

**Southold Free Library**  
**Statistical Report**  
**FEBRUARY\*2024**

<b>CIRCULATION:</b>	<b>February 2024</b>	<b>February 2023</b>	<b>February 2022</b>
<b>BOOKS</b>			
A NEW	268	223	288
AF	415	470	444
ANF	161	131	141
ESL	0	1	1
REF	1	5	0
AMAG	14	4	15
YA	61	49	40
J NEW	75	47	72
JF	280	425	356
JNF	57	123	61
JREF	0	0	0
JMAG	3	2	4
OTHER (ILL-RENEWALS)	121	202	116
<b>TOTALS</b>	<b>1,456</b>	<b>1,682</b>	<b>1,538</b>
<b>MEDIA</b>			
ARBCD	8	21	22
Devices	0	0	0
ADVD	166	259	247
A CD-Music	13	1	71
VOX BOOKS	7	7	14
J-DVD	0	10	5
Puzzles	11	6	4
Museum Passes	8	6	3
Fishing Poles	0	0	0
Blood Pressure Cuff	5	0	0
<b>TOTALS</b>	<b>218</b>	<b>310</b>	<b>366</b>
<b>TOTAL</b>	<b>1,674</b>	<b>1,992</b>	<b>1,904</b>
%+(-)	-16.00%	+4.62%	
Interlib.Loan (ALA)	1	1	1

**Monthly Memorials/Contributions**  
**February 2024**

**Memorials**

<b>Donor</b>	<b>In Memory of</b>	<b>Amount</b>
Rita Jones	Sonya Kinkhabwala	\$25
Pamela Libby	Christine Conway	\$50
Caroline & Doug MacArthur	Christine Conway	\$35
Patricia McArdle	Carol Conroy	\$25
Laura Shaub	Carol Conroy	\$40
Barbara Skelly	Carol Conroy	\$50
	<b>Total</b>	<b>\$225</b>

