

**Southold Free Library
Monthly Statistics
June-24**

	June-24	June-23
Total circulation	1895	2,414
e-books	2719	2,770
total	4,614	5,184
database access	310	478
Direct access	121	145
Floyd Memorial	90	85
Cutchogue	9	15
Mattituck	8	11
Riverhead	4	17
other	10	17
 New patrons added	 41	 40
 Tech help	 172	 268
 Additions to collection	 235	 300
 Deletions from collection	 110	 322
 Room Use	 # uses--# hours	 # uses--# hours
Study Room	16--19	21--33
Community Room	29--52	32--61
Folk Room	26--41	25--56
 Programs		
children's		
number of sessions	11	8
number of attendees	148	175
 young adults		
number of sessions	9	9
number of attendees	74	113
 Adult		
number of sessions	15	21
number of attendees	173	212

Southold Free Library
Statistical Report
JUNE*2024

CIRCULATION:	June 2024	June 2023	June 2022
BOOKS			
A NEW	309	352	345
AF	588	638	589
ANF	163	16	154
ESL	1	0	0
REF	8	0	1
AMAG	15	24	21
YA	52	9	127
J NEW	82	78	98
JF	245	439	476
JNF	78	58	70
JREF	0	0	1
JMAG	6	0	4
OTHER (ILL-RENEWALS)	115	198	79
TOTALS	1,662	2,037	1,966
MEDIA			
ARBCD	13	19	29
Kindle	1	0	1
ADVD	161	212	273
ACD-MUSIC	16	105	77
VOX BOOK/AUDIO	9	10	11
PUZZLES	6	0	0
MUSEUM PASSES	15	22	20
FISHING POLES	4	6	5
BLOOD PRESSURE CUFF	1	2	0
TELESCOPE	0	1	2
BIRDING KIT	2	0	0
BIKE LOCK	3	0	0
UMBRELLA	0	0	0
CORNHOLE	2	0	0
TOTALS	233	377	418
TOTAL	1,895	2,414	2,384
%+(-)	-21.50%	1.26%	
Inter-Loans	0	0	3

1. I contacted the mason to repair some bricks that have been undermined and fallen out of place, both at the bottom of the ramp (under the Kait's Angel bench, and where the bricks meet the sidewalk on the west side). I also asked for a proposal to repoint all brickwork on the building as needed. I hope to hear back soon.

Followup: I did not hear back, and Nick was able to get in touch with the masons.

Further discussion at the meeting regarding a lack of communication from the mason.

2. Front doors—to be repainted (darker green to match the trim on the Book Cottage) and new brass handles attached. I spoke with Anders on July 18th and he indicated it will be the week of this meeting.
3. Trex recycling program—I have placed a bin next to the public photocopier that is part of the "Trex Challenge" <https://nextrex.com/view/programs> which is a recycling initiative. We will collect soft plastic (#2 and #4 plastics) such as baggies, newspaper sleeves, packing materials, bubble wrap etc. They will be collected by SCLS and sent to Trex who will use them in their building materials. Instead of us getting the bench if we collect 1000 pounds, I am donating our collected plastic to SCLS who will use it to add benches on their property. Feel free to bring in all your plastic and add it to the box!
4. July 4th parade—thank you to the trustees who marched with staff in this year's parade. It means a lot to the staff who participate that board members join us! This year the pace was swift and we were home in no time!
5. The audit went smoothly over the three days that Magdalena was here going through all financials.
6. The Library has been well used this summer. Both programs and the reading clubs are seeing nice attendance and participation. The meeting rooms are also being booked at a high rate. It's exciting to see the level of usage and support. Patrons have commented favorably about our services and programs.

JUNE 2024 MONTHLY REPORT

DISPLAYS: Summer books were on display this month with green frogs and butterflies on the windows.

PROGRAMS: (We had 6 programs this month with 148 participants)

Thursday & Friday, June 6 & 7 and Monday & Tuesday, June 24 & 25: "Outdoor Games"—Penny and I did an outdoor games series this month. We had Giant Checkers on 6/6 & 6/7 and Giant Connect Four on 6/24 & 6/25. We borrowed all the games from the Suffolk County Library System. We had 7 kids come to play Giant Checkers and 3 people come to play Giant Connect Four. It was a perfect idea for the month of June.

