Minutes of the Southold Free Library Board of Trustees Meeting
October 22, 2025

The meeting opened at 6:30 pm
No public present
Present: C Mac Arthur, L Davidoff, J Roth, P Reilly, N Stellato, C Broussard, A Ristuccia, T Hudgens, N Colon
New trustees Katie Wallace and Nancy Carroll were welcomed
Minutes from September meeting were approved (Jim motioned, Tom second) Unanimous
Warrants: approved (Katie motioned, Tom second) Unanimous
Treasurer's Report: Some board members had difficulty opening the document. There was a brief discussion about moving funds in reserve to a higher interest product. Nancy C can advise as she has extensive professional financial expertise.
Director's Report: emailed to board in packet. Caroline added that the holiday party will take place on 12/6 at 5:30 pm. Caroline received a call from the school superintendent that a parent objected to a book that was read to a school group visiting the library recently. Caroline brought several copies of the book tonight to share with the board. The issue was resolved and a policy is now in place to align school visits to the SFL with school curriculum.
Committee Reports:
Finance: Nick stated that he is reviewing the audit. The auditors can come speak directly with the board if there are any questions. Lisa suggested adding new trustee, Nancy Carroll to this committee because of her expertise in finance. Nancy will assume the role of Chair. Nick offered to move to chair the Strategic Planning committee to replace the role previously held by Matt Daddona.
Fundraising: Will focus on the Pocket Park once final plans are in place. Lisa will continue to chair. Ann, Katie and Tom will form the committee.
Policy: Caroline updated board policies while Jim was out. The committee includes Jim, Camille and Nancy S. The form "Request for Reconsideration of Materials" was updated and unanimously approved by the board.
Personnel: Camille would like the board to consider moving Skye Pritchard from her part-time role to full time January 1. Jim motioned to approve. Ann seconded. Unanimous
Strategic Planning: Nick will chair. Tom and Nancy C will form the committee. Lisa will invite Daniel Kohs, community member and informal architectural advisor to join this committee.
Building and Grounds: Jim will chair. Jim met with Daniel in August to create a scope of work on items in need of updating/repair. The recent newsletter called out to contractors to bid on projects. Camille and Priscilla will form the committee.
Pocket Park: Salty Roots is waiting for town approval and working on cost estimates. Katie, NancyS., Ann and Camille will form this committee.
Old Business: Reminder that the Mattituck Library will conduct Trustee Training on 11/12 at 6 pm. SCLS budget vote- motion to approve by Jim. Seconded by Lisa. Unanimous
New Business: none
The next meeting will be held on 11/19.

Respectfully submitted,
Nancy Stellato, Secretary