**Contributions**

Appeal '23	\$160	
Brick Donations (3)	\$300	
	<b>Total</b>	<b>\$685</b>

## Southold Free Library Budget Report with Y-T-D Figures July 2023 through February 2024

	Jul '23 - Feb...	Budget	\$ Over Bud...	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
5000 · School District	864,010.75	1,155,057.00	-291,046.25	74.8%
5012 · Pilot Revenue	7,185.92	7,253.00	-67.08	99.1%
5050 · Contingency Fund	0.00	0.00	0.00	0.0%
5100 · NYS Education	1,765.00	1,500.00	265.00	117.7%
5200 · Interest/Investments	195.49			
5250 · Lost/Paid Material	495.81	500.00	-4.19	99.2%
5275 · Photocopies & PC Printouts	2,585.70	1,500.00	1,085.70	172.4%
5325 · Temporary Residents	0.00	0.00	0.00	0.0%
5350 · Sale Items	15.00	0.00	15.00	100.0%
<b>5500 · Contributions</b>				
5501 · Book Memorials	0.00	500.00	-500.00	0.0%
5502 · Small Cash Contributions	88.21			
5500 · Contributions - Other	202.00	1,000.00	-798.00	20.2%
<b>Total 5500 · Contributions</b>	<b>290.21</b>	<b>1,500.00</b>	<b>-1,209.79</b>	<b>19.3%</b>
<b>5525 · Friends Contributions</b>				
5526 · SRC Contribution	8,000.00			
5525 · Friends Contributions - Other	1,156.37	10,000.00	-8,843.63	11.6%
<b>Total 5525 · Friends Contributions</b>	<b>9,156.37</b>	<b>10,000.00</b>	<b>-843.63</b>	<b>91.6%</b>
<b>Total Income</b>	<b>885,700.25</b>	<b>1,177,310.00</b>	<b>-291,609.75</b>	<b>75.2%</b>
<b>Gross Profit</b>	<b>885,700.25</b>	<b>1,177,310.00</b>	<b>-291,609.75</b>	<b>75.2%</b>
<b>Expense</b>				
<b>6000 · Friends Reimbursement</b>				
6001 · SRC Expense	7,214.31			
6000 · Friends Reimbursement - Other	1,333.00	10,000.00	-8,667.00	13.3%
<b>Total 6000 · Friends Reimbursement</b>	<b>8,547.31</b>	<b>10,000.00</b>	<b>-1,452.69</b>	<b>85.5%</b>
<b>6099 · Personnel</b>				
6100 · Salaries	350,215.57	525,200.00	-174,984.43	66.7%
6110 · Social Security	26,892.91	40,180.00	-13,287.09	66.9%
6120 · NYS Unemployment Ins.	2,842.70	3,500.00	-657.30	81.2%
6130 · Worker's Comp.	3,039.00	5,850.00	-2,811.00	51.9%
6140 · Disability Insurance	671.49	1,800.00	-1,128.51	37.3%
<b>6150 · Full Time Benefit</b>				
6152 · Tuition Reimbursment	250.00			
6150 · Full Time Benefit - Other	45,279.05	90,500.00	-45,220.95	50.0%
<b>Total 6150 · Full Time Benefit</b>	<b>45,529.05</b>	<b>90,500.00</b>	<b>-44,970.95</b>	<b>50.3%</b>
6160 · ADP/Paychex Charge	2,476.86	4,000.00	-1,523.14	61.9%
6170 · Retirement	10,579.02	13,975.00	-3,395.98	75.7%
<b>Total 6099 · Personnel</b>	<b>442,246.60</b>	<b>685,005.00</b>	<b>-242,758.40</b>	<b>64.6%</b>
<b>6499 · Library Materials</b>				
6500 · Books	25,221.13	40,000.00	-14,778.87	63.1%
6505 · e-books	56,880.16	55,000.00	1,880.16	103.4%
6510 · Newspapers	4,055.05	6,500.00	-2,444.95	62.4%
6520 · Periodicals/Journals	3,464.30	3,000.00	464.30	115.5%
6531 · DVD's	2,669.60	4,000.00	-1,330.40	66.7%
6540 · CD's	220.33	500.00	-279.67	44.1%
6550 · Recorded Books	555.69	3,500.00	-2,944.31	15.9%
6555 · Software	441.88	800.00	-358.12	55.2%
<b>6570 · Miscellaneous</b>				
6571 · Museum Passes	3,295.00	4,500.00	-1,205.00	73.2%
6570 · Miscellaneous - Other	402.00	1,250.00	-848.00	32.2%
<b>Total 6570 · Miscellaneous</b>	<b>3,697.00</b>	<b>5,750.00</b>	<b>-2,053.00</b>	<b>64.3%</b>

