

**Southold Free Library
Monthly Statistics
September-24**

	September-24	September-23
Total circulation	1752	2,204
e-books	2980	2,835
total	4,732	5,039
database access	580	452
Direct access	124	206
Floyd Memorial	44	123
Cutchogue	14	38
Mattituck	22	10
Riverhead	13	22
other	31	13
 New patrons added	 25	 17
 Tech help	 126	 142
 Additions to collection	 273	 246
 Deletions from collection	 282	 228
 Room Use	 # uses--# hours	 # uses--# hours
Study Room	32--39	17--23
Community Room	17--36	25--63
Folk Room	26--45	31--63
 Programs		
children's		
number of sessions	2	3
number of attendees	12	32
 young adults		
number of sessions	3	7
number of attendees	36	61
 Adult		
number of sessions	18	19
number of attendees	193	211

Southold Free Library
SEPTEMBER*2024

CIRCULATION:	September 2024	September 2023	September 2022
BOOKS			
A NEW	313	358	321
AF	510	510	579
ANF	143	201	143
ESL	4	1	0
REF	0	1	0
AMAG	19	26	21
YA	67	48	76
J NEW	57	42	60
JF	160	382	469
JNF	52	58	71
JREF	0	1	0
OTHER (ILL-RENEWALS)	209	168	126
JMAG	0	4	3
TOTALS	1,534	1,800	1,869
MEDIA			
ARBCD	16	20	23
Devices	0	1	1
ADVD	138	194	195
ACD-MUSIC	16	149	127
JVOX/BOOK/AUDIO	9	11	19
PUZZLES	5	3	5
MUSEUM PASSES	23	20	24
FISHING POLES	1	4	6
BLOOD PRESSURE CUFF	0	1	1
TELESCOPE	2	1	3
BIRDING KIT	0	0	0
BICYCLE LOCK	3	0	0
UMBRELLA	0	0	0
CORNHOLE	0	0	0
RING TOSS	1	0	0
LAWN DARTS	2	0	0
GIANT UNO	1	0	0
SORRY!GIANT EDITION	1	0	0
TOTALS	218	404	404
TOTALS	1,752	2,204	2273
%+(-)	-20.5%	-3%	
Interlibrary Loans	0	1	1

**Monthly Memorials/Contributions
September 2024**

Memorials

Donor	In Memory of	Amount
Maggie & JC Merrill	Ed Booth	\$25
Maggie & JC Merrill	David VanPopering	\$25

Donations

The Joe & Hellen Darion Foundation, Inc.	Annual Donation	\$5,000
Rosemary McKinley	Purchase YA books	\$25
Michael Roffer	In Honor of Camille Broussard On her Retirement	\$250
James & Nancy Talcott	Monthly Donation	\$10

TOTAL **\$5,335**

The Friends of The Southold Free Library

Annual Report 7/1/2023 – 6/30/2024

The Friends of the Southold Free Library are a dedicated group of volunteers. Their commitments to the success of the Book Cottage, Plant Sale and the Monthly Raffle have provided the following contributions to the Library in 2023/24.

Programs; YA & Children's summer	\$8560-
Adult's Programs	2110-
Concerts	680-
Gardens, Planters	2982-
N.Y. Times Large Print	166-
Bookmark Magnifiers	352-
Pocket Park Tent 50%	1000-
Raffle, Books for Babies, Memorials etc.	<u>377-</u>
	\$16227-
Book Cottage Maintenance & Repairs -	
Cesspool Repair	\$462-

