Minutes of The Southold Free Library Trustees Meeting
November 19, 2025

Meeting opened at 6:24pm by President Davidoff

Present: Lisa Davidoff (President), James Roth (Vice-President) Caroline MacArthur (Director), Nancy C., Katie Wallace, Nick Colon and Priscilla Reilly.

Excused- Camille Broussard, Thomas Hudgens, Nancy Stellato, Ann Ristuccia

Public: None

Minutes of October 2025 were accepted on a motion by Nancy 2nd Priscilla. Carried

Warrants – Nick moved to accept with a 2nd by Katie. Carried

Treasurer's Report as submitted to the committee.

Director's Report – Caroline did not send out as she had little to add. She did speak about recent issues regarding young teenagers and using computers/iPads inappropriately. iPads now need to be signed out at the circulation desk. Caroline also received the snow removal contract from C. Mohr. Motion by Katie 2nd by Nick to engage into contract.

Finance – Nancy started a discussion on a statement in the audit report. Nick and Caroline explained what it actually meant.

Fundraising - No report. Lisa will have something prepared to discuss next meeting

Policy – Jim brought up the two policies that were sent out for review and need to be voted upon, Notary Service and the Reconsideration of Library Materials. Motion by Katie 2nd by Nancy to approve. Carried

Personnel – Priscilla presented the Staff Appreciation proposal for 2025 prepared by Camille. presented report on Director's review and the goals she has for the upcoming year. Motion by Jim 2nd by Lisa to approve. Carried

Long Range Planning – Nick stated that Thomas and he met to discuss some items for planning. He gave a short update

Buildings and Grounds – Jim reported that he received a flyer for distribution made by Caroline advertising for contractors to do the exterior work on the library. Jim went to various supply houses and got names and numbers of various contractors. Caroline will reach out to some. She has received 2 bids so far at a cost of $53,000 and $58,000. We will see if any other bids come in before deciding.

Pocket Park – Lisa stated that Salty Roots is still awaiting permits from the Town.

Old **Business** - none

New Business – Caroline brought forth the 2026 Holiday schedule for the Library for approval. Motion by Lisa 2nd by Priscilla to approve. Carried

Motion to close meeting by Priscilla 2nd Nick. Carried.

Respectfully submitted,

James Roth

Vice President

Next meeting: December 17, 6:30PM **Note** date change due to Holidays