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Accrual Basis

**Southold Free Library**  
**Budget Report with Y-T-D Figures**  
**July 2023 through February 2024**

	Jul '23 - Feb...	Budget	\$ Over Bud...	% of Budget
<b>Total 6499 · Library Materials</b>	97,205.14	119,050.00	-21,844.86	81.7%
<b>7000 · Operations/Maintenance</b>				
7005 · Maintenance/Building	32,709.57	45,000.00	-12,290.43	72.7%
7010 · Maintenance/Computer	3,144.45	5,500.00	-2,355.55	57.2%
7020 · Maintenance/Equipment	3,545.11	3,000.00	545.11	118.2%
7030 · Maintenance/Grounds	8,041.99	12,500.00	-4,458.01	64.3%
7034 · Capital Improvements	100,000.00	99,855.00	145.00	100.1%
7035 · Fixed Assets				
7036 · Equipment Lease	0.00	2,000.00	-2,000.00	0.0%
7039 · Furniture & Equipment	839.00			
7035 · Fixed Assets - Other	0.00	7,000.00	-7,000.00	0.0%
<b>Total 7035 · Fixed Assets</b>	839.00	9,000.00	-8,161.00	9.3%
7040 · Equipment Purchase	2,465.23			
7060 · Insurance	15,730.00	28,000.00	-12,270.00	56.2%
7070 · Fuel	3,759.12	5,000.00	-1,240.88	75.2%
7080 · Utilities	9,952.40	16,000.00	-6,047.60	62.2%
7095 · Water	592.99	1,000.00	-407.01	59.3%
<b>Total 7000 · Operations/Maintenance</b>	180,779.86	224,855.00	-44,075.14	80.4%
<b>7499 · Office Expense</b>				
7500 · Supplies	7,203.31	12,000.00	-4,796.69	60.0%
7525 · Telephone	960.07	1,600.00	-639.93	60.0%
7550 · Postage	5,131.00	5,000.00	131.00	102.6%
7575 · Miscellaneous				
7575b · Square Fee	234.28			
7575 · Miscellaneous - Other	2,038.54	1,500.00	538.54	135.9%
<b>Total 7575 · Miscellaneous</b>	2,272.82	1,500.00	772.82	151.5%
<b>Total 7499 · Office Expense</b>	15,567.20	20,100.00	-4,532.80	77.4%
<b>7999 · Contracts/Services</b>				
8000 · Workshops, Travel & Dues	1,536.02	4,000.00	-2,463.98	38.4%
8010 · Adult Library Programs				
8010a · Harbes Pass Program	-475.00			
8011 · Aquarium Tickets	-825.00			
8011a · L.I.Science Center Tickets	90.00			
8012 · L.I.Game Farm Tickets	-30.00			
8017 · Adult Programs	6,771.20			
8010 · Adult Library Programs - Other	0.00	9,000.00	-9,000.00	0.0%
<b>Total 8010 · Adult Library Programs</b>	5,531.20	9,000.00	-3,468.80	61.5%
8015 · Young Adult Library Programs	3,436.68	5,500.00	-2,063.32	62.5%
8020 · Children Library Programs	3,805.10	5,500.00	-1,694.90	69.2%
8030 · Service Contracts	4,318.91	8,000.00	-3,681.09	54.0%
8040 · Telecommunications	8,850.19	14,000.00	-5,149.81	63.2%
8050 · Accounting Services	9,943.75	10,500.00	-556.25	94.7%
8055 · Legal Services	0.00	1,000.00	-1,000.00	0.0%
8060 · SCLS Services	5,225.00	16,800.00	-11,575.00	31.1%
8070 · Marketing				
8071 · Newsletter Printing	10,755.00			
8070 · Marketing - Other	11,620.00	44,000.00	-32,380.00	26.4%
<b>Total 8070 · Marketing</b>	22,375.00	44,000.00	-21,625.00	50.9%
<b>Total 7999 · Contracts/Services</b>	65,021.85	118,300.00	-53,278.15	55.0%
<b>Total Expense</b>	809,367.96	1,177,310.00	-367,942.04	68.7%
<b>Net Ordinary Income</b>	76,332.29	0.00	76,332.29	100.0%
<b>Net Income</b>	<b>76,332.29</b>	<b>0.00</b>	<b>76,332.29</b>	<b>100.0%</b>

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**Southold Free Library**  
**Monthly Expense Report**  
**February 2024**