The Friends also hosted monthly Art Exhibitions in
The Lucy Hallock Folk Room

1. It has been a month of building maintenance, seasonal as well as the fact that the renovation is now almost 5 years old.
 - The windows have been washed, making the building sparkle throughout. The carpets will be cleaned on the 30th. Sprinkler system has been turned off for the winter. I also had the cleaning crew do a deep clean of the entire building. The walls, floors, stairs etc are all shining again.
 - There are lighting issues which the electrician who installed the system is working on. Specifically, some of the electronic switches are not functioning properly.
 - I have met with a handyman and hope to have a number of small repairs done in the coming week or two.
 - In addition, I met with Jim and we agreed that I would contact Bill Conway to bid on the exterior trim project. I have contacted JP Hunter about the roof, but they declined to send a proposal, as it is not a replacement issue. I have since begun work on getting bids on the repairs needed.
 - The new signs are both complete and I have heard much positive feedback.
 - The wood doors are complete, with a new crash bar on the front one. I received the remaining \$3807 from NYS from the grant for door replacement awarded in 2021. It took Anders Jensen 3 years to complete the doors, and I was able to get an extension on the grant.
2. A new look is coming to the library catalog. Searching for items will be smoother, resulting in an improved user experience. This will be added to the in-house catalog, as well as the webpage in the coming month.
3. The four new PCs for patrons are up and running in the adult reading room. They replace machines that were slow and cumbersome due to their age (at least 10 years old).
4. September is a month that sees a marked slowdown in use, especially with the fabulous weather we experienced on the North Fork. As things cool down outside, more individuals and families are beginning to spend increasing time in the building.
5. The Nov/Dec newsletter has been approved for printing. We will be having the annual fundraising drive for the Cystic Fibrosis Foundation, in memory of Ericka Auer. Patrons make donations directly to CFF, or via Janet Auer.
6. The Great Give Back, held on 10/19, is a day that patrons are encouraged to give back via their local library. We are holding two programs—making frames to put photos of pets in need of adoption in, and a card making program for nursing home residents.
7. Please stop by on October 30th and check out the SLED decorated for Halloween with fun activities for children, teens and families.
8. Other services currently being highlighted include a voter registration information and resources table, a coat drive for CAST, the ever popular notary service, and the monthly children's take and make craft.

SEPTEMBER 2024 MONTHLY REPORT

DISPLAYS: We had fall and apple books on display this month with leaves in the windows. Our page, Jocelin, also made a duck jumping in a pile of leaves. So cute! Our other page, Sophie, created wonderful Banned Books Week displays as well. We are lucky to have such creative young women as part of our team.

PROGRAMS: We did not have any programs this month except for Storytime (see stats below). The weather was so beautiful this September!

SCHOOL GROUPS: We did not have any class visits this month.

STORYTIME/ROMP 'N RHYME: The Romp 'N Rhyme baby group and Storytime began at the end of this month, (Monday, September 30th at 10:00am and 11:15am). We had 6 toddlers and their mothers/caretakers come to listen to nursery rhymes, sing songs, and play together. I also had 6 preschoolers for my "Back to School" themed Storytime. They listened to stories and made big pool noodle pencils. Everyone had a blast! We had 12 children in total attendance and 12 adults.

MEETINGS: I attended 2 meetings this month. The first was an EAP Zoom meeting, (Wednesday, September 4th at 11am) and the second was an informal meeting with Penny and the teen librarian from Floyd Memorial Library, Michael Nelson (Friday, September 13th at 10am). We were brainstorming ideas for Michael to do a program for us this coming November.

MISC.: I started my preschool outreach visits off slow with only one visit to the Headstart school, singing songs with puppets and reading stories, (Wednesday, September 11th from 10:00-10:30am). I look forward to doing more next month. Penny and I also took part in the Open House night over at the Southold Elementary School (Tuesday, September 24th from 6-8pm). We set up a table with newsletters, fliers, pens, etc. for people to take to make everyone aware of our many activities and offerings. It was a nice start for the fall!

--Dana Bruey, Children's Services

September 2024 YA Monthly Report

September is a time to clean up from summer, catch up on meetings, trainings, book orders, and more. I attended both school Open Houses, connected with the JrSr HS librarian and 4th-6th grade teachers. The pages did a nice job cleaning up the Summer Reading decorations and decorating the windows and Children's Room for Autumn. September is also a time to 'catch our breath' after a busy summer! Sophie, our newest library page helped me create several awesome displays for Banned Books Week. We have another incredibly creative page! Also, I encourage everyone to check out Jocelin's Fall display in the Children's Room (our other phenomenal page)!!

