

Library Card

Any resident of the Southold Union Free School District, upon presentation of 1(one) current proof of residency (i.e. valid driver's license, recent utility or telephone bill, lease agreement), may complete an application and be issued a library card with full privileges and responsibilities. A Post Office Box address is not acceptable as proof of residency. Library cards are renewable after 3 (three years).

Children are eligible for a library card; there is no age requirement. Parents will need proof of residency.

School personnel working in the Southold School District are eligible to get a card for classroom borrowing. Caregivers of patrons are eligible to get a card.

Temporary Resident Library Card

Temporary cards are issued to individuals and families renting or visiting a residence in the district for up to 6 months. A lease agreement or other proof is required.

Applicant will receive a library card by presenting ID (see above), and providing permanent address. Borrowing is limited to Southold Library only. Materials may be borrowed via interlibrary loan.

Using your Card

- The Library Card is the responsibility of the borrower in whose name it is issued.
- Library Cards should be presented in order to check out materials.
- If the Card is lost or stolen, it is important to contact the Library immediately.
- Lost Library Cards will be replaced for a \$3.00 fee.
- Library cards may be renewed upon verification of borrower information and the payment of all outstanding fines and fees.
- Library Cards may be used in any library in Suffolk County, with the exception of Temporary Resident Library Cards and school personnel library cards.
- A Library Card is needed for remote access to ebooks and online services and resources.

Adopted by the Board of Trustees June 23, 2005

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