Date	Name	Memo	Amount
<b>6499 · Library Materials</b>			
<b>6500 · Books</b>			
02/01/2024	Gale		-119.99
02/01/2024	MicroMarketing, LLC	Melissa	-19.99
02/01/2024	MicroMarketing, LLC	Dana	-384.80
02/01/2024	MicroMarketing, LLC	Dana	-15.99
02/01/2024	MicroMarketing, LLC	Melissa	-45.09
02/01/2024	MicroMarketing, LLC	Dana	-63.96
02/01/2024	MicroMarketing, LLC	Penny	-50.67
02/01/2024	Baker & Taylor		-1,097.67
02/06/2024	MicroMarketing, LLC	Dana	-15.99
02/06/2024	MicroMarketing, LLC	Melissa	-43.19
02/07/2024	Gale		-169.44
02/08/2024	MicroMarketing, LLC	Dana	-15.19
02/09/2024	Gale		-140.95
02/13/2024	MicroMarketing, LLC	Melissa	-15.99
02/13/2024	MicroMarketing, LLC	Penny	-84.76
02/15/2024	Bank of America (4318)	Adult	-214.59
02/15/2024	Bank of America (4318)	YA	-101.34
02/15/2024	Bank of America (4318)	Children	0.00
02/17/2024		Deposit	47.00
02/20/2024	MicroMarketing, LLC	Dana	-15.19
02/20/2024	MicroMarketing, LLC	Melissa	-22.36
02/22/2024	MicroMarketing, LLC	Penny	-33.58
02/22/2024	MicroMarketing, LLC	Penny	-19.49
Total 6500 · Books			-2,643.22
<b>6510 · Newspapers</b>			
02/01/2024	New York Times	1/22/24-1/19/25	-166.40
02/01/2024	Southold Pharmacy		-461.96
Total 6510 · Newspapers			-628.36
<b>6531 · DVD's</b>			
02/01/2024	Midwest Tape		-13.29
02/02/2024	SCLS	Disc Repair	-8.75
02/06/2024	Midwest Tape		-45.48
02/07/2024	SCLS	Disk Repair	-1.75
02/12/2024	Midwest Tape		-86.75
02/20/2024	Midwest Tape		-91.66
Total 6531 · DVD's			-247.68
<b>6540 · CD's</b>			
02/15/2024	Bank of America (4318)		-15.49
Total 6540 · CD's			-15.49
<b>6555 · Software</b>			
02/15/2024	Bank of America (5025)	YA Games & Acc'y	-185.33
Total 6555 · Software			-185.33
Total 6499 · Library Materials			-3,720.08
<b>7000 · Operations/Maintenance</b>			
<b>7005 · Maintenance/Building</b>			
02/01/2024	C's Home & Office Managem...		-3,500.00
02/01/2024	North Fork Sanitation, Inc.		-111.00
02/22/2024	JP McHale (was Island Exterm)		-250.00
Total 7005 · Maintenance/Building			-3,861.00
<b>7020 · Maintenance/Equipment</b>			
02/01/2024	Kolb Service Corp.		-580.50
02/01/2024	Kolb Service Corp.		-4.86
02/08/2024	Able Locksmith Inc.		-1,535.00
02/25/2024	Kolb Service Corp.		-118.75

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# Southold Free Library

## Monthly Expense Report

### February 2024

Date	Name	Memo	Amount
Total 7020 · Maintenance/Equipment			-2,239.11
<b>7030 · Maintenance/Grounds</b>			
02/01/2024	C. Mohr Landscaping, Inc.	Fall Dump Fees	-76.34
02/10/2024	Paul Burns Electrical Contr. Inc.	Repair driveway lig...	-380.65
02/22/2024	C. Mohr Landscaping, Inc.		-425.00
Total 7030 · Maintenance/Grounds			-881.99
<b>7040 · Equipment Purchase</b>			
02/15/2024	Bank of America (5025)	Epson F170 Printer	-449.00
02/15/2024	Bank of America (5025)	2 iPads	-713.99
02/15/2024	Bank of America (5025)	XBox and 2 control...	-419.97
Total 7040 · Equipment Purchase			-1,582.96
<b>7060 · Insurance</b>			
02/09/2024	Utica National Ins. Group		-1,912.00
Total 7060 · Insurance			-1,912.00
<b>7070 · Fuel</b>			
02/01/2024	National Grid		-767.34
02/21/2024	National Grid		-711.84
Total 7070 · Fuel			-1,479.18
<b>7080 · Utilities</b>			
02/01/2024	PSEGLI		-1,451.18
Total 7080 · Utilities			-1,451.18
<b>7095 · Water</b>			
02/02/2024	ReadyRefresh		-110.22
Total 7095 · Water			-110.22
Total 7000 · Operations/Maintenance			-13,517.64
<b>7499 · Office Expense</b>			
<b>7500 · Supplies</b>			
02/01/2024	W.B.Mason, Inc.		-45.85
02/07/2024	W.B.Mason, Inc.		-261.38
02/09/2024	Demco, Inc.		-51.48
02/15/2024	Bank of America (4318)		-369.45
02/15/2024	Bank of America (5025)	for YA Gaming Parts	-289.90
02/16/2024	W.B.Mason, Inc.		-65.71
Total 7500 · Supplies			-1,083.77
<b>7525 · Telephone</b>			
02/08/2024	Optimum		-120.15
Total 7525 · Telephone			-120.15
<b>7550 · Postage</b>			
02/07/2024	Petty Cash		-66.00
Total 7550 · Postage			-66.00
<b>7575 · Miscellaneous</b>			
02/07/2024	Petty Cash	Meeting Supplies	-42.90
02/15/2024	Bank of America (4318)	Help Wanted Ad	-89.84
Total 7575 · Miscellaneous			-132.74
Total 7499 · Office Expense			-1,402.66
<b>7999 · Contracts/Services</b>			
<b>8000 · Workshops, Travel &amp; Dues</b>			
02/01/2024	Caroline MacArthur {Reimb}	BJ's Membership	-55.00
02/01/2024	Suffolk County PLDA	2024	-65.00

