

**Southold Free Library
Monthly Statistics
October-24**

	October-24	October-23
Total circulation	1834	2,206
e-books	3013	2,835
total	4,847	5,041
database access	413	587
Direct access	143	166
Floyd Memorial	66	113
Cutchogue	21	20
Mattituck	10	7
Riverhead	14	12
other	32	14
 New patrons added	 41	 29
 Tech help	 192	 141
 Additions to collection	 236	 302
 Deletions from collection	 370	 265
 Room Use	 # uses--# hours	 # uses--# hours
Study Room	24--30	15--18
Community Room	37--46	34--53
Folk Room	28--48	28--54
 Programs		
children's		
number of sessions	33	
number of attendees	344	29
		359
 young adults		
number of sessions	9	6
number of attendees	71	69
 Adult		
number of sessions	19	22
number of attendees	185	243

Southold Free Library

OCTOBER '24

CIRCULATION:	October 2024	October 2023	October 2022
BOOKS			
A NEW	322	321	333
AF	422	459	561
ANF	145	123	146
ESL	1	0	0
REF	1	1	1
AMAG	18	26	7
YA	63	79	58
J NEW	45	38	93
JF	324	470	465
JNF	102	162	94
JREF	1	0	1
OTHER (ILL-RENEWALS)	157	214	99
JMAG	0	3	6
TOTALS	1,601	1,896	1,864
ARBCD	18	16	33
Devices	0	0	1
ADVD	147	152	248
ACD-MUSIC	28	101	144
JVOX/BOOK/AUDIO	10	7	10
PUZZLES	2	1	0
MUSEUM PASSES	24	23	26
FISHING POLES	0	5	1
BLOOD PRESSURE CUFF	0	0	0
TELESCOPE	0	0	1
BIRDING KIT	0	0	0
BICYCLE LOCK	1	5	0
UMBRELLA	2	0	0
CORNHOLE	0	0	0
RING TOSS	0	0	0
LAWN DARTS	0	0	0
GIANT UNO	0	0	0
SORRY!GIANT EDITION	1	0	0
TOTALS	233	310	464
TOTAL	1,834	2,206	2,328
%+(-)	-16.90%	-5.24%	

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11/06/24

Accrual Basis

Southold Free Library Budget Report with Y-T-D Figures July through October 2024

	Jul - Oct 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
5000 · School District	494,145.81	1,200,020.00	-705,874.19	41.2%
5012 · Pilot Revenue	4,352.83	7,185.00	-2,832.17	60.6%
5100 · NYS Education	1,834.00	1,500.00	334.00	122.3%
5200 · Interest/Investments	81.38	0.00	81.38	100.0%
5225 · Book Fines	0.00	0.00	0.00	0.0%
5250 · Lost/Paid Material	320.71	600.00	-279.29	53.5%
5275 · Photocopies & PC Printouts	1,408.00	2,000.00	-592.00	70.4%
5350 · Sale Items	0.00	0.00	0.00	0.0%
5500 · Contributions				
5501 · Book Memorials	0.00	500.00	-500.00	0.0%
5502 · Small Cash Contributions	41.00	0.00	41.00	100.0%
5500 · Contributions - Other	60.00	500.00	-440.00	12.0%
Total 5500 · Contributions	101.00	1,000.00	-899.00	10.1%
5525 · Friends Contributions				
5526 · SRC Contribution	8,500.00	0.00	8,500.00	100.0%
5525 · Friends Contributions - Other	0.00	10,000.00	-10,000.00	0.0%
Total 5525 · Friends Contributions	8,500.00	10,000.00	-1,500.00	85.0%
5600 · Miscellaneous	2.70	100.00	-97.30	2.7%
Total Income	510,746.43	1,222,405.00	-711,658.57	41.8%
Gross Profit	510,746.43	1,222,405.00	-711,658.57	41.8%
Expense				
6000 · Friends Reimbursement				
6001 · SRC Expense	8,553.80	0.00	8,553.80	100.0%
6000 · Friends Reimbursement - Other	100.00	10,000.00	-9,900.00	1.0%
Total 6000 · Friends Reimbursement	8,653.80	10,000.00	-1,346.20	86.5%
6099 · Personnel				
6100 · Salaries	172,826.31	535,705.00	-362,878.69	32.3%
6110 · Social Security	12,002.25	41,000.00	-28,997.75	29.3%
6120 · NYS Unemployment Ins.	763.36	3,600.00	-2,836.64	21.2%
6130 · Worker's Comp.	830.00	6,000.00	-5,170.00	13.8%
6140 · Disability Insurance	614.81	1,800.00	-1,185.19	34.2%
6150 · Full Time Benefit				
6152 · Tuition Reimbursment	0.00	0.00	0.00	0.0%
6150 · Full Time Benefit - Other	32,332.65	85,000.00	-52,667.35	38.0%
Total 6150 · Full Time Benefit	32,332.65	85,000.00	-52,667.35	38.0%
6160 · ADP/Paychex Charge	987.62	4,000.00	-3,012.38	24.7%
6170 · Retirement	5,256.09	14,500.00	-9,243.91	36.2%
Total 6099 · Personnel	225,613.09	691,605.00	-465,991.91	32.6%
6499 · Library Materials				
6500 · Books	12,851.78	40,000.00	-27,148.22	32.1%
6505 · e-books	29,304.88	65,000.00	-35,695.12	45.1%
6510 · Newspapers	1,994.82	7,000.00	-5,005.18	28.5%
6520 · Periodicals/Journals	1,573.00	3,500.00	-1,927.00	44.9%
6531 · DVD's	1,326.83	4,000.00	-2,673.17	33.2%
6540 · CD's	25.96	500.00	-474.04	5.2%
6550 · Recorded Books	0.00	1,500.00	-1,500.00	0.0%
6555 · Software	265.12	1,500.00	-1,234.88	17.7%
6570 · Miscellaneous				
6571 · Museum Passes	2,800.00	5,000.00	-2,200.00	56.0%
6570 · Miscellaneous - Other	172.34	6,200.00	-6,027.66	2.8%

