC	Dana	-62.36
Total 6500 · Books			-2,528.95
6510 · Newspapers			
04/01/2023	Southold Pharmacy		-460.46
Total 6510 · Newspapers			-460.46
6531 · DVD's			
04/01/2023	Midwest Tape		-73.46
04/01/2023	SCLS	Disc Repair	-10.50
04/01/2023	Midwest Tape		-98.65
04/11/2023	Midwest Tape		-40.58
04/18/2023	Midwest Tape		-78.36
04/21/2023	SCLS	Disk Repair	-7.00
Total 6531 · DVD's			-308.55
6540 · CD's			
04/15/2023	Bank of America (4318)		0.00
Total 6540 · CD's			0.00
6550 · Recorded Books			
04/01/2023	MicroMarketing, LLC	Susan	-43.19
Total 6550 · Recorded Books			-43.19
Total 6499 · Library Materials			-3,341.15
7000 · Operations/Maintenance			
7005 · Maintenance/Building			
04/01/2023	C's Home & Office Managem...		-3,500.00
04/01/2023	Island Exterminating Inc.		-250.00
04/01/2023	North Fork Sanitation, Inc.		-111.00
Total 7005 · Maintenance/Building			-3,861.00
7030 · Maintenance/Grounds			
04/01/2023	C. Mohr Landscaping, Inc.	2/25 Ice	-315.00
04/01/2023	C. Mohr Landscaping, Inc.	2/28 Snow & Ice	-595.00
04/01/2023	C. Mohr Landscaping, Inc.	3/11 Ice	-315.00

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Southold Free Library

Monthly Expense Report

April 2023

Date	Name	Memo	Amount
04/06/2023	C. Mohr Landscaping, Inc.	Lawn Deposit	-1,465.84
Total 7030 · Maintenance/Grounds			-2,690.84
7040 · Equipment Purchase			
04/15/2023	Bank of America (4318)	Dymo Lable Writer	-219.00
04/15/2023	Bank of America (5025)	2 Lenovo Chrome ...	-438.00
Total 7040 · Equipment Purchase			-657.00
7060 · Insurance			
04/11/2023	Utica National Ins. Group		-1,876.00
Total 7060 · Insurance			-1,876.00
7080 · Utilities			
04/01/2023	PSEGLI		-931.06
Total 7080 · Utilities			-931.06
7095 · Water			
04/04/2023	ReadyRefresh by Nestle		-3.59
Total 7095 · Water			-3.59
Total 7000 · Operations/Maintenance			-10,019.49
7499 · Office Expense			
7500 · Supplies			
04/01/2023	Southold Hardware		-9.49
04/07/2023	Demco, Inc.		-33.63
04/12/2023	W.B.Mason, Inc.		-100.37
04/15/2023	Bank of America (4318)		-128.36
04/15/2023	Bank of America (5025)	Circuit	-9.99
04/15/2023	Bank of America (5025)	Amazon	-218.38
04/18/2023	W.B.Mason, Inc.		-67.93
04/25/2023	W.B.Mason, Inc.		0.20
04/28/2023		Coffee reobursm...	27.00
Total 7500 · Supplies			-540.95
7525 · Telephone			
04/08/2023	Optimum		-112.95
Total 7525 · Telephone			-112.95
7575 · Miscellaneous			
04/15/2023	Bank of America (4318)	CC Finance Charge	-1.43
04/15/2023	Bank of America (5025)	CC Finance Charge	-1.10
Total 7575 · Miscellaneous			-2.53
Total 7499 · Office Expense			-656.43
7999 · Contracts/Services			
8000 · Workshops, Travel & Dues			
04/01/2023	Caroline MacArthur {Reimb}	PLDA Meeting	-51.09
04/15/2023	Bank of America (4318)	Zoom Dues	-149.90
04/15/2023	Bank of America (4318)	Staff Training	-24.36
04/15/2023	Bank of America (4318)	LILA Conference	-75.00
04/20/2023	Penny Kelley {Reimb}	4/15 Patchogue, 4/...	-107.42
Total 8000 · Workshops, Travel & Dues			-407.77
8015 · Young Adult Library Programs			
04/05/2023	Chris Murphy	18 Students @ \$1...	-2,160.00
04/07/2023		PP Cake in a Mug	55.00
04/07/2023		PP SAT Prep	1,200.00
04/15/2023	Bank of America (5025)		-75.17
04/28/2023		D&D	69.00

05/06/23

Southold Free Library
Monthly Expense Report
April 2023

Date	Name	Memo	Amount
Total 8015 · Young Adult Library Programs			-911.17
8020 · Children Library Programs			
04/07/2023		PP Sharpie Mug	70.00
04/07/2023		PP Storytime Yoga	25.00
04/07/2023		Storytime Yoga	25.00
04/15/2023	Bank of America (5025)		-17.71
04/25/2023	Lauren Rodd	3 Sesssions Zumb...	-120.00
Total 8020 · Children Library Programs			-17.71
8030 · Service Contracts			
04/05/2023	Advanced Imaging Systems		-110.75
Total 8030 · Service Contracts			-110.75
8040 · Telecommunications			
04/06/2023	SCLS - P.A.L.S.	2nd Qtr Port Charg...	-2,311.08
04/08/2023	Optimum		-209.74
Total 8040 · Telecommunications			-2,520.82
8060 · SCLS Services			
04/03/2023	SCLS	1/1/23 - 12/31/23 S...	-11,168.00
Total 8060 · SCLS Services			-11,168.00
8070 · Marketing			
04/06/2023	Right Now Marketing, Ltd.		-1,400.00
Total 8070 · Marketing			-1,400.00
Total 7999 · Contracts/Services			-16,536.22
TOTAL			-30,553.29

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Southold Free Library Monthly Income Report April 2023

Date	Name	Memo	Amount
5000 · School District			
04/07/2023		Deposit	93,972.75
Total 5000 · School District			93,972.75
5200 · Interest/Investments			
04/30/2023		Interest	22.38
Total 5200 · Interest/Investments			22.38
5250 · Lost/Paid Material			
04/07/2023		Deposit	10.00
04/14/2023		SCLS PALS	28.58
04/28/2023		Deposit	35.95
Total 5250 · Lost/Paid Material			74.53
5275 · Photocopies & PC Printouts			
04/07/2023		Deposit	78.00
04/14/2023		Deposit	44.00
04/28/2023		Deposit	154.00
Total 5275 · Photocopies & PC Printouts			276.00
5500 · Contributions			
04/26/2023		MacArthur (Square)	10.00
Total 5500 · Contributions			10.00
5525 · Friends Contributions			
04/28/2023		Sanfillipo Concert	100.00
Total 5525 · Friends Contributions			100.00
TOTAL			94,455.66