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# Southold Free Library

## Monthly Expense Report

### February 2024

Date	Name	Memo	Amount
02/02/2024	Carol Forestieri {Reimb}	Homebound Delive...	-13.40
02/15/2024	Bank of America (4318)	ALA Confer. Refund	437.00
02/27/2024	American Library Assoc.		-247.00
Total 8000 · Workshops, Travel & Dues			56.60
<b>8015 · Young Adult Library Programs</b>			
02/05/2024		Mardi Gras	5.00
02/06/2024		Skating-Matt/L Share	100.00
02/12/2024		Mardi Gras	5.00
02/15/2024	Bank of America (4318)	Supplies	-74.17
02/15/2024	Bank of America (5025)	Supplies	-256.88
02/15/2024	Bank of America (5025)	Cricut	-9.99
02/17/2024		Skating SI Share	120.00
02/17/2024		Skating Cut/NS Sh...	100.00
02/21/2024	Regina Mauceri	YA-Adventures in ...	-180.00
02/25/2024	Chris Murphy	4 SAT Review Cla...	-2,160.00
02/26/2024		Babysitting	15.00
02/26/2024		Necklace	5.00
02/29/2024		Eclipse	10.00
Total 8015 · Young Adult Library Programs			-2,321.04
<b>8020 · Children Library Programs</b>			
02/05/2024		Slime	5.00
02/05/2024		Slime	10.00
02/12/2024		Slime	5.00
02/13/2024		Slime	5.00
02/15/2024	Bank of America (5025)	Supplies	-66.26
02/17/2024		Storytime Yoga	25.00
02/20/2024		Slime	5.00
02/21/2024		Slime	30.00
02/22/2024		Slime	10.00
02/26/2024		Bananas	10.00
Total 8020 · Children Library Programs			38.74
<b>8030 · Service Contracts</b>			
02/05/2024	Advanced Imaging Systems		-134.02
Total 8030 · Service Contracts			-134.02
<b>8040 · Telecommunications</b>			
02/08/2024	Optimum		-223.12
02/08/2024	SCLS - P.A.L.S.	1st Qtr Port Charges	-2,445.12
Total 8040 · Telecommunications			-2,668.24
<b>8050 · Accounting Services</b>			
02/01/2024	Baldessari & Coster LLP		-343.75
Total 8050 · Accounting Services			-343.75
<b>8070 · Marketing</b>			
02/06/2024	Right Now Marketing, Ltd.		-1,400.00
Total 8070 · Marketing			-1,400.00
Total 7999 · Contracts/Services			-6,771.71
<b>TOTAL</b>			<b>-25,412.09</b>

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# Southold Free Library Monthly Income Report February 2024

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<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
<b>5200 · Interest/Investments</b>			
02/29/2024		Interest	23.26
Total 5200 · Interest/Investments			23.26
<b>5250 · Lost/Paid Material</b>			
02/17/2024		Deposit	17.00
Total 5250 · Lost/Paid Material			17.00
<b>5275 · Photocopies &amp; PC Printouts</b>			
02/06/2024		Deposit	82.00
02/12/2024		Sq	2.00
02/17/2024		Deposit	103.00
02/27/2024		Deposit	37.00
Total 5275 · Photocopies & PC Printouts			224.00
<b>5350 · Sale Items</b>			
02/26/2024		Tee Shirt	15.00
Total 5350 · Sale Items			15.00
<b>5500 · Contributions</b>			
02/17/2024		Appreciation	5.00
Total 5500 · Contributions			5.00
<b>5525 · Friends Contributions</b>			
02/17/2024		Casey Concert	200.00
02/17/2024		NYT Large Prit	166.40
Total 5525 · Friends Contributions			366.40
<b>TOTAL</b>			<b>650.66</b>