Fridays, June 7 & 14: "Playdate Picnics"—The Southold Mothers' Club finished the series of outdoor playgroups from 10-11am this month. We will resume the indoor children's room playgroup in the fall. There were 50 parents and their little ones that came in to play this month.

Tuesday, June 4: "Grow a Box Garden"—Kiersten Kesicki showed the children how to create a garden in a cardboard box that they brought in to use themselves. They had organic potting soil and tons of veggie and flower seed varieties to choose from. Kiersten is always so thoughtful and gracious to share her talents with us. 14 children came to this popular program.

Monday, June 10: "My Dad Rocks! Picture Frame"—Linda Knornschild helped the children create a picture frame with rocks all around it as an awesome gift for Father's Day. 11 children came to this creative program.

Thursday, June 13: "Sensory Play"—We had an hour long playtime using sensory toys borrowed from SCLS. The 10 18-36 month olds had a great time playing and exploring with their adult.

Tuesday, June 18: "Children's Room Decorating Day"—3 children and their adults came to help make decorations for our summer safari adventure theme. They colored in fish for our window pond and painted tree frogs to go on our children's room tree.

Wednesday, June 26: "Summer Reading Club Registration Day!"—We didn't have a formal program, but I thought it would be important to mention that we had 50 kids come in and visit that wanted to sign up for the Summer Reading Club on our first day!

SCHOOL GROUPS: We did not have any classes visit this month.

STORYTIME/ROMP 'N RHYME: We did not have Storytime or the baby group this month.

MEETINGS: I did not attend any meetings this month.

MISC.: I did one last North Fork Discoveries visit for the school year, visiting the 3 age range classes singing songs and reading stories, (Thursday, June 6th from 10-11am).

--Dana Bruey, Children's Services

YA Monthly Report for June 2024

Another busy month was spent preparing for an exciting and adventurous summer ahead! June is also Pride month and the Young Adult area had a beautiful display of colorful butterflies 'flying' across the glass wall. Regents Prep tests across the North Fork libraries had great attendance, Battle of the Books meetings have begun, and Dana and I visited all the elementary school classes to promote Summer Reading and Summer Programs.

Programs:

June 6 & 7: Outdoor fun! We had Giant Checkers, corn hole, bubbles, badminton, and outdoor chalk. Tweens loved the bubbles and chalk the most! Attendance: 6/6: **4**; 6/7: **3**

June 17: Global Regents Review with Ivan Santiago. This was a last-minute confirmation so only some students knew about it. Attendance: **10**

June 18: Earth Science Review: This review session was full with a waiting list. Most students were able to attend as there were cancellations. Attendance: **33**

June 20: Battle of the Books. I may be changing our meeting dates to meet the scheduling needs of the members. They are busy! Attendance: 6/20: **1**

June 25: Outdoor Fun! We borrowed the Giant Connect 4 from SCLS. Few kids came, but they still had fun! Attendance: **3**

June 26: Summer Reading and Program Registration Day! Kids, parents, and teens stopped in the library to register for programs, summer reading clubs, make buttons, and play games. It was a well-attended and successful event. Attendance: about **50**

June 28: Summer Cupcake decorating with Judy Boshnack. Teens had a blast choosing fondant colors and cutouts to design and create summer-themed cupcakes! Attendance: **11 (program was full - 5 no-shows)**

June 28: Interest meeting for Battle of the Books. This was the first fully attended meeting to discuss going ahead with Battle this summer. The kids are interested and we landed on a day and time to meet. We're in business! Attendance: **9**

Total Programs: **9**

Total Attendance: **74 (teens) 50** for all ages

Class Visits

I visited 4th, 5th, and 6th grade classes to promote Summer Reading and Programs during the first 2 weeks of June.

Trainings, Meetings:

June 4 & 11: Weekly meeting with Caroline and Dana

June 13: Sports Belong to Everyone (LILRC workshop via Zoom) Long Island Library Pride Alliance (LILPA) discussed how to support transgender and genderqueer athletes through books, films, and online resources.

