Minutes of the Southold Free Library Meeting oof the Board of Trustees
September 24, 2025

The meeting opened at 6:35 pm
Present: LDavidoff, CMacArthur, PReilly, NStellato, CBroussard, THudgens, NColón
Absent: ARistuccia, JRoth
No public present

The board reviewed and unanimously approved the revised Pocket Park plans to allow Salty Roots to obtain pricing on materials and labor. Further review and adjustments to the plans will take place once pricing is clear.

Minutes (August 2025): Motion by CBroussard/Seconded by PReilly. Unanimously approved
Treasurer's Report: presented by email to trustees
Warrants (July & Aug 2025): Motion by NColón/Seconded by NStellato. Unanimously approved
Director's Report:
as presented in email to trustees. Caroline stated that there was a small error in interest stated in the report. It is now corrected. There were many donations made in Peggy Murphy's name. Lily & Quinn Courtney held a lemonade stand and generously contributed their earnings to the library. Harry Antonucci and Anakin have collaborated to create the library mascot, Olive.

Simply Civics 5th session took place last Sunday and was very well attended. The next session will be led by Helen Finnegan who works with people applying for citizenship.

Penny and Dana would like to attend the NYLA annual conference in Saratoga and request approval of $2500 to attend. CBroussard motioned to approve/PReilly seconded. Unanimously approved.

The Suffolk County Library Board has an opening for a Trustee. Board members are encouraged to consider.

Committee Reports:
Nominating Committee: Priscilla and Nancy met with two excellent candidates for the vacancy in the Board. Both possess valuable professional skills (finance, fundraising, marketing) and experience along with being regular patrons of the library. We propose moving forward in the process with both candidates. CBroussard motioned to approve considering adding 2 new trustees/LDavidoff seconded. Unanimously approved. Nancy will contact both candidates to meet with Lisa and Caroline.
Finance: Nick stated that the audit is still being worked on. August minutes and check register were needed. Magdalena needed clarification on some figures that Caroline will address. Nick asked about the Strategic Planning Committee and the Finance Committee meeting now that Matt is no longer a trustee. This will be tabled to the October meeting when Jim will be back and the board will review all committees.

Fundraising: more soon regarding Pocket Park

Policies: updated 2025 Policies are in the packet sent by Caroline to the board. These were unanimously approved. The Nominating Committee policy was discussed and amended tonight. The updated policies will be available on the library website.

Personnel: Camille and Caroline are discussing staffing plans with regard to Susan's recent retirement.

Strategic Planning: needs a new chair and will work closely with the Buildings and Grounds committee.

Pocket Park: The board unanimously approved the current design pending final costs. NColon/THudgens motioned and seconded.

New Business: Caroline gave Harry Antonucci a $100 stipend for his work on creating Olive the Osprey. He did not charge a fee for his work. The library may have to consider legal counsel regarding copyright/property rights should the mascot develop further.

Trustee Training: Mattituck library will have trustee training in person in October.

The meeting adjourned at 7:28 pm.
Respectfully submitted,
Nancy Stellato, Secretary