Programs

Sept 11: Portraits & Pals. Since there was very low registration, Kristen (the programmer) and I decided to create Grab & Go bags. They are all gone now!

Grab & Go kits: **14**

Sept 14: Dungeons & Dragons. We have a new Dungeon Master! Bennett is proving to be quite adept at creating an engaging storyline for this fun role playing game.

Attendance: **4**

Sept 23: Bingo! Program postponed.

A Monday afternoon program held on a beautiful, sunny, Fall day are good reasons to not attend! Theresa left me with the prizes and I plan to hold an impromptu Bingo event on a Friday afternoon in the near future.

Sept 27: Halloween Headless-Horseman Spooky candle! This program was held on a Friday afternoon and was nearly full! Tweens had a great time sketching an eerie scene, transferring the sketch onto black contact paper, cutting it out and then attaching it to a jar. All participants left with a battery operated candle to illuminate their spooky Halloween decoration!

Attendance: **18**

Total programs: **3 (includes Grab & Go)**

Total attendance: **36 (includes Grab & Go)**

Trainings/Meetings

Sept 3, 10, 17 and 24: Weekly meetings with Caroline and Dana

Sept 16: Online training, *Prejudice* with Ryan Dowd. An incredibly informative training on how to respond to prejudicial comments from customers (patrons).

Sept 17: Staff meeting

Sept 18: YA Dept Heads meeting at SCLS

Sept 19: Attended JrSr High School Open House. I set up a table with flyers, newsletters, BBW (Banned Books Week) display, etc and of course a bowl of candy. It was the inaugural use of our beautiful, new table cover!

Sept 24: Online training: *Menstrual Literacy*. Caroline has been wanting to create a place for free period products. So - we now have free products available in both public bathrooms!

Sept 24: Attended Elementary School Open House with Dana. We had flyers, BBW displays, newsletters, etc and CANDY!

Class visits:

Sept 25: Mrs. Suter's 6th grade class visited the library. I introduced books, discussed BBW, upcoming library programs and all of the cool services that we provide.

Attendance: **24**

Tech Assistance:

Computer assistance: **5**

SmartBoard help: **3**

Zoom/tech help: **3**

Libby help: **2**

Submitted by:

Penny Kelley, Teen Services Librarian

September Adult Services Report
Melissa Andruski

PROGRAM SESSIONS

1 BDG: Lessons in Chemistry/21
2 Chair & Restorative Yoga/24
1 Old Burying Ground tour/2
1 Concert/25
2 Art Workshops/25
2 ESL classes/10

9 program sessions/ 107 attendees

“Concert and Conversation” presented by George Cork Maul was a fun, lively entertaining program. George briefly explained the composing of each song before playing it. He also invited one of his eager students from the audience to come up and perform. The afternoon included a demonstration of the Theremin, an electronic musical instrument, patented in 1928. Several audience members came up one at a time and, without making any contact with the device, produced music!

ESL classes with Isabelle Gonzalez are up and running again on Saturday afternoons 2:30-4:30 in the Folk Room. Isabelle has two easels set up and engages with the students throughout the sessions.

BOOK/MAGAZINE MENDS

7 repairs

FRIENDS

The September 5th “Wine on the Vines Sunset Cocktail Party” held at Bedell’s was a success, both financially and socially! After expenses, the event raised \$2853! The Friends put a lot of time and effort into making this a memorable occasion and are pleased with how well it all turned out!

The August/September art exhibit featuring The Peconic Painters sold 4 paintings.

WHITAKER COLLECTION

I attended Suffolk County Historical Society’s book and bottle event on Saturday, September 28 for author and researcher Jacqueline Dinan to discuss “The Unsettling Legacy of Wayland Jefferson: Missing Evidence, Racism & Collective Amnesia” with a book signing that followed.

Jackie will give a talk on her new book at the Southold Library on Saturday, November 16 at 11am and will have books on hand for purchase and signing. She has done extensive research to produce a book on a Southold native of African American descent who was elected Southold's first official Town Historian and served from 1935 until his death in 1961.