June 24: Staff meeting

Tech Help:

- Updated and reset the Chromebooks in the Children's Room.
- Updated and reset the iPads for Children and Teens
- Helped patrons with printing
- Helped set up SmartBoard for Regents reviews
- Assisted patrons with Summer Reading sign-up

Submitted by:

Penny Kelley, Teen and Tween Services Librarian

June Adult Services Report
Melissa Andruski

PROGRAM SESSIONS

1 BDG: The Art Thief/22
4 Chair & Restorative Yoga/48
1 Defensive Driving Class/9
1 Old Burying Ground Visit/5

7 program sessions/ 84 attendees

BOOK/MAGAZINE MENDS

5 repairs

FRIENDS

The June 8th afternoon reception for artist Stephen Larese was attended by approximately 40 individuals who enjoyed the enchanting and unique exhibit "Toy Stories: The simple & joyous forms of childhood". His body of work is an homage to William Blake and his Songs of Innocence. Visitors exchanged pleasantries while enjoying refreshments. And 5 paintings were sold!

Though the Mother's Day plant sale brought in \$1,073, it has several drawbacks. The Friends have decided to skip it in 2025.

A new fundraising idea was proposed: "Wine on the Vines Sunset Cocktail Party" to be held at Bedell Cellars on Thursday, September 5 from 6-8pm. The Friends have called a special meeting for July 9 to discuss all the details.

WHITAKER COLLECTION

A walk-in visitor requested to look at Snuffbox yearbooks for 1928-1932.

A young man from Connecticut and a descendant of early settler Philemon Dickerson visited. He had visited the marble monument to the Dickerson family in the OBG and came by to view any resources in our collection. He's familiar with the Dickerson Genealogy book by Baker. He looked through Whitaker's Southold, Town Record books, and Profiles of Early Settlers.

The North Fork Country Club Anniversary 1912-2012 book was requested.

A local researcher using the Case and Allied Families genealogy reports the unpublished volumes are a treasure trove of information.

June 2024
Kathy Saccamano

Zoom	6/20	Tick Education	Shared 52	SOHD	6
		Total			6
In Person	6/5	Cheese Board Class			15
	6/8	Dune Art			8
	6/13	Hunt A Killer			8
	6/13	Lighthouse Tour			17
	6/18	Meditation			10
	6/25	Meditation			10
	6/25	Wine Bag Craft			15
		Total			83

I attended a staff meeting and a programmers meeting.

I am working on the best seller collection, converting books from various collections, programming for the future, working the circulation desk and communicating with the website company to update our marketing for adult classes.

**Monthly Memorials/Contributions
May 2024**

Memorials

Donor	In Memory of	Amount
Theresa & Bill Park	Karen Berryman	\$25
Laurie & Jack Steiner	Karen Berryman	\$25
Lola & Rick Wilbur	Karen Berryman	\$25
Lillian Zuhoski	Karen Berryman	\$25
Barbara & Steve Damiani	Karen Berryman	\$50
Judy & Al Falkowski	Karen Berryman	\$50
Alice Kramer	Karen Berryman	\$50
Marilyn Krukowski Family	Karen Berryman	\$50
Nicholas Mazzaferro	Karen Berryman	\$50
Bill Zebroski	Karen Berryman	\$50
Wendy Bahnsen	Karen Berryman	\$100
Kathy & Dan Gregson	Karen Berryman	\$100
Karen & John O'Boyle	Karen Berryman	\$100
Sharon Kramer	Karen Berryman	\$200
Leslie Rubman & Thomas Pini	Karen Berryman	\$208
	TOTAL	\$1,108
Brick Purchase		\$100
	GRAND TOTAL	\$1,208

Southold Free Library Budget Report with Y-T-D Figures June 2023 through June 2024

