

Minutes of the Southold Free Library Board of Trustees
October 23, 2024

The meeting opened at 6:30 pm

Present: C.MacArthur, L.Davidoff, J.Roth, P.Reilly, A.Ristuccia, M.Daddona, N.Colón, C. Broussard, N.Stellato

Absent: T. Hudgens

No public in attendance

Minutes from the last meeting were approved: A.Ristuccia/P. Reilly

Treasurer's Report: No questions;unanimously approved

Warrants were approved: J.Roth/L.Davidoff

Director's Report: Caroline added that the SCLS budget hearing will take place tomorrow, 10/24 at the East Hampton Library. This is for East End libraries. The Great Give Back included cards for nursing home residents and picture frames for adoptable pets. Plans are to do monthly collections for the animal shelter and/or other giveback opportunities. The SLED will be on site on 10/30. It will be decorated for Halloween. Caroline received a letter from the attorney for the estate of Thomas O'Neill indicating a \$500K unrestricted donation to the SFL. Continued needs for the library building/grounds include roof repair, trim replacement, a generator, new window screens and the Pocket Park project. These funds could be directed towards these needs. A Greenport resident, Rita Jones who frequents the SFL, donated a children's book in honor of a young woman, the daughter of friends, who passed away. Rita accompanied her friends recently to look at the book. It was very much appreciated by the family. The Friends book sale sign has been updated.

Committee Reports

Finance: no news

Fundraising: Once the design plans for the Pocket Park are settled, fundraising plans will begin

Policy: Internet Use and Risk Management policies have been updated. A motion to approve and adopt these was made by Nancy and seconded by Camille

Personnel: Camille will prepare the end of year Staff Appreciation Awards for the board to approve. In January, Skye's salary will increase due to her assuming additional responsibilities and nearing completion of her Library degree program

Strategic Planning: no news

Buildings and Grounds: Jim met with Caroline to address the following:

1. Lighting-the most recent lighting company that was used is no longer in business. Jim or Caroline may reach out to Vincent, the former architect to inquire about who may be able to repair or possibly replace the existing lights
2. Caroline interviewed a handyman who may bid on projects as needed rather than be contracted
3. Roof/trim: Bill Conway did work on the firehouse. Waiting to hear back from him. JP Hunter says that gutters, trim and some replacement of roof shingles is needed, not a whole roof

4. Front door: the crash bar was installed. Windows and carpet were cleaned along with a deep cleaning of the library building
5. Snow contract cost has increased minimally and snow removal will be on demand
6. The second half of the sign still needs to be installed to easily flip as needed

Pocket Park: Met with the Southold Building Department. They are amenable to the project and recommend merging the two parcels because this will be the easiest option to work with, however a discussion with the library's attorney on what is in the best interests of the library will take place. Plans are expected to be available to view for the November meeting

Old Business: none

New Business: Camille continues to flesh out content for the upcoming Civics series planned for the winter. Camille welcomes input from the trustees regarding a title for the program and any other relevant topics that could be included in the series. Information about these sessions will go in the December newsletter

The Library Holiday Party is planned for Sunday, December 15 at 5 pm

The meeting adjourned at 7:18 pm Motions: Ann and Jim

Respectfully submitted,

Nancy Stellato

Secretary