7:24 PM

11/06/24

Accrual Basis

Southold Free Library Budget Report with Y-T-D Figures July through October 2024

	Jul - Oct 24	Budget	\$ Over Budget	% of Budget
Total 6570 · Miscellaneous	2,972.34	11,200.00	-8,227.66	26.5%
Total 6499 · Library Materials	50,314.73	134,200.00	-83,885.27	37.5%
7000 · Operations/Maintenance				
7005 · Maintenance/Building	14,696.00	47,000.00	-32,304.00	31.3%
7010 · Maintenance/Computer	2,465.00	5,500.00	-3,035.00	44.8%
7020 · Maintenance/Equipment	677.50	3,000.00	-2,322.50	22.6%
7030 · Maintenance/Grounds	3,650.00	14,500.00	-10,850.00	25.2%
7034 · Capital Improvements	30,035.00	100,000.00	-69,965.00	30.0%
7035 · Fixed Assets				
7039 · Furniture & Equipment	-609.00	0.00	-609.00	100.0%
7035 · Fixed Assets - Other	962.50	5,515.00	-4,552.50	17.5%
Total 7035 · Fixed Assets	353.50	5,515.00	-5,161.50	6.4%
7040 · Equipment Purchase	4,938.98	4,385.00	553.98	112.6%
7060 · Insurance	10,038.00	28,000.00	-17,962.00	35.9%
7070 · Fuel	123.34	6,200.00	-6,076.66	2.0%
7080 · Utilities	6,030.15	16,500.00	-10,469.85	36.5%
7095 · Water	242.21	1,000.00	-757.79	24.2%
Total 7000 · Operations/Maintenance	73,249.68	231,600.00	-158,350.32	31.6%
7499 · Office Expense				
7500 · Supplies	7,192.81	12,000.00	-4,807.19	59.9%
7525 · Telephone	479.60	1,600.00	-1,120.40	30.0%
7550 · Postage	1,442.38	7,500.00	-6,057.62	19.2%
7575 · Miscellaneous				
7575b · Square Fee	149.78	0.00	149.78	100.0%
7575 · Miscellaneous - Other	322.61	2,400.00	-2,077.39	13.4%
Total 7575 · Miscellaneous	472.39	2,400.00	-1,927.61	19.7%
Total 7499 · Office Expense	9,587.18	23,500.00	-13,912.82	40.8%
7999 · Contracts/Services				
8000 · Workshops, Travel & Dues	303.56	5,000.00	-4,696.44	6.1%
8010 · Adult Library Programs				
8011 · Aquarium Tickets	-1,215.00	0.00	-1,215.00	100.0%
8011a · L.I.Science Center Tickets	0.00	0.00	0.00	0.0%
8012 · L.I.Game Farm Tickets	0.00	0.00	0.00	0.0%
8017 · Adult Programs	3,324.38	16,000.00	-12,675.62	20.8%
8010 · Adult Library Programs - Other	-20.00	0.00	-20.00	100.0%
Total 8010 · Adult Library Programs	2,089.38	16,000.00	-13,910.62	13.1%
8015 · Young Adult Library Programs	2,151.08	7,000.00	-4,848.92	30.7%
8020 · Children Library Programs	1,131.94	7,000.00	-5,868.06	16.2%
8021 · Square Unidentified Programs	0.00			
8030 · Service Contracts	2,985.95	9,700.00	-6,714.05	30.8%
8040 · Telecommunications	3,338.72	14,000.00	-10,661.28	23.8%
8050 · Accounting Services	9,950.00	11,000.00	-1,050.00	90.5%
8055 · Legal Services	0.00	1,000.00	-1,000.00	0.0%
8060 · SCLS Services	5,410.00	16,800.00	-11,390.00	32.2%
8070 · Marketing				
8071 · Newsletter Printing	7,170.00	0.00	7,170.00	100.0%
8070 · Marketing - Other	5,600.00	44,000.00	-38,400.00	12.7%
Total 8070 · Marketing	12,770.00	44,000.00	-31,230.00	29.0%
7999 · Contracts/Services - Other	0.00	0.00	0.00	0.0%
Total 7999 · Contracts/Services	40,130.63	131,500.00	-91,369.37	30.5%
Total Expense	407,549.11	1,222,405.00	-814,855.89	33.3%
Net Ordinary Income	103,197.32	0.00	103,197.32	100.0%