	Jun '23 - Jun 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5000 · School District	1,152,775.00	1,155,057.00	-2,282.00	99.8%
5012 · Pilot Revenue	11,675.72	7,253.00	4,422.72	161.0%
5050 · Contingency Fund	0.00	0.00	0.00	0.0%
5100 · NYS Education	1,961.00	1,500.00	461.00	130.7%
5200 · Interest/Investments	315.82	0.00	315.82	100.0%
5225 · Book Fines	62.95	0.00	62.95	100.0%
5250 · Lost/Paid Material	755.42	500.00	255.42	151.1%
5275 · Photocopies & PC Printouts	4,073.65	1,500.00	2,573.65	271.6%
5325 · Temporary Residents	0.00	0.00	0.00	0.0%
5350 · Sale Items	15.00	0.00	15.00	100.0%
5500 · Contributions				
5501 · Book Memorials	0.00	500.00	-500.00	0.0%
5502 · Small Cash Contributions	151.21	0.00	151.21	100.0%
5500 · Contributions - Other	252.00	1,000.00	-748.00	25.2%
Total 5500 · Contributions	403.21	1,500.00	-1,096.79	26.9%
5525 · Friends Contributions				
5526 · SRC Contribution	8,000.00	0.00	8,000.00	100.0%
5525 · Friends Contributions - Other	3,209.40	10,000.00	-6,790.60	32.1%
Total 5525 · Friends Contributions	11,209.40	10,000.00	1,209.40	112.1%
5600 · Miscellaneous	108.00	0.00	108.00	100.0%
Total Income	1,183,355.17	1,177,310.00	6,045.17	100.5%
Gross Profit	1,183,355.17	1,177,310.00	6,045.17	100.5%
Expense				
6000 · Friends Reimbursement				
6001 · SRC Expense	7,651.20	0.00	7,651.20	100.0%
6000 · Friends Reimbursement - Other	3,012.37	10,000.00	-6,987.63	30.1%
Total 6000 · Friends Reimbursement	10,663.57	10,000.00	663.57	106.6%
6099 · Personnel				
6100 · Salaries	540,653.10	525,200.00	15,453.10	102.9%
6110 · Social Security	38,550.66	40,180.00	-1,629.34	95.9%
6120 · NYS Unemployment Ins.	4,413.11	3,500.00	913.11	126.1%
6130 · Worker's Comp.	5,499.75	5,850.00	-350.25	94.0%
6140 · Disability Insurance	609.87	1,800.00	-1,190.13	33.9%
6150 · Full Time Benefit				
6152 · Tuition Reimbursment	500.00	0.00	500.00	100.0%
6150 · Full Time Benefit - Other	77,465.76	90,500.00	-13,034.24	85.6%
Total 6150 · Full Time Benefit	77,965.76	90,500.00	-12,534.24	86.2%
6160 · ADP/Paychex Charge	4,021.36	4,000.00	21.36	100.5%
6170 · Retirement	16,693.04	13,975.00	2,718.04	119.4%
Total 6099 · Personnel	688,406.65	685,005.00	3,401.65	100.5%
6499 · Library Materials				
6500 · Books	40,703.45	40,000.00	703.45	101.8%
6505 · e-books	57,126.51	55,000.00	2,126.51	103.9%
6510 · Newspapers	6,481.93	6,500.00	-18.07	99.7%
6520 · Periodicals/Journals	3,457.44	3,000.00	457.44	115.2%
6531 · DVD's	3,975.70	4,000.00	-24.30	99.4%
6540 · CD's	259.27	500.00	-240.73	51.9%
6550 · Recorded Books	1,251.81	3,500.00	-2,248.19	35.8%
6555 · Software	729.03	800.00	-70.97	91.1%
6570 · Miscellaneous				
6571 · Museum Passes	3,895.00	4,500.00	-605.00	86.6%

Southold Free Library Budget Report with Y-T-D Figures June 2023 through June 2024