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February Adult Services Report  
Melissa Andruski

### **PROGRAM SESSIONS**

1 BDG: Catcher in the Rye/22  
2 Chair & Restorative Yoga/17  
4 ESL classes/28  
1 Defensive Driving Class/17

8 program sessions/ 84 attendees

Isabelle Gonzalez's students continue to meet and make progress using workbooks and worksheets. During the Saturday classes, they engage in a variety of activities presented by Isabelle using 2 dry-erase boards. The sessions are supportive and encouraging.

### **BOOK/MAGAZINE MENDS**

5 repairs

### **FRIENDS**

The February meeting was cancelled. Too many Friends unable to come. As it turned out, the Library closed at 1pm due to a snowstorm.

The cottage is thriving; visited and loved by many.

The Feb/March art display was hung on February 2. Fifteen Good Ground artists are participating and have filled the Folk Room with a wide range of art styles and mediums. A reception was held on the 16<sup>th</sup>.

### **WHITAKER COLLECTION**

A PastPerfect image request from California for an obituary was emailed.

Andrea Reeves Beebe and her husband visited from Ridgefield Connecticut to research an eighteenth century Reeves ancestor. Photocopies were made from the research materials provided. The wall map of the early home lots is always of interest to visitors and folks appreciate having a copy of it.

Andrea noticed issues of "American Spirit", the DAR magazine, on the table in the history room. The Sept/Oct 2023 issue published an article Andrea wrote titled "My Patriot". The magazine is received courtesy of the DAR.

Another request for a copy of the early home lots map was made. The area of interest was Tuckers Lane.

A two-part article written by Richard Wines titled "The Battle of Northville: Defense of the Eagle" was sought. The article was published in the Journal of the Suffolk County Historical Society.

A gentleman came in seeking hard to come by primary documents for duck hunting and decoy carving. He plans to publish a book and has exhausted many sources in the years he has been working on his project. He's searching for personal stories and still has local history museums to contact. He looked through a few subject files. Though the files didn't yield any information for him, he complimented our collection.

A local researcher at work on a presentation for a New Suffolk hotel from the late 1800s, came by in search for any additional info we might have. Local steamboats factor into his presentation and he did find an image of one that interested him.

February 2024  
Kathy Saccamano

Zoom	February 7	Aging in Place	55	SOHD	6
	February 8	Bird Love	23	SOHD	7
	February 11	Sip and Sing Love	32	SOHD	7
	February 15	Heart Health	41	SOHD	5
	February 21	Billy Joel history	100	SOHD	20
	February 22	John Lennon	33	SOHD	19
	February 26	Everglades	59	SOHD	20
	February 28	Lena Horne	37	SOHD	20
	February 29	Billy Joel take 2	60	SOHD	15
		<b>Total</b>			<b>119</b>

In Person	February 6	Bottle Craft			12
	February 17	Pastel Class			11
	February 18	Gene Casey Concert	100	SOHD	33
	February 27	New Orleans Cooking	31	SOHD	13
		<b>Total</b>			<b>69</b>

I attended the staff meeting, a programmer's meeting and a staff development meeting.

I am working on the best seller collection, converting books from various collections, programming for the future, working the circulation desk and communicating with the website company to update our marketing for adult classes.

## Young Adult Report for February 2024

February was all about Valentines, Black History Month and snow! Windows were decorated with hearts, I created a book display for Black History and we actually had measurable snow this month! We now have Xbox - I am still learning how to use it and how to make it easily accessible for the teens. I have also neatened up the teen room with a new console shelf and racks for the controllers! It is organized and easy to keep track of.

