

**Minutes of The Southold Free Library Board of Trustees Meeting  
November 15, 2023**

Meeting called to order at 6:28 pm by Lisa Davidoff, President

**Present:** Lisa Davidoff, Jim Roth, Nick Antonucci, Camille Broussard, Ann Ristuccia, Priscilla Reilly, Thomas Hudgens, Nancy Stellato, Caroline MacArthur

**Public:** D. Gladstone

**Minutes** of 9/27 were previously emailed to all board members and the Director. Approved (Jim), seconded (Camille)

**Warrants** approved (Lisa), seconded (Nancy).

**Treasurer's Report** was previously emailed to all board members and the Director. There were no questions. Approved (Jim) and seconded (Nick).

**Public expression:** Mr. Gladstone wished to discuss ESL programming. Caroline requested that he have that discussion with her separately.

**Director's Report:** was emailed to all board members and all points were discussed by Caroline with the board members at tonight's meeting.

Caroline requested approval to attend the Public Library Conference to be held in Cincinnati in April 2024. The cost to attend would be approximately \$1500. The board unanimously approved the funds for Caroline to attend.

### **Committee Reports**

**Finance:** no updates

**Fundraising:** appeal is still receiving donations

**Policy:** Jim will be working on disaster planning

**Personnel:** no updates

**Long Range Planning:** no updates

**Buildings and Grounds:** Stairs and parking lot lines have been painted. Planter boxes need attention. Jim continues to work on new signage plans and will ask the sign maker for a mock-up before a decision is made. A rustic look is preferred.

**Old Business:** Trustees must complete trustee training. It is available through YouTube (Mid-Hudson Library System). Lisa encouraged board members to each choose different topics to broaden the group's general knowledge.

**Scholarship:** The committee met and proposed a \$500 "Southold Free Library Scholarship" for

one student. Applications will be available to all students residing in the Southold School District who are graduating seniors in high school. The applications will be judged anonymously. The Southold High School principal will be informed of the revision of this scholarship. The deadline to apply will be in May (exact date TBD). The recipient will be recognized at the Library and a permanent acknowledgement will be displayed in the Library. There was discussion about re-visiting the amount of the scholarship and/or adding a second recipient in the future.

**New Business:** 2024 Holiday schedule was approved (Nancy/Camille). 2024 Board Meeting dates were approved (Priscilla/Lisa). 2024 SCLS budget was approved (Jim/Tom).

Meeting adjourned at 7:35 pm

Respectfully submitted,  
Nancy Stellato  
Secretary