	Jun '23 - Jun 24	Budget	\$ Over Budget	% of Budget
6570 · Miscellaneous - Other	1,066.00	1,250.00	-184.00	85.3%
Total 6570 · Miscellaneous	4,961.00	5,750.00	-789.00	86.3%
Total 6499 · Library Materials	118,946.14	119,050.00	-103.86	99.9%
7000 · Operations/Maintenance				
7005 · Maintenance/Building	56,586.57	45,000.00	11,586.57	125.7%
7010 · Maintenance/Computer	5,191.88	5,500.00	-308.12	94.4%
7020 · Maintenance/Equipment	4,891.46	3,000.00	1,891.46	163.0%
7030 · Maintenance/Grounds	17,541.99	12,500.00	5,041.99	140.3%
7034 · Capital Improvements	100,000.00	99,855.00	145.00	100.1%
7035 · Fixed Assets				
7036 · Equipment Lease	0.00	2,000.00	-2,000.00	0.0%
7039 · Furniture & Equipment	1,641.62	0.00	1,641.62	100.0%
7035 · Fixed Assets - Other	0.00	7,000.00	-7,000.00	0.0%
Total 7035 · Fixed Assets	1,641.62	9,000.00	-7,358.38	18.2%
7040 · Equipment Purchase	2,740.65	0.00	2,740.65	100.0%
7060 · Insurance	18,641.53	28,000.00	-9,358.47	66.6%
7070 · Fuel	5,880.94	5,000.00	880.94	117.6%
7080 · Utilities	15,357.01	16,000.00	-642.99	96.0%
7095 · Water	1,027.87	1,000.00	27.87	102.8%
Total 7000 · Operations/Maintenance	229,501.52	224,855.00	4,646.52	102.1%
7499 · Office Expense				
7500 · Supplies	13,904.61	12,000.00	1,904.61	115.9%
7525 · Telephone	1,560.23	1,600.00	-39.77	97.5%
7550 · Postage	5,983.62	5,000.00	983.62	119.7%
7575 · Miscellaneous				
7575b · Square Fee	353.05	0.00	353.05	100.0%
7575 · Miscellaneous - Other	4,536.80	1,500.00	3,036.80	302.5%
Total 7575 · Miscellaneous	4,889.85	1,500.00	3,389.85	326.0%
Total 7499 · Office Expense	26,338.31	20,100.00	6,238.31	131.0%
7999 · Contracts/Services				
8000 · Workshops, Travel & Dues	3,412.64	4,000.00	-587.36	85.3%
8010 · Adult Library Programs				
8010a · Harbes Pass Program	-475.00			
8011 · Aquarium Tickets	-593.00	0.00	-593.00	100.0%
8011a · L.I.Science Center Tickets	60.00	0.00	60.00	100.0%
8012 · L.I.Game Farm Tickets	-30.00	0.00	-30.00	100.0%
8017 · Adult Programs	8,994.57	0.00	8,994.57	100.0%
8010 · Adult Library Programs - Other	0.00	9,000.00	-9,000.00	0.0%
Total 8010 · Adult Library Programs	7,956.57	9,000.00	-1,043.43	88.4%
8015 · Young Adult Library Programs	5,231.44	5,500.00	-268.56	95.1%
8020 · Children Library Programs	4,817.81	5,500.00	-682.19	87.6%
8030 · Service Contracts	9,675.23	8,000.00	1,675.23	120.9%
8040 · Telecommunications	12,409.87	14,000.00	-1,590.13	88.6%
8050 · Accounting Services	9,943.75	10,500.00	-556.25	94.7%
8055 · Legal Services	0.00	1,000.00	-1,000.00	0.0%
8060 · SCLS Services	16,505.00	16,800.00	-295.00	98.2%
8070 · Marketing				
8071 · Newsletter Printing	27,253.00	0.00	27,253.00	100.0%
8070 · Marketing - Other	20,805.42	44,000.00	-23,194.58	47.3%
Total 8070 · Marketing	48,058.42	44,000.00	4,058.42	109.2%
7999 · Contracts/Services - Other	139.00	0.00	139.00	100.0%
Total 7999 · Contracts/Services	118,149.73	118,300.00	-150.27	99.9%
Total Expense	1,192,005.92	1,177,310.00	14,695.92	101.2%