11/06/24

Southold Free Library
Monthly Budget Report
 October 2024

	Oct 24
Ordinary Income/Expense	
Income	
5200 · Interest/Investments	30.76
5250 · Lost/Paid Material	83.05
5275 · Photocopies & PC Printouts	366.95
5500 · Contributions	
5502 · Small Cash Contributions	13.00
Total 5500 · Contributions	13.00
Total Income	493.76
Gross Profit	493.76
Expense	
6099 · Personnel	
6100 · Salaries	39,177.74
6110 · Social Security	2,953.17
6120 · NYS Unemployment Ins.	109.68
6130 · Worker's Comp.	428.00
6140 · Disability Insurance	533.71
6150 · Full Time Benefit	12,747.16
6160 · ADP/Paychex Charge	241.64
6170 · Retirement	1,840.96
Total 6099 · Personnel	58,032.06
6499 · Library Materials	
6500 · Books	4,086.13
6505 · e-books	11.99
6510 · Newspapers	485.45
6531 · DVD's	455.01
6555 · Software	65.64
6570 · Miscellaneous	
6571 · Museum Passes	1,900.00
Total 6570 · Miscellaneous	1,900.00
Total 6499 · Library Materials	7,004.22
7000 · Operations/Maintenance	
7005 · Maintenance/Building	5,928.00
7030 · Maintenance/Grounds	350.00
7034 · Capital Improvements	-3,807.00
7035 · Fixed Assets	
7039 · Furniture & Equipment	-609.00
Total 7035 · Fixed Assets	-609.00
7040 · Equipment Purchase	3,396.00
7060 · Insurance	0.00
7070 · Fuel	43.65
7080 · Utilities	1,251.60
7095 · Water	119.01
Total 7000 · Operations/Maintenance	6,672.26
7499 · Office Expense	
7500 · Supplies	3,201.07
7525 · Telephone	119.80
7575 · Miscellaneous	
7575b · Square Fee	37.00
7575 · Miscellaneous - Other	0.00
Total 7575 · Miscellaneous	37.00
Total 7499 · Office Expense	3,357.87

11/06/24

Southold Free Library
Monthly Budget Report
October 2024

	<u>Oct 24</u>
7999 · Contracts/Services	
8000 · Workshops, Travel & Dues	52.26
8010 · Adult Library Programs	
8011 · Aquarium Tickets	-702.00
8017 · Adult Programs	1,958.50
8010 · Adult Library Programs - Other	-20.00
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Total 8010 · Adult Library Programs	1,236.50
8015 · Young Adult Library Programs	437.27
8020 · Children Library Programs	501.94
8030 · Service Contracts	133.36
8040 · Telecommunications	223.71
8070 · Marketing	
8071 · Newsletter Printing	3,585.00
8070 · Marketing - Other	1,400.00
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Total 8070 · Marketing	4,985.00
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Total 7999 · Contracts/Services	7,570.04
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Total Expense	82,636.45
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Net Ordinary Income	-82,142.69
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Net Income	-82,142.69