"Long Island State Parks, a history from Jones Beach to Montauk" by Kristen Matejka was released by the History Press in September. Images from the Whitaker Collection were used for Orient Beach State Park.

An article written in 2020 by Amy Folk for the Journal of the Suffolk County Historical Society was of interest to a patron seeking information on superstitions and magic in Colonial Southold.

A patron requested information on Thalian Hall built circa 1837 just west of the Universalist Church and in 1841 moved to its current location at the end of private road #2 across the street from the Library.

Kathy Saccamano
September 2024

Zoom 9/26 The Robin Williams Story shared 35 Sohd 11

In Person

9/4, 9/11,9/18 and 9/25 Meditation	32
9/12 Storm Ready	13
9/17 Aromatherapy	8
9/24 Soap Dispenser craft	9
9/28 Seed Saving Workshop	13
Total	75

I am working on the Best Seller collection, converting books from various collections,programming for the future, working the circulation desk and communicating with the website company to update our marketing for adult classes. I worked on the adult section of the November/December newsletter and website calendar.

Southold Free Library Budget Report with Y-T-D Figures July through September 2024

	Jul - Sep 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5000 · School District	494,145.81	1,200,020.00	-705,874.19	41.2%
5012 · Pilot Revenue	4,352.83	7,185.00	-2,832.17	60.6%
5100 · NYS Education	1,834.00	1,500.00	334.00	122.3%
5200 · Interest/Investments	50.62	0.00	50.62	100.0%
5225 · Book Fines	0.00	0.00	0.00	0.0%
5250 · Lost/Paid Material	237.66	600.00	-362.34	39.6%
5275 · Photocopies & PC Printouts	1,041.05	2,000.00	-958.95	52.1%
5350 · Sale Items	0.00	0.00	0.00	0.0%
5500 · Contributions				
5501 · Book Memorials	0.00	500.00	-500.00	0.0%
5502 · Small Cash Contributions	28.00	0.00	28.00	100.0%
5500 · Contributions - Other	60.00	500.00	-440.00	12.0%
Total 5500 · Contributions	88.00	1,000.00	-912.00	8.8%
5525 · Friends Contributions				
5526 · SRC Contribution	8,500.00	0.00	8,500.00	100.0%
5525 · Friends Contributions - Other	0.00	10,000.00	-10,000.00	0.0%
Total 5525 · Friends Contributions	8,500.00	10,000.00	-1,500.00	85.0%
5600 · Miscellaneous	2.70	100.00	-97.30	2.7%
Total Income	510,252.67	1,222,405.00	-712,152.33	41.7%
Gross Profit	510,252.67	1,222,405.00	-712,152.33	41.7%
Expense				
6000 · Friends Reimbursement				
6001 · SRC Expense	8,553.80	0.00	8,553.80	100.0%
6000 · Friends Reimbursement - Other	100.00	10,000.00	-9,900.00	1.0%
Total 6000 · Friends Reimbursement	8,653.80	10,000.00	-1,346.20	86.5%
6099 · Personnel				
6100 · Salaries	133,648.57	535,705.00	-402,056.43	24.9%
6110 · Social Security	9,049.08	41,000.00	-31,950.92	22.1%
6120 · NYS Unemployment Ins.	653.68	3,600.00	-2,946.32	18.2%
6130 · Worker's Comp.	402.00	6,000.00	-5,598.00	6.7%
6140 · Disability Insurance	81.10	1,800.00	-1,718.90	4.5%
6150 · Full Time Benefit				
6152 · Tuition Reimbursment	0.00	0.00	0.00	0.0%
6150 · Full Time Benefit - Other	19,585.49	85,000.00	-65,414.51	23.0%
Total 6150 · Full Time Benefit	19,585.49	85,000.00	-65,414.51	23.0%
6160 · ADP/Paychex Charge	865.63	4,000.00	-3,134.37	21.6%
6170 · Retirement	3,415.13	14,500.00	-11,084.87	23.6%
Total 6099 · Personnel	167,700.68	691,605.00	-523,904.32	24.2%
6499 · Library Materials				
6500 · Books	8,765.65	40,000.00	-31,234.35	21.9%
6505 · e-books	29,292.89	65,000.00	-35,707.11	45.1%
6510 · Newspapers	1,509.37	7,000.00	-5,490.63	21.6%
6520 · Periodicals/Journals	1,573.00	3,500.00	-1,927.00	44.9%
6531 · DVD's	871.82	4,000.00	-3,128.18	21.8%
6540 · CD's	25.96	500.00	-474.04	5.2%
6550 · Recorded Books	0.00	1,500.00	-1,500.00	0.0%
6555 · Software	199.48	1,500.00	-1,300.52	13.3%
6570 · Miscellaneous				
6571 · Museum Passes	900.00	5,000.00	-4,100.00	18.0%
6570 · Miscellaneous - Other	172.34	6,200.00	-6,027.66	2.8%

