

Minutes of the Southold Free Library Trustees' Meeting  
September 27, 2023

Meeting called to order at 6:28 by Lisa

Present: L. Davidoff, J.Roth, P.Reilly, A. Ristuccia, N. Antonucci, C. Broussard, N.Stellato, C. MacArthur

Public present: Daniel Gladstone

Annual Meeting minutes were approved with a motion from Jim and seconded by Nick

Warrants were approved with a motion by Lisa and seconded by Nancy

Treasurer's Report was emailed to board members. There were no questions

Committee Reports:

\*Director's Report: was emailed to board members. Caroline added tonight that she met and discussed library funding with Assemblyman Fred Thiele at the Sag Harbor Library. A meeting with Sen. Palumbo that was planned for 9/29 was canceled. The upcoming Newsletter will include that an ESL librarian and social worker are on-site at the library every Saturday. The media system is in need of repair. South Fork contractor will send a proposal. Caroline informed the board that recently a community organization met on library grounds and were disturbed by landscapers who were using power equipment after 6 pm against town regulations.

\*Fundraising: no news

\*Policy: no new updates

\*Personnel: updated job descriptions were approved. Camille stated that a formal process should be in place to name an assistant director.

\*Building & Grounds: met on 9/25. The cesspool and ejector pump need periodic service. Caroline will ask Juan for a service contract. Landscape architects have been contacted for the Pocket Park and an RFP has been requested. The dead tree has been removed from the Library entrance. Corazzini paved the parking lot. Lines still need to be painted. The wood doors will be completed by the first week of October per Anders Jensen. Caroline will call the painters for the exterior trim. There are no more leaks in the southwest corner of the building. Jim gave an update on the plans for a new sign. A sign similar to the American Legion's double sided sign will cost \$10, 800. Changeable panels will be an additional \$3500. Jim will request a mock-up from the sign maker.

Old Business: Caroline will see if the trustee training can take place at the next meeting. We need to re-name the scholarship that was previously given by the Library. Caroline asked the Board for approval to close the Library on 12/31. All were in favor of this.

New Business: The Holiday party will take place on 12/10. There will be no October meeting  
The next meeting will take place on 11/15

Respectfully submitted,  
Nancy Stellato  
Secretary