Southold Free Library

Monthly Expense Report

October 2024

Date	Name	Memo	Amount
6499 · Library Materials			
6500 · Books			
10/01/2024	Gale		-92.22
10/01/2024	Gale		-59.23
10/01/2024	MicroMarketing, LLC	Dana Bruey	-97.51
10/01/2024	MicroMarketing, LLC	Penny Kelley	-45.98
10/01/2024	Baker & Taylor		-248.73
10/01/2024	Baker & Taylor		-118.77
10/01/2024	Baker & Taylor		-238.99
10/01/2024	Baker & Taylor		-305.84
10/01/2024	Baker & Taylor		-253.56
10/01/2024	Gale		-145.50
10/01/2024	MicroMarketing, LLC	Penny Kelley	-19.99
10/01/2024	MicroMarketing, LLC	Penny Kelley	-91.95
10/01/2024	MicroMarketing, LLC	Dana Bruey	-14.39
10/02/2024	Gale		-96.00
10/08/2024	Gale		-145.45
10/08/2024	Gale		-198.68
10/10/2024	MicroMarketing, LLC	Melissa Andruski	-28.00
10/10/2024	MicroMarketing, LLC	Melissa Andruski	-81.18
10/15/2024	MicroMarketing, LLC	Penny Kelley	-15.19
10/15/2024	MicroMarketing, LLC	Dana Bruey	-193.44
10/15/2024	MicroMarketing, LLC	Dana Bruey	-165.49
10/15/2024	MicroMarketing, LLC	Penny Kelley	-53.57
10/15/2024	Bank of America (6310)	YA	-44.55
10/15/2024	Bank of America (6310)	Adult	-569.90
10/15/2024	Bank of America (6310)	Juvenile	-221.16
10/17/2024	MicroMarketing, LLC	Penny Kelley	-48.77
10/17/2024	MicroMarketing, LLC	Dana Bruey	-59.16
10/17/2024	MicroMarketing, LLC	Penny Kelley	-31.98
10/17/2024	MicroMarketing, LLC	Melissa Andruski	-52.00
10/17/2024	MicroMarketing, LLC	Melissa Andruski	-23.99
10/22/2024	MicroMarketing, LLC	Dana Bruey	-249.04
10/22/2024	MicroMarketing, LLC	Dana Bruey	-30.35
10/24/2024	MicroMarketing, LLC	Dana Bruey	-30.38
10/24/2024	MicroMarketing, LLC	Dana Bruey	-15.19
Total 6500 · Books			-4,086.13
6510 · Newspapers			
10/01/2024	Southold Pharmacy		-485.45
Total 6510 · Newspapers			-485.45
6531 · DVD's			
10/01/2024	Hoopla (Midwest Tape)	month end 08/31	-46.75
10/01/2024	Hoopla (Midwest Tape)		-55.26
10/01/2024	Midwest Tape		-125.25
10/01/2024	Midwest Tape		-92.35
10/01/2024	SCLS		-1.75
10/15/2024	Midwest Tape		-44.08
10/15/2024	Midwest Tape		-23.09
10/21/2024	Midwest Tape		-66.48
Total 6531 · DVD's			-455.01
6555 · Software			
10/15/2024	Bank of America (6310)	Adobe	-21.71
10/15/2024	Bank of America (5025)	X-Box	-43.93
Total 6555 · Software			-65.64
Total 6499 · Library Materials			-5,092.23
7000 · Operations/Maintenance			
7005 · Maintenance/Building			
10/01/2024	Able Locksmith Inc.		-1,480.00
10/01/2024	C's Home & Office Management, Inc.	Sep Cleaning	-3,250.00
10/01/2024	Crystal Clear Window Cleaning		-957.00
10/01/2024	North Fork Sanitation, Inc.		-111.00

11/06/24

Southold Free Library

Monthly Expense Report

October 2024

Date	Name	Memo	Amount
10/02/2024	Southold Town Clerk Denis Noncarr...	Permit Renewal 2023-...	-30.00
10/23/2024	Southold Town Clerk Denis Noncarr...	False Alarms	-100.00
Total 7005 · Maintenance/Building			-5,928.00
7030 · Maintenance/Grounds			
10/15/2024	C. Mohr Landscaping, Inc.	Snow retainer	-350.00
Total 7030 · Maintenance/Grounds			-350.00
7035 · Fixed Assets			
7039 · Furniture & Equipment			
10/15/2024	Bank of America (6310)	Office Chair	-35.99
10/15/2024	Bank of America (6310)	Amazon Cmptr Return	644.99
Total 7039 · Furniture & Equipment			609.00
Total 7035 · Fixed Assets			609.00
7040 · Equipment Purchase			
10/15/2024	Bank of America (6310)	Public Computer	-3,396.00
Total 7040 · Equipment Purchase			-3,396.00
7060 · Insurance			
10/11/2024	Utica National Ins. Group		0.00
Total 7060 · Insurance			0.00
7070 · Fuel			
10/01/2024	National Grid		-43.65
Total 7070 · Fuel			-43.65
7080 · Utilities			
10/11/2024	PSEGLI		-1,251.60
Total 7080 · Utilities			-1,251.60
7095 · Water			
10/02/2024	ReadyRefresh		-119.01
Total 7095 · Water			-119.01
Total 7000 · Operations/Maintenance			-10,479.26
7499 · Office Expense			
7500 · Supplies			
10/01/2024	Demco, Inc.		-46.93
10/01/2024	Ink Spot Printing & Copies		-110.00
10/01/2024	W.B.Mason, Inc.		-19.99
10/03/2024	Intuit, Inc.	Envelopes and Checks...	-48.78
10/03/2024	Intuit, Inc.	09/17	-215.88
10/03/2024	Intuit, Inc.	09/18	-238.49
10/04/2024	W.B.Mason, Inc.		-43.41
10/08/2024	Ink Spot Printing & Copies		-180.00
10/09/2024	W.B.Mason, Inc.		-62.55
10/11/2024	Demco, Inc.		-111.53
10/11/2024	W.B.Mason, Inc.		-109.99
10/15/2024	Bank of America (6310)		-1,450.59
10/15/2024	Bank of America (6310)	credit	3.60
10/15/2024	Bank of America (6310)	Aunt Flow	-340.00
10/15/2024	Bank of America (6310)	NNA Srvc	-75.00
10/15/2024	Bank of America (5025)		-14.99
10/18/2024	W.B.Mason, Inc.		-102.97
10/23/2024	W.B.Mason, Inc.		-33.57
Total 7500 · Supplies			-3,201.07
7525 · Telephone			
10/16/2024	Optimum		-119.80