1:16 PM

10/06/24

Accrual Basis

Southold Free Library Budget Report with Y-T-D Figures July through September 2024

	Jul - Sep 24	Budget	\$ Over Budget	% of Budget
Total 6570 · Miscellaneous	1,072.34	11,200.00	-10,127.66	9.6%
Total 6499 · Library Materials	43,310.51	134,200.00	-90,889.49	32.3%
7000 · Operations/Maintenance				
7005 · Maintenance/Building	8,768.00	47,000.00	-38,232.00	18.7%
7010 · Maintenance/Computer	2,465.00	5,500.00	-3,035.00	44.8%
7020 · Maintenance/Equipment	677.50	3,000.00	-2,322.50	22.6%
7030 · Maintenance/Grounds	3,300.00	14,500.00	-11,200.00	22.8%
7034 · Capital Improvements	33,842.00	100,000.00	-66,158.00	33.8%
7035 · Fixed Assets				
7039 · Furniture & Equipment	0.00	0.00	0.00	0.0%
7035 · Fixed Assets - Other	962.50	5,515.00	-4,552.50	17.5%
Total 7035 · Fixed Assets	962.50	5,515.00	-4,552.50	17.5%
7040 · Equipment Purchase	1,542.98	4,385.00	-2,842.02	35.2%
7060 · Insurance	10,038.00	28,000.00	-17,962.00	35.9%
7070 · Fuel	79.69	6,200.00	-6,120.31	1.3%
7080 · Utilities	4,778.55	16,500.00	-11,721.45	29.0%
7095 · Water	123.20	1,000.00	-876.80	12.3%
Total 7000 · Operations/Maintenance	66,577.42	231,600.00	-165,022.58	28.7%
7499 · Office Expense				
7500 · Supplies	4,009.02	12,000.00	-7,990.98	33.4%
7525 · Telephone	359.80	1,600.00	-1,240.20	22.5%
7550 · Postage	1,442.38	7,500.00	-6,057.62	19.2%
7575 · Miscellaneous				
7575b · Square Fee	112.78	0.00	112.78	100.0%
7575 · Miscellaneous - Other	305.33	2,400.00	-2,094.67	12.7%
Total 7575 · Miscellaneous	418.11	2,400.00	-1,981.89	17.4%
Total 7499 · Office Expense	6,229.31	23,500.00	-17,270.69	26.5%
7999 · Contracts/Services				
8000 · Workshops, Travel & Dues	251.30	5,000.00	-4,748.70	5.0%
8010 · Adult Library Programs				
8011 · Aquarium Tickets	-513.00	0.00	-513.00	100.0%
8011a · L.I.Science Center Tickets	0.00	0.00	0.00	0.0%
8012 · L.I.Game Farm Tickets	0.00	0.00	0.00	0.0%
8017 · Adult Programs	1,325.16	16,000.00	-14,674.84	8.3%
8010 · Adult Library Programs - Other	40.72	0.00	40.72	100.0%
Total 8010 · Adult Library Programs	852.88	16,000.00	-15,147.12	5.3%
8015 · Young Adult Library Programs	1,713.81	7,000.00	-5,286.19	24.5%
8020 · Children Library Programs	630.00	7,000.00	-6,370.00	9.0%
8021 · Square Unidentified Programs	0.00			
8030 · Service Contracts	2,852.59	9,700.00	-6,847.41	29.4%
8040 · Telecommunications	3,115.01	14,000.00	-10,884.99	22.3%
8050 · Accounting Services	9,950.00	11,000.00	-1,050.00	90.5%
8055 · Legal Services	0.00	1,000.00	-1,000.00	0.0%
8060 · SCLS Services	5,410.00	16,800.00	-11,390.00	32.2%
8070 · Marketing				
8071 · Newsletter Printing	3,585.00	0.00	3,585.00	100.0%
8070 · Marketing - Other	4,200.00	44,000.00	-39,800.00	9.5%
Total 8070 · Marketing	7,785.00	44,000.00	-36,215.00	17.7%
7999 · Contracts/Services - Other	0.00	0.00	0.00	0.0%
Total 7999 · Contracts/Services	32,560.59	131,500.00	-98,939.41	24.8%
Total Expense	325,032.31	1,222,405.00	-897,372.69	26.6%
Net Ordinary Income	185,220.36	0.00	185,220.36	100.0%