07/07/24

Southold Free Library
Monthly Budget Report
 June 2024

	Jun 24
Ordinary Income/Expense	
Income	
5200 · Interest/Investments	47.38
5225 · Book Fines	62.95
5250 · Lost/Paid Material	113.99
5275 · Photocopies & PC Printouts	304.55
5500 · Contributions	
5502 · Small Cash Contributions	4.00
Total 5500 · Contributions	4.00
5600 · Miscellaneous	108.00
Total Income	640.87
Gross Profit	640.87
Expense	
6000 · Friends Reimbursement	
6001 · SRC Expense	57.67
6000 · Friends Reimbursement - Other	-960.00
Total 6000 · Friends Reimbursement	-902.33
6099 · Personnel	
6100 · Salaries	37,125.78
6110 · Social Security	2,840.10
6120 · NYS Unemployment Ins.	393.04
6130 · Worker's Comp.	477.00
6140 · Disability Insurance	-138.51
6150 · Full Time Benefit	
6152 · Tuition Reimbursement	250.00
6150 · Full Time Benefit - Other	6,373.58
Total 6150 · Full Time Benefit	6,623.58
6160 · ADP/Paychex Charge	243.98
6170 · Retirement	1,087.56
Total 6099 · Personnel	48,652.53
6499 · Library Materials	
6500 · Books	2,953.59
6505 · e-books	41.70
6510 · Newspapers	482.45
6531 · DVD's	368.28
6555 · Software	21.29
6570 · Miscellaneous	414.00
Total 6499 · Library Materials	4,281.31
7000 · Operations/Maintenance	
7005 · Maintenance/Building	7,401.00
7020 · Maintenance/Equipment	216.25
7030 · Maintenance/Grounds	1,650.00
7060 · Insurance	0.00
7070 · Fuel	42.97
7080 · Utilities	1,135.21
7095 · Water	156.99
Total 7000 · Operations/Maintenance	10,602.42
7499 · Office Expense	
7500 · Supplies	1,813.52
7525 · Telephone	120.00
7550 · Postage	72.62
7575 · Miscellaneous	
7575b · Square Fee	28.88

07/07/24

Southold Free Library
Monthly Budget Report
June 2024

	<u>Jun 24</u>
7575 · Miscellaneous - Other	1,560.73
Total 7575 · Miscellaneous	<u>1,589.61</u>
Total 7499 · Office Expense	3,595.75
7999 · Contracts/Services	
8000 · Workshops, Travel & Dues	393.85
8010 · Adult Library Programs	
8011 · Aquarium Tickets	-189.00
8011a · L.I.Science Center Tickets	-30.00
8017 · Adult Programs	<u>340.00</u>
Total 8010 · Adult Library Programs	121.00
8015 · Young Adult Library Programs	74.38
8020 · Children Library Programs	-193.66
8030 · Service Contracts	489.75
8040 · Telecommunications	222.92
8070 · Marketing	
8071 · Newsletter Printing	4,664.00
8070 · Marketing - Other	<u>1,543.75</u>
Total 8070 · Marketing	6,207.75
7999 · Contracts/Services - Other	<u>139.00</u>
Total 7999 · Contracts/Services	<u>7,454.99</u>
Total Expense	<u>73,684.67</u>
Net Ordinary Income	<u>-73,043.80</u>
Net Income	<u><u>-73,043.80</u></u>