11/06/24

Southold Free Library

Monthly Expense Report

October 2024

Date	Name	Memo	Amount
Total 7525 · Telephone			-119.80
7575 · Miscellaneous			
10/16/2024	Void	printer jam	0.00
10/16/2024	Void	printer jam	0.00
10/16/2024	Void	printer jam	0.00
10/20/2024	Void	PRINTER JAMMED	0.00
10/20/2024	Void	PRINTER JAM	0.00
10/20/2024	Void	PRINTER JAM	0.00
10/24/2024	Void	printer jam	0.00
Total 7575 · Miscellaneous			0.00
Total 7499 · Office Expense			-3,320.87
7999 · Contracts/Services			
8000 · Workshops, Travel & Dues			
10/03/2024	Penny Kelley (Reimb)	Dept Heads Meeting	-52.26
Total 8000 · Workshops, Travel & Dues			-52.26
8010 · Adult Library Programs			
10/21/2024		Chz Brd	20.00
Total 8010 · Adult Library Programs			20.00
8015 · Young Adult Library Programs			
10/01/2024	SCLS	battle of books 2024	-200.00
10/01/2024	SCLS	Cotton Candy Mach M...	-25.00
10/03/2024	Darlene Siracusano	SRC-YA Winter Gnome	-16.25
10/15/2024	Bank of America (5025)		-51.03
10/15/2024	Bank of America (5025)	Cricut	-9.99
10/23/2024		Ugly Sweater	5.00
10/28/2024		Ugly Sweater	10.00
10/31/2024	Darlene Siracusano	Card Class Supplies	-150.00
Total 8015 · Young Adult Library Programs			-437.27
8020 · Children Library Programs			
10/11/2024	Erwin List Sanchez	2D Sculpture	-285.00
10/15/2024	Bank of America (5025)		-26.94
10/16/2024	JoAnne Vitiello	Zzzzumba	-120.00
10/16/2024	Mary Hasel	Storytime Yoga	-200.00
10/28/2024		Flapjacks	5.00
10/28/2024		Flapjacks	10.00
10/29/2024		Flapjacks	20.00
10/30/2024		Zumbini	90.00
10/30/2024		StryTime Yoga	5.00
Total 8020 · Children Library Programs			-501.94
8030 · Service Contracts			
10/04/2024	Advanced Imaging Systems		-133.36
Total 8030 · Service Contracts			-133.36
8040 · Telecommunications			
10/16/2024	Optimum		-223.71
Total 8040 · Telecommunications			-223.71
8070 · Marketing			
10/04/2024	Right Now Marketing, Ltd.		-1,400.00
Total 8070 · Marketing			-1,400.00
Total 7999 · Contracts/Services			-2,728.54
TOTAL			-21,620.90

11/06/24

Southold Free Library
Monthly Income Report
October 2024

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
5200 · Interest/Investments			
10/06/2024		Interest	21.41
10/31/2024		Interest	9.35
Total 5200 · Interest/Investments			30.76
5250 · Lost/Paid Material			
10/21/2024		Deposit	30.11
10/28/2024		Deposit	19.99
10/29/2024		Deposit	15.95
10/30/2024		Deposit	17.00
Total 5250 · Lost/Paid Material			83.05
5275 · Photocopies & PC Printouts			
10/07/2024		Deposit	6.50
10/10/2024		Deposit	6.70
10/21/2024		Deposit	280.00
10/23/2024		Deposit	5.25
10/24/2024		Deposit	9.60
10/25/2024		Deposit	3.15
10/28/2024		Deposit	3.75
10/30/2024		Deposit	52.00
Total 5275 · Photocopies & PC Printouts			366.95
TOTAL			480.76