### Programs

**Feb 5:** Mario Kart Mondays: Last one! Kids continue to enjoy Super Smash Brothers the most, but will happily play Mario Kart. Attendance: **5**

**Feb 3:** D&D Quinn and Alexa prepared and led another successful DnD campaign! Attendance: **7**

**Feb 4, 11 & 25:** SAT review classes. The teachers who led these classes expertly taught the students what they will need to know, how to prepare and what to expect on the new digitally formatted SAT. 18 students registered. Attendance: 2/4: **13** 2/11: **11** 2/25: **16**

**Feb 12:** Mosaic Hearts. We moved this program upstairs and attracted a few more teens. Attendance: **9**

**Feb 14:** Mardi Gras! Dana & Sarah led this program and I helped with prep. Please refer to Dana's report for more details. Attendance: **7**

**Feb 17:** Winterfest: Dana kept the hot chocolate station replenished, Quinn and I kept the cotton candy machine running and Darlene and Sarah led the snowman craft table. It was a very busy day! We had over **100** patrons visit the library from 10am -1pm.

**Feb 20:** Maker Week: Drop in and Code. Attendance: **4**

**Feb 21:** Maker Week: Slime: Children: **17** Tweens: **4**

**Feb 22:** Maker Week: Adventures in Music: **3**

**Feb 22:** Maker Week: Create your own video! Attendance: **5**

**Feb 23:** Maker Week: Paper Airplanes: Children: **5** Tweens: **4**

**Feb 28:** Shrinky Dink Pokemon: Chris Vivas led a fun and creative class. Attendance **7**

**Feb 29:** TAB Teens decorated mugs with a winter theme and we discussed programming ideas. Attendance: **4**

Total Programs: **17** Total Attendance: **221**

### Class visits:

**Feb 9:** McGoey/Viscoso 5th grade class visit. Read *There was a party for Langston* by Jason Reynolds. Class attendance: **22**

**Feb 12:** Suter 6th grade class visit. Read *There was a party for Langston* by Jason Reynolds. I also reminded the class of the Winter Reading and several of them turned in their records. Class attendance: **21**

## **Young Adult Report for February 2024**

**Feb 29:** Pulled the winning raffle ticket for the Tweens Winter reading program. **15** students participated!

### **Tech assistance:**

**Feb 6:** Helped Melissa with Zoom set up

**Feb 9:** Set up new Xbox with Kevin

**Feb 12:** Helped Melissa with Zoom

**Feb 9:** Helped a patron print from phone

### **Meetings/Trainings**

**Feb 2:** Staff Develop Committee meeting

**Feb 13:** Staff Meeting

**Feb 23:** EAP training: Advancing Cultural Awareness

**Feb 6 & Feb 27:** Meeting with Caroline and Dana

Submitted by:

Penny Kelley, Teen Services Librarian

## **FEBRUARY 2024 MONTHLY REPORT**

**DISPLAYS:** Winter, Valentine's Day, and Black History Month books were on display this month with snowflakes and pink/red construction paper hearts on the windows.

**PROGRAMS:** (We had 11 programs this month with 156 participants)

Fridays, February 2, 9, 16, & 23: "Playgroup"—The Southold Mothers' Club has continued to come in every week to play in the children's room. Over the past 4 weeks, 46 littles and their parents visited the library.

Saturdays, February 3 & 10: "Zumba Kids Junior"—Miss Joanne Vitiello continued her exercise classes for grades K-2. We had 2 sessions with just 1 little one on 2/3 and 6 people on 2/10.

Tuesday, February 6: "Model Magic Cupcakes"—Darlene Siracusano did creative model magic sculpting with grades K-6. The 8 children used colorful clay to design a cupcake where the frosting lid comes off so you could hide candy treasures inside. They were deliciously adorable.

Thursdays, February 8 & 15: "Storytime Yoga"—Miss Mary Hasel continued her yoga classes for the little ones. We had 2 sessions with 6 people at both sessions.

Thursday, February 8: "CAST Steps to Success-Cat & Dog Puppet Making"—Carmen Campos put on a sweet puppet show and taught our CAST kids how to make either a cat or a dog puppet. She used a sweet little puppet stage that she made herself and brought socks for the puppet body and eyeballs, ears, etc. for the children to accessorize their personal puppet. The 6 children even acted out their own show afterwards. It was a very cute, imaginative program.