07/07/24

Southold Free Library

Monthly Expense Report

June 2024

Date	Name	Memo	Amount
6499 · Library Materials			
6500 · Books			
06/01/2024	MicroMarketing, LLC	Penny Kelley	-27.95
06/01/2024	MicroMarketing, LLC	Dana Bruey	-328.86
06/01/2024	Baker & Taylor		-709.10
06/01/2024	Gale		-147.00
06/04/2024	MicroMarketing, LLC	Penny Kelley	-113.84
06/04/2024	Gale		-173.19
06/05/2024	MicroMarketing, LLC		-15.19
06/05/2024	MicroMarketing, LLC		-111.43
06/05/2024	Gale		-203.18
06/05/2024	MicroMarketing, LLC		-46.37
06/15/2024	Bank of America (6310)	adult	-334.51
06/15/2024	Bank of America (6310)	discount applied	1.90
06/15/2024	Bank of America (6310)	childrens	-72.02
06/15/2024	Bank of America (6310)	young adult	-15.57
06/15/2024	Bank of America (6310)	amazon return	4.31
06/18/2024	MicroMarketing, LLC	Penny Kelley	-132.72
06/18/2024	MicroMarketing, LLC	Penny Kelley	-49.87
06/18/2024	MicroMarketing, LLC	Penny Kelley	-12.76
06/18/2024	MicroMarketing, LLC	Susan Caggiano	-48.00
06/18/2024	MicroMarketing, LLC	Melissa Andruski	-69.98
06/30/2024	MicroMarketing, LLC		-19.99
06/30/2024	MicroMarketing, LLC		-40.28
06/30/2024	MicroMarketing, LLC		-24.00
06/30/2024	Gale		-263.99
Total 6500 · Books			-2,953.59
6510 · Newspapers			
06/01/2024	Southold Pharmacy		-482.45
Total 6510 · Newspapers			-482.45
6531 · DVD's			
06/01/2024	Midwest Tape		-61.22
06/01/2024	Midwest Tape		-48.28
06/03/2024	Midwest Tape		-18.19
06/12/2024	Midwest Tape		-59.48
06/17/2024	Midwest Tape		-41.28
06/30/2024	Midwest Tape		-139.83
Total 6531 · DVD's			-368.28
6555 · Software			
06/15/2024	Bank of America (5025)	nintendo	-21.29
Total 6555 · Software			-21.29
6570 · Miscellaneous			
06/05/2024	BookPage		-414.00
Total 6570 · Miscellaneous			-414.00
Total 6499 · Library Materials			-4,239.61
7000 · Operations/Maintenance			
7005 · Maintenance/Building			
06/01/2024	C's Home & Office Management, Inc.		-3,500.00
06/01/2024	North Fork Sanitation, Inc.		-111.00
06/05/2024	JP McHale (was Island Extern)	1/4 RODENT CNTRL	-250.00
06/19/2024	Custom Lighting of Suffolk, Inc.		-540.00
06/30/2024	C's Home & Office Management, Inc.		-3,000.00
Total 7005 · Maintenance/Building			-7,401.00
7020 · Maintenance/Equipment			
06/20/2024	Kolb Service Corp.		-216.25
Total 7020 · Maintenance/Equipment			-216.25

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Southold Free Library

Monthly Expense Report

June 2024

Date	Name	Memo	Amount
7030 · Maintenance/Grounds			
06/01/2024	C. Mohr Landscaping, Inc.		-1,650.00
Total 7030 · Maintenance/Grounds			-1,650.00
7060 · Insurance			
06/11/2024	Utica National Ins. Group		0.00
Total 7060 · Insurance			0.00
7070 · Fuel			
06/30/2024	National Grid		-42.97
Total 7070 · Fuel			-42.97
7080 · Utilities			
06/05/2024	PSEGLI		-1,038.34
06/05/2024	SCWA	3000398550	-96.87
Total 7080 · Utilities			-1,135.21
7095 · Water			
06/04/2024	ReadyRefresh		-156.99
Total 7095 · Water			-156.99
Total 7000 · Operations/Maintenance			-10,602.42
7499 · Office Expense			
7500 · Supplies			
06/01/2024	W.B.Mason, Inc.		-112.30
06/01/2024	Petty Cash	BOOK DISCUSSION	-29.24
06/04/2024	W.B.Mason, Inc.		-280.89
06/14/2024	W.B.Mason, Inc.		-68.97
06/15/2024	Bank of America (6310)		-226.77
06/15/2024	Bank of America (5025)		-987.56
06/15/2024	Bank of America (5025)	circuit	-72.33
06/27/2024	Petty Cash	BOOK DISCUSSION	-35.46
Total 7500 · Supplies			-1,813.52
7525 · Telephone			
06/12/2024	Optimum		-120.00
Total 7525 · Telephone			-120.00
7550 · Postage			
06/01/2024	Petty Cash	MAIL DELIVERY 5/28	-4.62
06/27/2024	Petty Cash	POSTAGE	-68.00
Total 7550 · Postage			-72.62
7575 · Miscellaneous			
06/08/2024	OCLC Inc	Museum Key	-562.39
06/12/2024	Void		0.00
06/15/2024	Bank of America (6310)	friends app lunch	-968.34
06/26/2024	Void	check 18940	0.00
06/26/2024	Void	check 18948	0.00
06/27/2024	Petty Cash	TIPS FOR TENT INST...	-30.00
06/27/2024	Void	CHECK 18953 PRINT...	0.00
06/27/2024	Void	PRINTER JAMMED	0.00
Total 7575 · Miscellaneous			-1,560.73
Total 7499 · Office Expense			-3,566.87
7999 · Contracts/Services			
8000 · Workshops, Travel & Dues			
06/05/2024	Suffolk County PLDA	plda spring lunch	-57.00
06/13/2024	Carol Forestieri {Reimb}	Homebound Deliveries ...	-18.09
06/15/2024	Bank of America (6310)		-133.93