Board of Trustees
Director's report
November 20, 2024

1. I am working with staff to update the "meet the staff" section of the webpage, which is sorely outdated. I am putting together updated short bios, and will work on photos of some sort.
2. I participated in an Interview Competition at the Southold Jr-Sr High School in which students who are enrolled in the Virtual Enterprise classes at neighboring high schools came to compete. Since Southold was the host school, local students were not able to be part of the competition. I was one of about 15 judges, with close to 50 students. It was an invigorating and uplifting experience to see so many young people in this forum.
3. The Library is once again a drop off location for collections for CAST—hats, mittens, pajamas, and toys. Our patrons are very generous and the boxes, bins and mitten tree are always filled to overflowing with donations. The annual CFF fundraiser is underway, with donations to the Cystic Fibrosis Foundation being accepted in memory of Ericka Rose Auer through November 21st. There is a display for more information. These drives are part of the Library's vision statement of actively engaging in the community.
4. I have found a handyman who is doing some minor building repairs. This is an ongoing issue as it is very difficult to find someone with both talent and time. The doorknob on the Study Room door was replaced, the cabinet door in the community room kitchen was repaired, and the elevator carpet will be replaced. He will also be gluing a rip in the vinyl stair to the lower level as well as replacing trim in the Folk Room that came down from the ceiling vent.
5. The larger roof, gutter, exterior trim and window projects are still out to bid, with differing input from a variety of contractors.
6. I met with the Director and trustees from the Cutchogue Library to give them a tour of the building and discuss renovation ideas. They are in the preliminary planning phase of a building project which will include the adjacent property which was recently purchased by the Library. It is always fun and exciting to talk about the building and the project that led to our current service areas.
7. I met with two individuals who work with ReWild Long Island. They were interesting in the Library applying for a grant for native plants, to be incorporated in the pocket park project. I reached out to Salty Roots, who suggested I wait another year to apply which I will.
8. My year as a mentor in the library field is coming to a close. My mentee has a long and very successful career ahead of her, but unfortunately she is relocating to the West coast to be closer to her family. She told me that my professional and personal encouragement led her to take the steps necessary to begin this process. Although I have no doubt she would have taken this leap, it's a great feeling to know I made a difference.
9. I look forward to seeing you all at the holiday party on the 15th.

October Adult Services Report
Melissa Andruski

PROGRAM SESSIONS

1 BDG: Great Expectations/20
5 Chair & Restorative Yoga/59
1 Heritage Block Walk/4
1 Annual Medicare Open Enrollment/6
1 Book Talk and Signing/12
4 ESL classes/19

13 program sessions/120 attendees

Local author James Sleckman read from his book "Even to a Jellyfish" followed by an interview with local resident Anna Katsavos. Several audience members purchased copies of the book and stayed to chat.

The weather for the heritage walk to Town Creek was perfect. Several folks were outdoors and greeted us as we walked by and shared a story or two of their own! I received a lovely handwritten thank you note from one of the walkers. The heritage walks usually last 1½ hours.

BOOK/MAGAZINE MENDS

2 repairs

FRIENDS

Jenny reported that book sales as of October 8 are the same as last years. The cottage will be open Wednesdays through November 20 and Saturdays through November 30. Pop-up dates are planned for Saturdays December 14 and January 4 from 10-3; reopening dates for the season are January 18 and 22.

Linda J. Nemeth is the October-November exhibiting artist of woven and torn watercolor paintings. A reception was held Friday October 25 which was attended by 20; an enjoyable social gathering of friends.

WHITAKER COLLECTION

A presentation on the "American Revolution in Southold Township Long Island, New York: Loyalists vs. Patriots" was offered by retired Professor Edward Marlatt at the Veterans Park Building, Mattituck-Laurel Park District. The Suffolk Times ran an article in the October 24th issue about the program which was well attended and informative.

Snuffbox yearbooks for the 1940's and 1950's were looked at.

A gentleman from Virginia had made an appointment to research the Mapes family. He made several photocopies from the sources provided.

Information was sought about the Terry house in Bayview, currently the home of the North Fork Sign Company.

In looking through documents in the vault, I came across an 1879 fire insurance policy for the New Suffolk Hotel (sometimes known as the McNish, MacNish Hotel). I emailed Mark MacNish about it; he came by shortly after to take images of it.

An email request from Oregon about accessing 1999 articles from the Traveler Watchman was received. He told me what he was looking for. I read and printed the articles from the Mattituck Library's microfilm reader and sent them on; he was very appreciative.

An introduction of the telephone in Southold Town request turned up an article written on Greenport's Early Phones and the Huntting Scrapbooks yielded several brevities and short articles about telephone service in the North Fork hamlets.