10/06/24

Southold Free Library Monthly Budget Report September 2024

	Sep 24
Ordinary Income/Expense	
Income	
5000 · School District	100,001.67
5250 · Lost/Paid Material	16.00
5275 · Photocopies & PC Printouts	257.75
5500 · Contributions	
5502 · Small Cash Contributions	6.00
5500 · Contributions - Other	25.00
Total 5500 · Contributions	31.00
Total Income	100,306.42
Gross Profit	100,306.42
Expense	
6000 · Friends Reimbursement	
6001 · SRC Expense	67.50
Total 6000 · Friends Reimbursement	67.50
6099 · Personnel	
6100 · Salaries	38,351.56
6110 · Social Security	1,705.97
6120 · NYS Unemployment Ins.	105.14
6130 · Worker's Comp.	402.00
6140 · Disability Insurance	-138.81
6150 · Full Time Benefit	6,373.58
6160 · ADP/Paychex Charge	492.64
6170 · Retirement	1,148.54
Total 6099 · Personnel	48,440.62
6499 · Library Materials	
6500 · Books	3,357.50
6505 · e-books	11.99
6510 · Newspapers	513.96
6531 · DVD's	227.41
Total 6499 · Library Materials	4,110.86
7000 · Operations/Maintenance	
7005 · Maintenance/Building	5,011.00
7040 · Equipment Purchase	-1,634.98
7060 · Insurance	2,133.00
7070 · Fuel	32.58
7080 · Utilities	1,749.29
7095 · Water	5.09
Total 7000 · Operations/Maintenance	7,295.98
7499 · Office Expense	
7500 · Supplies	1,406.89
7525 · Telephone	120.00
7550 · Postage	146.00
7575 · Miscellaneous	
7575b · Square Fee	5.74
7575 · Miscellaneous - Other	-17.28
Total 7575 · Miscellaneous	-11.54
Total 7499 · Office Expense	1,661.35
7999 · Contracts/Services	
8000 · Workshops, Travel & Dues	219.86
8010 · Adult Library Programs	
8011 · Aquarium Tickets	2,538.00
8017 · Adult Programs	-36.00

10/06/24

Southold Free Library Monthly Budget Report September 2024

	<u>Sep 24</u>
8010 · Adult Library Programs - Other	<u>40.72</u>
Total 8010 · Adult Library Programs	2,542.72
8015 · Young Adult Library Programs	304.99
8020 · Children Library Programs	-30.00
8030 · Service Contracts	588.43
8040 · Telecommunications	223.23
8060 · SCLS Services	5,410.00
8070 · Marketing	<u>1,400.00</u>
Total 7999 · Contracts/Services	10,659.23
Total Expense	72,235.54
Net Ordinary Income	28,070.88
Net Income	<u>28,070.88</u>