Wednesday, February 14: "Celebrate Mardi Gras!"—Penny and I taught the kids (grades 4-8) a little history on Mardi Gras, made masquerade masks, and decorated cupcakes in festive Mardi Gras colors-purple, green, and yellow. 7 children really enjoyed this program.

Tuesday-Friday, February 20-23: "Family Lego Block Party"—We did Lego free play for families every morning during the winter break. We had 4 sessions—12 kids on 2/20; 7 kids on 2/21; 11 kids on 2/22; and 7 kids again on 2/23.

Tuesday, February 20: "Drop In and Code"—Penny and I kicked off our Maker Week with coding sessions with the SCLS Code-a-Pillars and our Dashbot robots, one session at 11:00 (grades K-2) and one at 3:00 (grades 3-8). 3 children enjoyed all coding together.

Wednesday, February 21: "It's Time for Slime!"—Penny and I had a fabulous time first making edible Starburst candy slime with the younger children (grades K-3) and then the older kids made glitter slime and Starburst slime that afternoon, (grades 3-8). 17 people came to the first session and 3 came to the second session.

Thursday, February 22: "Adventures with Music!"—Regina Mauceri came back to teach 9 children (grades K-3) how to play simple songs on piano floor keyboards. Such a wonderful program!

Friday, February 23: "Paper Airplanes"—Penny and I ended our Maker Week of programs with a paper airplane making program. 4 very happy children were taught paper folding techniques to help their airplanes soar through a target that Penny made and hung up. The week was very busy and fun!

**SCHOOL GROUPS:** We did not have any school groups visit this month.

**ROMP 'N RHYME/STORYTIME:** We had 3 sessions of Romp 'N Rhyme with 74 in total attendance and we had 3 sessions of Storytime with 17 in total attendance.

**MEETINGS:** I attended 3 meetings this month (besides meeting with Caroline and Penny every Tuesday). The first was a Staff Development Day meeting (Friday, February 2<sup>nd</sup> from 10:30-11:30am) where Caroline, Linda, Penny, and I are on a committee to plan our first full day Staff Development workshop on May 20<sup>th</sup>. The second meeting was a Zoom "Adventures Begin at Your Library" Summer Reading workshop (Thursday, February 15<sup>th</sup> from 10:00-12:30pm). Children's librarians from both Nassau and Suffolk county presented program ideas for all of us to do this summer. The third meeting was a North Fork Librarians' Summer Planning meeting at the Cutchogue Library (Friday, February 16<sup>th</sup> from 1-3pm). I also organized one EAP workshop this month. It was an "Advancing Cultural Awareness" workshop for the staff (Friday, February 23<sup>rd</sup> @ 8:30am). It was a safe way to reflect and understand our sameness and our differences among ourselves and the patrons we interact with. We also enjoyed fruit and raspberry Danish together afterwards.

**OUTREACH:** I did a North Fork Discoveries day care visit to read and sing songs to 3 age ranges, (15 month olds, 2 year olds, and 3 & 4 year olds) (Thursday, February 1<sup>st</sup> from 10-11am). I also visited the Time to Grow preschool twice this month to read to the 2 year old class (Thursday, February 8<sup>th</sup> from 11:30-noon) and the 3 & 4 year old class (Friday, February 9<sup>th</sup> from 12:30-1:00pm). Lastly, I also went to the Headstart school on Wednesday, February 14<sup>th</sup> from 10:00-10:30am and also did 2 Zoom virtual Family Fun Nights with both the Riverhead Headstart (5:15-5:45pm) and the Southold Headstart the following evening (Thursday, February 15<sup>th</sup> from 6:00-6:30pm) where I read them a story and led each group through a Valentine craft to all do together from home.

**MISC.:** The library took part in the third annual Winterfest, (Saturday, February 17<sup>th</sup>). Penny, Darlene, and I rented a cotton candy machine from SCLS and did another Snowman Chocolate bar craft activity inside the library this year because of the snow storm. We also provided free hot chocolate with whipped cream and mini marshmallows. About 80-100 children came in to visit us and receive these treats. --Dana Bruey, Children's Services