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Southold Free Library
Monthly Expense Report
June 2024

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
06/15/2024	Bank of America (5025)	staff develop	-184.83
Total 8000 · Workshops, Travel & Dues			-393.85
8015 · Young Adult Library Programs			
06/15/2024	Bank of America (5025)		-110.39
06/15/2024	Bank of America (5025)	circuit	-9.99
06/28/2024		SAND AND SEASHELL	10.00
06/28/2024		SHAKES-STORIES	5.00
06/28/2024		ADVENTURE PARK	31.00
Total 8015 · Young Adult Library Programs			-74.38
8020 · Children Library Programs			
06/01/2024	Petty Cash	04/2 PROGRAM KS	-17.34
06/27/2024		bus trip advent park	31.00
06/27/2024		bug light	90.00
06/28/2024		BUG LIGHT	90.00
Total 8020 · Children Library Programs			193.66
8030 · Service Contracts			
06/01/2024	Suffolk Security Systems		-173.85
06/05/2024	Advanced Imaging Systems	5/5-6/4	-145.77
06/06/2024	S & L Irrigation		-159.58
06/10/2024	Advanced Imaging Systems		-10.55
Total 8030 · Service Contracts			-489.75
8040 · Telecommunications			
06/12/2024	Optimum		-222.92
Total 8040 · Telecommunications			-222.92
8070 · Marketing			
06/04/2024	Floyd Memorial Library	Suffolk Times Spring C...	-143.75
06/07/2024	Right Now Marketing, Ltd.		-1,400.00
Total 8070 · Marketing			-1,543.75
7999 · Contracts/Services - Other			
06/15/2024	Bank of America (6310)	prime membership	-139.00
Total 7999 · Contracts/Services - Other			-139.00
Total 7999 · Contracts/Services			-2,669.99
TOTAL			-21,078.89

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Southold Free Library
Monthly Income Report
 June 2024

Date	Name	Memo	Amount
5200 · Interest/Investments			
06/07/2024		Interest	24.89
06/28/2024		Interest	22.49
Total 5200 · Interest/Investments			47.38
5225 · Book Fines			
06/11/2024		Deposit	15.00
06/26/2024		Deposit	47.95
Total 5225 · Book Fines			62.95
5250 · Lost/Paid Material			
06/17/2024		EREICHESQ@AOL.COM	17.00
06/17/2024	East Islip Public Library	john sweeney	-10.95
06/18/2024		Pontion	17.00
06/18/2024		Sweeney	11.00
06/21/2024		darlene	28.95
06/24/2024		Deposit	11.00
06/25/2024		Deposit	24.00
06/27/2024		Deposit	15.99
Total 5250 · Lost/Paid Material			113.99
5275 · Photocopies & PC Printouts			
06/03/2024		t-shirts test adj?	15.00
06/04/2024		Deposit	35.00
06/06/2024		Deposit	1.50
06/11/2024		Deposit	1.80
06/13/2024		Stewart Searle	1.20
06/18/2024		Deposit	119.00
06/18/2024		Deposit	0.90
06/18/2024		Deposit	6.15
06/25/2024		Deposit	115.00
06/26/2024		Deposit	9.00
Total 5275 · Photocopies & PC Printouts			304.55
5600 · Miscellaneous			
06/03/2024		4 tickets	108.00
Total 5600 · Miscellaneous			108.00
TOTAL			636.87