10/06/24

Southold Free Library

Monthly Expense Report

September 2024

Date	Name	Memo	Amount
6499 · Library Materials			
6500 · Books			
09/01/2024	MicroMarketing, LLC	Melissa Andruski	-28.00
09/01/2024	Baker & Taylor		-55.90
09/01/2024	Baker & Taylor		-45.28
09/01/2024	Baker & Taylor		-297.72
09/01/2024	Baker & Taylor		-217.47
09/01/2024	Baker & Taylor		-123.82
09/01/2024	Baker & Taylor		-246.22
09/01/2024	Baker & Taylor		-174.46
09/01/2024	Baker & Taylor		-191.32
09/01/2024	Gale		-113.98
09/03/2024	MicroMarketing, LLC	Melissa Andruski	-43.99
09/03/2024	Gale		-173.19
09/03/2024	Gale		-144.70
09/11/2024	MicroMarketing, LLC	Peny Kelley	-193.09
09/11/2024	MicroMarketing, LLC	Dana Bruey	-14.39
09/15/2024	Bank of America (6310)	YA	-13.68
09/15/2024	Bank of America (6310)	Adult	-426.14
09/15/2024	Bank of America (6310)	J-Books	-71.02
09/17/2024	MicroMarketing, LLC	Melissa Andruski	-84.00
09/17/2024	MicroMarketing, LLC	Melissa Andruski	-25.60
09/17/2024	MicroMarketing, LLC	Dana Bruey	-400.48
09/19/2024	MicroMarketing, LLC	Penny Kelley	-39.98
09/19/2024	MicroMarketing, LLC	Penny Kelley	-201.89
09/19/2024	MicroMarketing, LLC	Penny Kelley	-31.18
Total 6500 · Books			-3,357.50
6510 · Newspapers			
09/01/2024	Southold Pharmacy		-513.96
Total 6510 · Newspapers			-513.96
6531 · DVD's			
09/01/2024	SCLS	Repair CD's	-1.75
09/01/2024	SCLS	Repair CD's	-19.25
09/01/2024	Midwest Tape		-20.29
09/01/2024	Midwest Tape		-48.28
09/09/2024	Midwest Tape		-23.09
09/16/2024	Midwest Tape		-114.75
Total 6531 · DVD's			-227.41
Total 6499 · Library Materials			-4,098.87
7000 · Operations/Maintenance			
7005 · Maintenance/Building			
09/01/2024	C's Home & Office Management, Inc.		-3,250.00
09/01/2024	C. Mohr Landscaping, Inc.		-1,650.00
09/01/2024	North Fork Sanitation, Inc.		-111.00
Total 7005 · Maintenance/Building			-5,011.00
7040 · Equipment Purchase			
09/15/2024	Bank of America (6310)	Returned Computers	1,934.97
09/15/2024	Bank of America (5025)	Nintendo Switch	-299.99
Total 7040 · Equipment Purchase			1,634.98
7060 · Insurance			
09/11/2024	Utica National Ins. Group		0.00
09/11/2024	Utica National Ins. Group		-2,133.00
Total 7060 · Insurance			-2,133.00
7070 · Fuel			
09/01/2024	National Grid	4591-23001	-32.58
Total 7070 · Fuel			-32.58