October 2024

Katherine Saccamano

Zoom	October 9	Beer Liquid Bread shared	18	SOHD	8
	October 15	Salem Witch Trials shared	24	SOHD	14
	October 17	Breast Cancer shared	14	SOHD	5
				Total	27

In Person

	October 19	Gothams Ghosts			15
	October 22	Cajun Thanksgiving shared	20	SOHD	10
	October 22	Pumpkin Craft			13
				Total	38

I attended a programmers meeting and a staff meeting.

I attended an SCLS training on the Vega system.

I am working on the Best Seller collection, converting books from various collections, working the circulation desk and communicating with the website company to update our marketing for adult classes. I proofread the adult section of the November/December newsletter and updated the website calendar. I have started to set up some adult classes for the 2025 calendar year.

October 2024 YA Report

Our library pages, Jocelyn and Sophie did a fantastic job decorating the Teen and Children's Rooms for fall and Halloween. There were also plenty of Halloween type programs available for all ages in October (including adults).

Programs:

October 1: Miniature Clay Pumpkin Spice Latte. To celebrate fall and the drink of choice at Dunkin Donuts and other coffee shops, tweens and teens created miniature clay PSLs. Attendance: **5**

October 2, 9 & 23: Chess Club Attendance was very low for this series. Possibly due to the beautiful weather, or after school activities. Attendance: 10/2: **3**; 10/9: **4**; 10/23: **4**

October 3: Mario Kart and Super Smash Bros gaming! Tweens had a rousing good time playing their favorite Nintendo games! Attendance: **12**

October 4: Nintendo Draw & Play. Cartoonist Tom Duffy showed tweens how to draw their favorite Nintendo characters! Miss Penny tried out her drawing skills as well. It was great fun! Check out Sonic (that's my favorite) displayed behind my desk! There was enough time for Tom to draw a caricature of each participant. The last hour was spent playing their favorite games, Mario Kart and Super Smash Bros. Attendance: **9**

October 12: Beach Clean up at Southold Town Beach. This program was run by East End Environment and chaperoned by Tara Lynn from East End and Michael from Floyd Memorial Library. It was a beautiful day for teens to gather at the beach, collect trash, and learn a little bit about conservation. Attendance: **6 (4 teens, 2 adults)**

October 22: 'Witch Way to the Candy' sign. Tweens and teens painted and decorated a sign for Halloween. Led by Miss Darlene! Attendance: **5**

October 30: Spooktacular Event on the SLED! Attendance: The SLED came to the library all decked out for Halloween! Kids stopped by with parents and toured the spooky bus! Kids made buttons, colored Jack-O-Lanterns and Dana and I gave out candy. Attendance: **23**

Class Visits:

October 10: Class visit with K. Woods 4th grade class. Shared a mildly spooky story with the class. Attendance: **20**

October 23: Class visit with M. Rowsom's 3rd grade class. Shared a mildly spooky story with the class. Attendance: **21**

Meetings/Trainings:

October 1, 8, & 29: Weekly meeting with Caroline and Dana

October 9: PALS new online catalog training (via Zoom)

October 22: AI and Workforce Development in Libraries (via Zoom). This training was mostly about allaying fears and encouraging librarians to “try out” the various AI models, such as ChatGPT. We learned how AI is used in gaming, music and art. We learned about the importance of AI literacy for educators and understanding AI’s limitations. Never trust AI 100%. This was an interesting and informative training that has inspired me to dabble just a bit more with this new and exciting technology. Try it, you might like it!

October 29: EEYA (East End YA Librarians) meeting. Planned for shared winter and spring programs.

Tech Assistance:

Libby help: 2 patrons

Computer help: 1 patron

Submitted by:

Penny Kelley, Teen/tween Services Librarian

Total Programs: **9**

Total Attendance: **71**

OCTOBER 2024 MONTHLY REPORT

DISPLAYS: Fall and Halloween books were on display this month with black out curtains with spiderwebs and spiders across and over the windows. Lots of Halloween decorations were put out and designed by our page, Jocelin. With the help of the Cricut machine, she decorated beautifully. I can't wait to see what she has in mind for November.

PROGRAMS: (We had 11 programs this month with 215 participants)

Tuesdays, October 1 & 8: "Kusama Clay Pumpkins"—Darlene Siracusano did a clay sculpture class with grades 3-6. The 10 children sculpted pumpkins using Darlene's techniques and tips the first week and then painted the pumpkins in polka dots and various colors the second week in grand Kusama style.

Thursday, October 3: "Alebrije 2D Sculpture Art"—Erwin List came with colorful materials to inspire the children to create fantastical creature sculptures from their imagination. The 7 children had a great time!

Fridays, October 4, 11, 18, & 25: "Zumbini"—Jo Anne Vitiello launched a new program for the littles on Friday mornings for infants to age 4. We had 4 sessions with 2 little ones on 10/4 & 10/11, 4 people on 10/18, and 7 people on 10/25.

Fridays, October 4, 11, 18, & 25: "Playgroup"—The Southold Mothers' Club started to come in every week to play in the children's room. Over the past 4 weeks, 63 littles and their parents/caregivers visited the library.

Saturdays, October 5, 12, 19, & 26: "Zumba Kids Junior"—Miss Jo Anne Vitiello started her exercise classes for grades K-2. We had 4 sessions with 5 kids on both 10/5 and 10/12, 3 kids on 10/19, and 2 kids on 10/26.

Monday, October 7: "Adorable Autumn Pinecone Fairy"—Linda Knornschild did a very creative project with all natural materials with grades K-4. The 11 children glued together a pinecone, acorn head, feathery hair, and leaf wings to form their adorable fairy.

Friday, October 11: "CAST Steps to Success-Halloween Paper Cats and More!"—My page Jocelin and I set up 4 fantastic stations of Halloween fun for the CAST kid crew. We read a Halloween story together and then the kids broke up into groups to visit each station. I helped them make paper lanterns, Jocelin helped them fold Halloween paper cats that stood up, there was a science table with "Dancing Ghosts" (white pinto beans in a jar with baking soda and vinegar), and the last station was "Fear Factor Buckets" where the kids had to put their hands into a bucket and try to guess what they are feeling (lots of slimy and creepy things!). The kids were having a blast, running around fast and furious, enjoying each station. It was messy fun and we took a long time to clean up, but the parents helped and it was well worth it!

Thursdays, October 17 & 31: "Storytime Yoga"—Miss Mary Hasel started her yoga classes for little ones. We had 2 sessions with 2 people at both sessions.

Friday, October 18: "Fall Fairy Workshop"—Mignon and I did our annual fairy house/gnome home/troll fort making workshop for families to build together. Parents and their children (grades K-4) used all natural materials that they brought from their own yards or driftwood and other natural materials that Mignon and I gathered for them. 26 people came to this always well attended, popular program.

Saturday, October 19: "Great Give Back"—Penny and I had 2 programs on this Fall Saturday to "give back" to the community. First, Darlene Siracusano and I helped the children make Cricut cut frames to embellish and color to go around pictures of cats and dogs that need to be adopted from our local North Fork Animal League. We hung them on a tree to display in the children's room to help them to get noticed and possibly adopted. And second, Penny hired a wonderful artist, Chris Vivas, to make pop up cards to deliver to nursing home residents to cheer them up. Only 6 kids made frames and 4 kids made pop up cards, 10 in all, so Penny and I will be doing something that will be more of a month long program next year to make more of an impact rather than a couple of programs taking place on an October Saturday.

Wednesday, October 30: "Spooktacular S.L.E.D. Event"—Penny and I scheduled the SCLS bus to come and be all decked out for Halloween as if it was a mini Spooky Walk thru. After the kids walked through it, they made a Halloween button, did coloring pages, and enjoyed Halloween candy that we handed out. Penny and I even dressed up! 30 kids and parents stopped by for fun and to say hello.

SCHOOL GROUPS: We had 5 school groups visit the library this month (75 children)

STORYTIME/ROMP 'N RHYME: We had 3 sessions of Romp 'N Rhyme with 34 in total attendance and we had 3 sessions of Storytime with 20 in total attendance.

MEETINGS: I attended 1 meeting this month. It was a North Fork Children's Librarians' meeting at the Cutchogue Library (Wednesday, October 2nd from 1-2pm). Penny and I also meet with Caroline every Tuesday morning through the month.

OUTREACH: I did an Headstart visit to the school on Wednesday, October 9th from 10:00-10:30am and also a Zoom Virtual Family Fun Night with them the following evening (Thursday, October 10th from 6:00-6:30pm) where I read them a story and led them through a pumpkin craft to all do together from home. I went to the Time to Grow preschool to read on Thursday, October 10th from 11:30-noon to read to the 2 year olds and I also went there again to read to the 3 year olds on Friday, October 25th from 12:30-1:00pm. Lastly, I went to the North Fork Discoveries daycare to sing songs and read to one class of 15 month olds, 2 classes of 2 year olds, and one class of 3-4 year olds (Thursday, October 24th from 10:00-11:15am).

--Dana Bruey, Children's Services

The Friends of Southold Free Library Meeting

November, 10, 2024

Treasurers Report -	
Checking Account	\$23158-
Disbursements	
Landscaping	<u>250 -</u>
	\$250-
Friends Appeal YTD	\$500-
Donations YTD	822-
Memorial Donations YTD	175-
Art Show Commissions YTD	374-
Raffle YTD	435-
<u>The Friends Book Cottage</u>	
2024 Cottage Sales YTD	\$18655-

The Book Cottage continues to be a favorite place
Lots of great donations
Volunteers are wonderful.