10/06/24

Southold Free Library Monthly Expense Report September 2024

Date	Name	Memo	Amount
7080 · Utilities			
09/01/2024	PSEGLI	9653043400	-1,485.50
09/01/2024	SCWA	3000398550	-263.79
Total 7080 · Utilities			-1,749.29
7095 · Water			
09/03/2024	ReadyRefresh		-5.09
Total 7095 · Water			-5.09
Total 7000 · Operations/Maintenance			-7,295.98
7499 · Office Expense			
7500 · Supplies			
09/01/2024	W.B.Mason, Inc.		-177.48
09/01/2024	Ink Spot Printing & Copies	VOID:	0.00
09/13/2024	Intuit, Inc.	Envelopes and Checks	-482.14
09/15/2024	Bank of America (6310)		-313.24
09/15/2024	Bank of America (5025)	Childrens Fall Supplies	-39.97
09/15/2024	Bank of America (5025)		-102.27
09/15/2024	Bank of America (5025)	Discounts Refund	2.60
09/23/2024	Intuit, Inc.	Credits Frm Check pur...	3.87
09/23/2024	Intuit, Inc.	Credit Frm Chck purch...	17.14
09/25/2024	W.B.Mason, Inc.		-315.40
Total 7500 · Supplies			-1,406.89
7525 · Telephone			
09/01/2024	Optimum		-120.00
Total 7525 · Telephone			-120.00
7550 · Postage			
09/01/2024	Petty Cash	POSTAGE	-73.00
09/01/2024	Petty Cash	POSTAGE	-73.00
Total 7550 · Postage			-146.00
7575 · Miscellaneous			
09/15/2024	Bank of America (6310)	Returned Tax	17.28
Total 7575 · Miscellaneous			17.28
Total 7499 · Office Expense			-1,655.61
7999 · Contracts/Services			
8000 · Workshops, Travel & Dues			
09/09/2024	Penny Kelley {Reimb}	Battle O Books	-64.32
09/20/2024	Caroline MacArthur {Reimb}	WH Lib, Sag Harbor Li...	-103.28
09/25/2024	Caroline MacArthur {Reimb}	PLDA	-52.26
Total 8000 · Workshops, Travel & Dues			-219.86
8010 · Adult Library Programs			
09/15/2024	Bank of America (5025)	Book Discussion	-40.72
Total 8010 · Adult Library Programs			-40.72
8015 · Young Adult Library Programs			
09/15/2024	Bank of America (5025)	Cricut	-9.99
09/18/2024	Traveling Art Programs	Pumpkin Spice Keychain	-295.00
Total 8015 · Young Adult Library Programs			-304.99
8020 · Children Library Programs			
09/06/2024		Zumbini	15.00
09/16/2024		Zumbini	15.00
Total 8020 · Children Library Programs			30.00
8030 · Service Contracts			

10/06/24

Southold Free Library Monthly Expense Report September 2024

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
09/01/2024	Suffolk Security Systems		-287.82
09/06/2024	Advanced Imaging Systems		-152.11
09/10/2024	S & L Irrigation	Winterization	-148.50
Total 8030 · Service Contracts			-588.43
8040 · Telecommunications			
09/01/2024	Optimum		-223.23
Total 8040 · Telecommunications			-223.23
8060 · SCLS Services			
09/13/2024	SCLS	E-Resources Annual R...	-5,410.00
Total 8060 · SCLS Services			-5,410.00
8070 · Marketing			
09/06/2024	Right Now Marketing, Ltd.	Marketing Creation , S...	-1,400.00
Total 8070 · Marketing			-1,400.00
Total 7999 · Contracts/Services			-8,157.23
TOTAL			-21,207.69

10/06/24

Southold Free Library Monthly Income Report September 2024

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
5000 · School District			
09/09/2024		Deposit	100,001.67
Total 5000 · School District			100,001.67
5250 · Lost/Paid Material			
09/30/2024		Cooper	16.00
Total 5250 · Lost/Paid Material			16.00
5275 · Photocopies & PC Printouts			
09/10/2024		Deposit	6.45
09/11/2024		Deposit	17.40
09/16/2024		Deposit	3.60
09/16/2024		Deposit	5.35
09/18/2024		Deposit	117.00
09/20/2024		Deposit	3.15
09/23/2024		Deposit	1.50
09/24/2024		Deposit	1.80
09/30/2024		Deposit	7.50
09/30/2024		Deposit	94.00
Total 5275 · Photocopies & PC Printouts			257.75
5500 · Contributions			
09/18/2024		Notary Appreciation	25.00
Total 5500 · Contributions			25.00
TOTAL			100,300.42